

October 21, 2025
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioner Clint Erickson, Commissioner Wilmer Stafford, Commissioner Mitch Johnson, and Commissioner Earl Stafford, Chairman of the Board.

Nate Nolin, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Finance Director, was present and kept the minutes.

Chairman Stafford called the meeting to order at 9:00 a.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following changes were made to the posted agenda:

- Commissioner Item) Upgrade to Board's Audio and Video Equipment - Add
- County Attorney) MSBU for Dogwood Lakes - Added
- County Engineer) Dogwood Lake Dam Repair - Added
- County Coordinator Item) Motor Grader Leases - Deleted
- County Attorney Item) Jesses Road Property - Added
- Agenda Item) TRIM Violation - Added

Commissioner Wilmer Stafford offered a motion to accept the amended agenda with Commissioner Johnson offering a second. The motion passed unanimously.

Commissioner Johnson offered a motion to adopt the minutes from the October 7, 2025 Regular Session. Commissioner Wilmer Stafford offered a second and the motion passed unanimously.

Rhett Hollon, Thompson Tractor Sales Representative, introduced himself and advised he was available to discuss all the County's equipment needs.

Britney Stafford, the new Director of the Miss Holmes County Pageant, requested a letter of support from the Board to send the pageant winner to compete at the National Peanut Festival. Discussion included the Board's previous support of Director Amanda Hickman's pageant. The Board agreed by consensus to table this matter until the next meeting.

Richard Willsey, a private citizen, restated his request for fire inspections to be instituted for all businesses within the County. He stated that, without a Fire Marshal, the responsibility for fire inspection falls on the building department.

David Corbin, Project Director, presented the Amended Interlocal Agreement for Medical Examiner Services for the 2025-2026 fiscal year. He stated that the annual cost listed on the agreement was included in the County's final budget. Commissioner Johnson offered a motion for the Chairman to sign the agreement with Commissioner Wilmer Stafford offering a second the motion passed unanimously.

(Agreement)

David Corbin, Project Director, advised that the Insurance Committee voted to recommend bidding out the County's health insurance broker services. John Tate, Holmes County Sheriff, discussed possible new legislation placing all employees enrolled in the Florida State Retirement System into one pool for health insurance. He recommended that the Board reach out to Senator Trumbull and Representative Abbott to encourage the legislation. Discussion included the possible runoff amount if another brokerage is selected. Commissioner Wilmer Stafford offered a motion for County Attorney Nate Nolin to create the RFP that will be advertised for the new insurance services. Commissioner Johnson offered a second and the motion passed unanimously.

Andy Tharp, Road Department Shop Foreman, discussed the current condition of the County's ten dump trucks and presented a guarantee of \$850,000 in auction proceeds for the trucks from the JM Wood Auction Company. A representative from Truckworx presented four financing options for ten new dump trucks. The options included monthly or annual payments with a cost of \$195,000 per truck. Discussion of this matter included the following:

- Truckworx proposals are good through December
- Auction proceeds above the guaranteed amount will be paid to the County
- A lease-to-purchase option was presented as well as the financing options
- Proposal does not include the auction proceeds
- A quote was received from Mack trucks for \$220,000 per truck
- Truckworx is under State contract, no RFP is required
- Project Director David Corbin recommended purchasing the dump trucks

Commissioner Erickson offered a motion to purchase ten dump trucks from Truckworx under the Option 4 terms of the proposal which includes three annual payments of \$238,540.30 with a final payment due in the amount of \$1,550,000. Commissioner Wilmer Stafford offered a second. Commissioners Erickson, Wilmer Stafford and Chairman Stafford voted yes with Commissioner Johnson voting no. The motion passed. The Board agreed for Project Director David Corbin to sign a letter to activate the deal.

(Auction Guarantee)

(Truckworx Proposal)

David Corbin, Project Director, presented a letter from Attorney Ben Armstrong announcing two resignations from the Holmes County Development Commission (HCDC) Board. Attorney Armstrong advised that HCDC Board members Stephanie Cloud and Brian Schultz resigned from their positions effective immediately. He requested that the Commissioners name two board members to fill the vacant seats. Commissioner Wilmer Stafford offered a motion to accept the resignations with Commissioner Johnson offering a second. The motion passed unanimously. Discussion included filling the vacant seats and possibly restructuring the HCDC Board. The Board agreed by consensus to discuss the reorganization at the next meeting.

(Letters)

Angie Purvee, Finance Director, advised that a letter had been received from the Florida Department of Revenue stating that an error had been made during the budget process that requires the Board to hold another

budget hearing. Ms. Purvee stated that she used an incorrect number on the budget ad and the notice would have to be re-published in the newspaper. The Board agreed by consensus to hold the budget hearing on Monday, November 3rd at 5:01 p.m.

(Letter)

Jon Sims, Dewberry Engineering, presented a proposed one-year extension to Dewberry Engineering's professional consulting services contract. Commissioner Wilmer Stafford offered a motion for the Chairman to sign the extension with Commissioner Johnson offering a second. The motion passed unanimously.

(Extension)

Jon Sims, Dewberry Engineering, presented the bid tabulation sheets for the Roping Road Bridge and the Peak Road Bridge B-SCOP projects. He recommended that the Board award the project to the lowest bidder on each project contingent on Florida Department of Transportation (DOT) approval. Commissioner Wilmer Stafford offered a motion to award the Roping Road Bridge project to Extreme Land Restoration in the amount of \$78,690 and to award the Peak Road Bridge project to W. Webber in the amount of \$157,175 contingent on DOT approval. Commissioner Johnson offered a second and the motion passed unanimously.

(Bid Tabulations)

Jon Sims, Dewberry Engineering, requested tabling the John Clark Road update until the next Board meeting.

Nathan Shaw, Alday-Howell Engineering, presented a proposed one-year extension to Alday-Howell Engineering's professional consulting services contract. Commissioner Wilmer Stafford offered a motion for the Chairman to sign the extension with Commissioner Johnson offering a second. The motion passed unanimously.

(Extension)

Nathan Shaw, Alday-Howell Engineering, presented a proposal to seal the Dogwood Lakes Dam #2 pipe with concrete to repair the existing leak. Discussion of this matter included the following:

- Sealing the pipe at both ends was left out of the cost estimate for installing the siphon system
- Proposal lists \$22,770 for cost of materials if the County does the labor and \$44,275 to hire a contractor to complete the work
- Cost to seal the pipe has not been budgeted
- Repair must be done per the Emergency Action Plan
- Pipe replacement is not possible due to the pressure

The Board agreed by consensus to table this matter until the next meeting to see if the County can do the labor.

(Proposal)

Brian Lemiux, Hanson Professional Services, presented a proposed one-year extension to Hanson Professional Services' contract. Commissioner Erickson offered a motion for the Chairman to sign the extension with Commissioner Johnson offering a second. The motion passed unanimously.

(Extension)

Brian Lemiux, Hanson Professional Services, recommended advertising for construction bids on the Turberville/Spring Valley Road bridge replacement. He stated that the design has been completed to include the spans donated by Walton County and all permits have been approved. Commissioner Erickson offered a motion to advertise bids for the project with Commissioner Wilmer Stafford offering a second. The motion passed unanimously. Project Director David Corbin will award the inspection services contract for the project

Nate Nolin, County Attorney, discussed implementing a MSBU, a special tax assessment, on the Dogwood Lakes parcels. Discussion of this matter included the following:

- MSBU must be approved by voter referendum
- Process to get the matter on the next general election ballot
- Recent improvements benefit the Dogwood Lakes property owners rather than the public
- Dogwood Lakes MSBU would involve 317 parcels
- A MSBU Board would determine the use of the funds within the allowable uses

Attorney Nolin advised that the process to place the MSBU on the ballot will involve advertising, direct notices to the property owners, and public hearings. The Board agreed by consensus for Attorney Nolin to move forward with the process and bring more information to the next Board meeting.

Nate Nolin, County Attorney, advised that the County received ownership of the property at 1973 Jesses Road (Parcel ID #0910.00-000-000-004.000) through tax deed. He stated that the parcel is landlocked and there has been interest in purchasing this property. Attorney Nolin requested direction as to whether the Board wanted to advertise for sealed bids or simply notify and accept sealed bids from the adjacent property owners. Commissioner Erickson offered a motion to notify and accept sealed bids for the property from the adjacent property owners. Commissioner Wilmer Stafford offered a second and the motion passed unanimously.

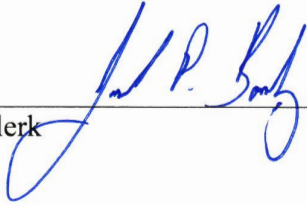
Commissioner Erickson discussed complaints received due to the quality of the audio of the live-streamed Board meetings. Discussion included the need for the Board members to speak directly into the microphones and possibly using drop down microphones throughout the room. Richard Willsey and Garret Valcourt, private citizens, discussed this issue. The Board agreed by consensus for Project Director David Corbin to have a microphone installed on the video camera.

Commissioner Wilmer Stafford presented a proposed disclaimer that will be presented to holders of Lake Cassidy decals. The disclaimer will state the Lake Cassidy rules, hours of operation and penalties. Garret Valcourt, a private citizen, discussed increasing the fees for the out-of-state decals. The Board agreed by consensus to table this matter until the next meeting.

(Disclaimer)

There being no further business at this time the meeting was adjourned at 10:40 a.m.

Clerk

A handwritten signature in blue ink, appearing to be "J. P. Smith", written over a horizontal line.

Chairman

A handwritten signature in blue ink, appearing to be "E. J. Smith", written over a horizontal line.