

November 19, 2024
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Earl Stafford, Mitch Johnson, and Wilmer Stafford.

Nate Nolin, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Finance Director, was present and kept the minutes.

David Corbin, Project Director, called the meeting to order at 9:00 a.m. He led the prayer and pledge.

Circuit Judge Jeff Goodman swore in newly elected District 1 Commissioner Wilmer Stafford and District 3 Commissioner Mitch Johnson. Judge Goodman also swore in re-elected District 5 Commissioner Clint Erickson.

David Corbin, Project Director, presided over the election of the Chairman of the Board. Commissioner Erickson offered a motion to nominate Commissioner Earl Stafford as the Chairman. Commissioner Johnson offered a second. Commissioners Erickson, Johnson and Earl Stafford voted yes. Commissioner Wilmer Stafford abstained from voting. The motion passed.

(Abstain from Voting Form)

David Corbin, Project Director, turned the meeting over to Chairman Stafford. Commissioner Erickson offered a motion for Commissioner Newsom to remain as Vice-Chairman. Commissioner Wilmer Stafford offered a second and the motion passed unanimously.

The Board agreed by consensus to table the 2024-2025 Commissioner Assignments until the next meeting.

The first agenda item was Agenda Additions and Deletions. No changes were made to the posted agenda. Commissioner Erickson offered a motion to accept the agenda with Commissioner Wilmer Stafford offering the second. The motion passed unanimously.

Commissioner Erickson offered a motion to adopt the minutes from the November 4, 2024 Regular Session. Commissioner Wilmer Stafford offered a second and the motion passed unanimously.

Chairman Stafford opened the second public hearing for Outdoor Event Ordinance 24-06. Nate Nolin, County Attorney, stated that State Attorney Larry Basford has not yet determined his office's enforcement of the specified criminal penalties. Chairman Stafford closed the public hearing with no

comments from the public. Commissioner Erickson offered a motion to table approval of the ordinance to the next meeting while waiting for the State Attorney's office to consider enforcement of the ordinance. Commissioner Wilmer Stafford offered a second and the motion passed unanimously.

Angie Purvee, Finance Director, presented Budget Amendment #3 for the 2023-2024 fiscal year for approval. She stated that this was the final budget amendment before closing the books on the 2023-2024 fiscal year. Ms. Purvee advised that the amendment brought on grant revenue, transferred money approved by the Board and moved money within departments for overspent line items. Commissioner Erickson offered a motion approving the 2023-24 Budget Amendment #3. Commissioner Wilmer Stafford offered a second and the motion passed unanimously.

(2023-24 Budget Amendment #3)

David Corbin, Project Director, stated that replacing fence along the Bonifay Chipley Road is an expense not covered by the Florida Department of Transportation (DOT) SCOP paving grant. Mr. Corbin intends to follow the procurement policy to obtain quotes but advised that the expense was not included in the 2024-25 budget. Commissioner Erickson offered a motion to use LOGT funds to replace the fence contingent on receiving a legal opinion that it is a proper use of the funds. As part of the motion, Commissioner Erickson motioned to use FEMA validated funds if it is not an allowable use of LOGT funds. Commissioner Johnson offered a second and the motion passed unanimously.

John Feeney, Contracted Planner, presented a \$140,000 proposal from The Planning Collaborative to update the Holmes County Land Development Regulations. Discussion of this matter included the following:

- The expense will be split between the next two fiscal years
- The amount due this fiscal year has been budgeted
- The Additional Services listed are not included in the proposed amount
- Workshops to be held during the update process

Commissioner Erickson offered a motion accepting the proposal with Commissioner Wilmer Stafford offering a second. The motion passed unanimously.

(Proposal)

John Feeney, Contracted Planner, requested that the Board designate someone with more knowledge of the area to assist him with reviewing Right-of-Way permits. Commissioner Erickson offered a motion for the Road Department Secretary to assign the foreman from the district to assist Mr. Feeney with the Right-of-Way permits. Commissioner Wilmer Stafford offered a second and the motion passed unanimously.

Tim Parson, Liberty Partners, presented an update for the Government Efficiency Center EMS building and advised that the remaining ARPA funds must be obligated by December 31st. Discussion of the matter included the following:

- County's use of the ARPA funds
- Proposed site plan for the new 4,250 square foot EMS building
- Need to enlarge and update the EMS facilities
- Perimeter sidewalk around the new EMS building is needed to prevent flooding
- Estimate of \$50,000 for County to construct the sidewalk
- Sidewalk cost is not included in the construction proposal
- Need to update the EMS grinder pump due to the additional bathroom facilities
- Change orders during the project
- Proposal of \$694,747 from Contracting Unlimited for a turn-key EMS facility
- Cost of new lift station included in the construction proposal
- Use of inmate labor to reduce costs
- New commissioners to view the building site before approving the proposed plan
- Special Session to be held Monday, November 25th to approve the site plan

The following citizens discussed this matter:

- Steve Connell, EMS Director
- Cliff Knauer, Dewberry Engineers
- Trey Cook, Contracting Unlimited
- Keith Bennett, Building Official

Commissioner Erickson offered a motion to obligate \$60,000 of the remaining ARPA to offset Sheriff or EMS expenditures and using those funds for a Supervisor of Elections software update. He also motioned obligating the balance of the ARPA funds for the new EMS building. Commissioner Wilmer Stafford offered a second and the motion passed unanimously.

(Memo)

(Site Plan Available Upon Request)

Nate Nolin, County Attorney, stated that the final hearing for the Outdoor Event Ordinance #24-06 will be held at the Regular Session on December 3rd at 6:00 p.m.

Nate Nolin, County Attorney, presented proposed Resolution 24-30 for the Florida Department of Transportation (DOT) Rice Machine Road over Rice Machine Branch bridge replacement project. He stated that the resolution authorizes the Chairman to sign the grant agreement. Commissioner Wilmer Stafford offered a motion to adopt Resolution 24-30 with Commissioner Johnson offering a second. The motion passed unanimously.

(Resolution 24-30)

(Project Agreement)

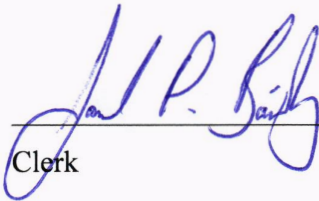
Nate Nolin, County Attorney, presented proposed Resolution 24-31 for the DOT English Lane over Blackshire Creek bridge replacement project. He stated that the resolution authorizes the Chairman to sign the grant agreement. Commissioner Erickson Stafford offered a motion to adopt Resolution 24-31 with Commissioner Wilmer Stafford offering a second. The motion passed unanimously.


(Resolution 24-31)
(Project Agreement)

Chairman Stafford stated that the Spring Valley/Turbeville Road bridge project will commence soon.

David Corbin, Project Director, discussed how the Bonifay Chipley Road paving project will benefit the County.

There being no further business at this time, the meeting was adjourned at 10:10 a.m.


Clerk


Chairman