

August 22, 2024
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Earl Stafford, Brandon Newsom, Phillip Music and Commissioner Jeff Good, Chairman of the Board.

Nate Nolin, County Attorney, and David Corbin, Project Director, were present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

Chairman Good called the meeting to order at 9:00 a.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following items were added to the agenda:

- County Coordinator Item B) Emergency Repair of Dogwood Lakes Culvert
- County Coordinator Item C) Rodeo Float

Commissioner Stafford offered a motion to accept the amended agenda with Commissioner Music offering the second. The motion passed unanimously.

Commissioner Stafford offered a motion to adopt the minutes from the August 6, 2024 Regular Session. Commissioner Music offered a second and the motion passed unanimously.

Commissioner Newsom offered a motion to adopt the minutes from the August 12, 2024 Special Session. Commissioner Music offered a second and the motion passed unanimously.

Robert Berry and Doug Jamison, private citizens, requested lowering the speed limits on Lewis Road and Sheffield Drive due to problems with excessive speeding. Commissioner Erickson offered a motion to post a 25-mph speed limit sign on both Lewis Road and Sheffield Drive. Commissioner Music offered a second and the motion passed unanimously.

Jon Sims, Dewberry Engineers, presented the bids received for the Florida Department of Transportation (DOT) Bonifay Chipley Road Phase 1 SCOP project for improvements from the end of pavement on Nebraska to Parker Grant Road. He advised that DOT has provided additional funds for the project. Commissioner Stafford offered a motion to award the project to C.W. Roberts Contracting for the bid amount of \$2,731,700.40 contingent on DOT's approval of the supplemental agreement. Commissioner Music offered a second and the motion passed unanimously.

(Bids)

Nate Nolin, County Attorney, presented Resolution 24-19 approving Supplemental Agreement #2 for the Bonifay Chipley Road Phase 1 SCOP project providing an additional \$192,953 in grant funds. He

stated that this would bring the total grant funding to \$3,153,250. Commissioner Stafford offered a motion to adopt Resolution 24-19 with Commissioner Music offering a second. The motion passed unanimously.

(Resolution 24-19)
(SCOP Supplemental Agreement)

Sam Bailey, Holmes County Clerk, presented the 2023-2024 Budget Amendment #2 for approval. He stated that the amendment brings grant revenue and expenditures onto the 2023-2024 budget, moves money for expenditures approved by the Board and moves money within departments for overdrawn line items. Commissioner Erickson offered a motion to approve the 2023-2024 Budget Amendment #2 with Commissioner Stafford offering a second. The motion passed unanimously.

(Budget Amendment #2)

Adam Smith, Kent Smith Group, presented a proposal for Kent Smith Group to be considered for a continuing services engineering inspection contract with the County. He discussed his group's qualifications to provide inspection and grant work. Discussion included the existing continuing services engineering contracts and the need for additional inspection services. Commissioner Erickson offered a motion to advertise an RFQ for new continuing services engineering contracts with Commissioner Music offering a second. Commissioner Erickson rescinded the motion, and the Board tabled this matter until a later meeting.

David Corbin, Project Director, presented executed Non-Exclusive Solid Waste Franchise Agreements from Household Disposal Services, Northwest Sanitation, and the Town of Caryville. He stated that all three franchises have paid the annual fee. Commissioner Newsom offered a motion for the Chairman to sign the three franchise agreements with Commissioner Music offering a second. The motion passed unanimously.

(Agreements)

David Corbin, Project Director, advised that emergency repairs had to be completed on the Dogwood Lakes entrance due to a failing culvert. He requested moving \$2,500 from Road Department Contingencies to the District 5 Road Materials budget to cover the cost of the emergency repair. Commissioner Newsom offered a motion approving the request with Commissioner Stafford offering a second. The motion passed unanimously.

David Corbin, Project Director, requested direction on the County's participation in the rodeo parade. Discussion included the cost of building a parade float versus placing already-owned banners on a Road Department backhoe for the rodeo parade. The Board discussed participating in the Friday parade with possible participation in the Saturday parade.

John Feeney, Alday Howell Engineering, presented a Dogwood Lakes Emergency Drawdown Siphon Narrative explaining the design and workings of the siphon system to draw down the water level of the small lake in case of dam failure. He stated that the County will perform the work, and the only cost will be for the materials. Mr. Feeney advised that the design will be submitted to Water Management and used for grant applications. Tim Parson, Liberty Partners, discussed the available grants for the dam repair and the amount that will be eligible to use for grant matching funds.

(Narrative)

Tim Parson, Liberty Partners, discussed the meeting with the Department of Commerce to review the Government Efficiency Center (GEC) direct payment process.

Jennifer Green, Liberty Partners, discussed the use of ARPA funds to offset the Sheriff and EMS budgets to help balance the 2024-2025 budget. The matter will be handled at a later meeting

Jennifer Green, Liberty Partners, stated that the GEC contractor is looking to assist with purchasing the metal building for the EMS building. Dewberry Engineers are to submit a task order for the design so that the costs of the EMS building can be finalized.

John Feeney, Contracted Planner, presented an application for a lot split from Four Hills Woodlands LLC for parcel number 1125.00-000-000-005.000. He stated that the proposed split will divide a 154.03-acre tract into an 80.01-acre tract and a 74.02-acre tract. Mr. Feeney recommended approval of the application as it meets all the requirements. Commissioner Erickson offered a motion approving the lot split with Commissioner Stafford offering a second. The motion passed unanimously.

(Application)

Rod Adams, Melvin Engineering, gave an update on the County Road 181 Phase 1 and 2 SCOP project stating upon approval of the Phase 2 grant agreement a Notice of Award will be sent to the contractor.

Rod Adams, Melvin Engineering, advised that the current engineering continuing services contracts are in place until November 2025.

John Feeney, Alday-Howell Engineering, presented a \$39,000 task order to complete the Old Mill Road SCOP project design for improvements from Highway 90 to the end of the pavement. Commissioner Newsom offered a motion approving the task order with Commissioner Music offering a second. The motion passed unanimously.

(Task Order)

Brian Lemieux, Hanson Professional Services, requested approval to advertise the bids for the John Clark Road SCOP project. Commissioner Erickson offered a motion approving the bid advertisement with Commissioner Stafford offering a second. The motion passed unanimously.

Brian Lemieux, Hanson Professional Services, advised that the Wrights Creek bridge project is currently in permitting. He is also working with County Attorney Nate Nolin to acquire the needed access agreements.

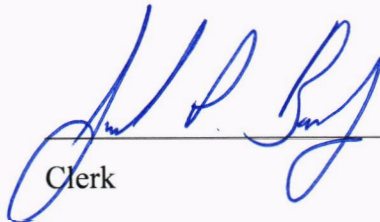
Nate Nolin, County Attorney, advised that the Department of Revenue has approved the Property Appraiser's 2024-2025 budget request and added an additional \$1,435 to the budget. He stated that the next step to protest the budget request would be a public hearing within 15 days. The Board took no action on this matter.


Nate Nolin, County Attorney, presented Resolution 24-18 approving the Florida Department of Transportation SCOP agreement to improve County Road 181 Phase 2 in the amount of \$3,494,729. Commissioner Newsom offered a motion to adopt Resolution 24-18 with Commissioner Stafford offering a second. The motion passed unanimously.

(Resolution 24-18)

(SCOP Agreement)

There being no further business at this time, the meeting was adjourned at 10:15 a.m.


Clerk


Chairman