

January 2, 2024
Workshop
Bonifay, Florida

The Holmes County Board of Commissioners met for a Workshop on the above date with the following members present: Commissioners Clint Erickson, Earl Stafford, Brandon Newsom (appeared late), Phillip Music and Commissioner Jeff Good, Chairman of the Board.

Nate Nolin, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Finance Director, was present and kept the minutes.

Chairman Good called the meeting to order at 5:00 p.m. Project Director David Corbin led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. No changes were made to the posted agenda.

Chairman Good announced that the Workshop was convened to discuss the bids received in response to the Holmes County Agricultural Center-Government Efficiency Complex RFP. David Corbin, Project Director, advised that all bidders were requested to attend the workshop.

Jennifer Green, Liberty Partners, reviewed the process of publishing the RFP, holding the pre-bid meetings, and opening the bids. She announced that the base bid includes the total costs involved in building the 14,000 square foot Ag Center. Alternative Bids 1 and 2 deduct from the base bid by eliminating the open arena building section and having Holmes County complete the earthwork for the project. Alternative Bid 3 adds the installation of four fans for the arena building to the project.

(Memo)

Chairman Good announced that Trey Cook of Contracting Unlimited was the only bidder in attendance.

Cliff Knauer, Dewberry Engineers, presented the following information concerning the bids submitted:

- Project was bid as a lump sum project and not a unit price bid
- The project contractor will provide an itemized breakdown of costs after award of the contract
- A one-year warranty will be offered for the materials and workmanship
- Project change orders will require Board approval

Trey Cook, Contracting Unlimited Inc., was present to answer questions regarding the bid response submitted by his company. Discussion included the following:

- Approximately 40% of the bid is for labor costs

- He agreed to addendums #1 and #2 including a budget of \$2.3 million
- Prohibiting change orders will prevent the company from filing deduct change orders
- Detailed receipts for all materials will be provided
- Finishing work by County staff or County inmate labor will be allowed
- Time frame for completion will be approximately 100 to 120 days from commencement
- The metal building company will design the specifications for the building
- Direct purchase of materials versus contractor purchase of materials
- County could save money by hauling and storing dirt

The Board advised that a decision will be made at the Regular Session.

There being no further business at this time, the meeting was adjourned at 5:46 p.m.


Clerk


Chairman