

October 17, 2023
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, was present. Nate Nolin, County Attorney, was present via telephone.

Angie Purvee, Finance Director, was present and kept the minutes.

Chairman Stafford called the meeting to order at 9:02 a.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following changes were made to the agenda:

- County Attorney Item A) BPD Lease – moved to County Coordinator Item B
- County Coordinator Item C) John Clark Road Amendment – added
- County Coordinator Item D) November Regular Session – added
- County Coordinator Item E) City of Bonifay Letter – added
- County Attorney Item C) Resolution for Old Mill Road - added

Commissioner Music offered the motion to accept the amended agenda with Commissioner Newsom offering the second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the minutes from the October 3, 2023 Workshop and Regular Session. Commissioner Newsom offered a second and the motion passed unanimously.

Joe Rone, Development Commission, introduced Busy Bee owners, Lucas and Elizabeth Waring. Mr. and Mrs. Waring stated that the Lake City Busy Bee is their current priority, but they are looking forward to building the Bonifay Busy Bee and being part of the community.

Jesse Swindle, a private citizen, requested an update on the Bonifay/Chipley Road paving project. The Board advised Mr. Swindle that the project bid is being advertised.

Wynona Tulkoff, Sherwood Drive resident, discussed the current level of Dogwood Lakes stating that the level must be raised for recreational and safety purposes. Discussion of the matter included the following:

- Effect of lake level on home values
- Board's actions to repair the failed dam and raise the lake level
- Lake is owned by the County, but it is a federal dam
- Petition signed by residents in support of efforts to raise lake level
- Liberty Partners' efforts to secure grant funding to raise the level of the lake

- Failed submission for legislative appropriations
- County Attorney is working to secure public access to the lake
- Water from the lake rarely used to control fires

The following citizens discussed this matter:

- Todd Hyde, Sherwood Drive resident
- Ann Rodgers, Sherwood Drive resident
- Tim Parson, Liberty Partners
- Douglas Rimmel, Ponce de Leon Fire Chief

Commissioner Good offered a motion to submit the Dogwood Lakes project as a legislative appropriations request second to a new EMS facility. Commissioner Newsom offered a second. Commissioner Erickson abstained from voting. The motion passed with all other commissioners voting yes.

(Abstain from Voting Form)

Noragene Green, a Three Mile Road resident, discussed property owner Cyril Gazagnaire setting up a trailer park on John Marsh Road without securing the proper permits and in violation of the Board's ordinance. The Board advised Ms. Green that permits will not be issued to Mr. Gazagnaire and he must now answer to the Planning Commission and the Building Department before he can proceed.

Kiwanis members Shirley Owens, Sandy Spear and Harry Bell recognized County workers David Corbin, Harold Smith, Johnny Matthis and all the unpaid volunteers for their assistance with making the Northwest Florida Championship Rodeo a success.

Tammy Sullivan, a private citizen, requested an update on the Bonifay/Gritney Road paving project. The Board advised Ms. Sullivan that the paving will end at the 'Y' on Bonifay/Gritney Road.

Tammy Sullivan, a private citizen, requested an update on the Highway 79 Corridor Authority. Commissioner Good advised that the City of Bonifay is still in talks about taking over the Corridor's water system and the grant.

David Corbin and Joe Rone, as members of the West Florida Electric Board, introduced the cooperative's new CEO Shawn Walling. Mr. Walling discussed his work experience, the cooperative's history, and current supply chain issues. He requested notice of any projects pending in the County so that he can ensure the cooperative's timely response.

Angie Purvee, Finance Director, presented a proposal from the Florida League of Cities, Inc. to provide actuarial calculations required by the Government Accounting Standards Board Statement No. 75 (GASB 75) for a fee of \$6,000.00. Ms. Purvee explained that this service examines the costs to the County for post-employment benefits and is a budgeted expense. Commissioner Erickson offered a motion to accept the proposal. Commissioner Newsom offered the second and the motion passed unanimously.

(Proposal)

David Corbin, Project Director, presented Emerald Coast Regional Council's 2023-2024 Small Quantity Generator annual contract renewal. Commissioner Erickson offered a motion for the Chairman to sign the renewal with Commissioner Music offering a second. The motion passed unanimously.

(Agreement)

David Corbin, Project Director, presented Amendment #1 to the agreement for Hanson Professional Services to complete the design work for the John Clark Road SCOP project. The amendment increases the contract amount by \$2,500 which is not covered under the SCOP grant and must be paid using LOGT funds. Commissioner Newsom offered a motion approving the amendment to the agreement with Commissioner Music offering a second. The motion passed unanimously.

(Amendment)

David Corbin, Project Director, stated that the second November Regular Session falls during the week of Thanksgiving and requested that the Board move the meeting to the following week. Commissioner Erickson offered a motion to reschedule the second November Regular Session to Tuesday, November 28th at 9:00 a.m. Commissioner Music offered a second and the motion passed unanimously.

David Corbin, Project Director, presented a letter from the City of Bonifay requesting to lease the old Sheriff's office for the Bonifay Police Department. The City has offered office space for the County's Veterans Service Officer and will pay for the office's utilities in exchange for the lease. Discussion included that the lease would be for the administrative building and parking lot but will not include the historical building. The City will be responsible for paying the utilities and all repairs on the leased building. Nate Nolin, County Attorney, requested direction about the term of the lease. Johnny Whitaker, Bonifay Police Chief, requested more than a month-to-month lease. Commissioner Erickson offered a motion for Project Director David Corbin and County Attorney Nate Nolin to work with the City of Bonifay to draft a lease agreement to bring back to the Board for approval. Commissioner Music offered a second and the motion passed unanimously.

(Letter)

David Melvin, Melvin Engineering, advised that the survey for the CR 181 Phase 1 SCOP project is 25% completed and the plans should be completed by May. He stated that the survey for the CR 181 Phase II SCOP project is complete and the final design plans will be submitted by December. The Board discussed submitting a request to DOT to have the construction funds for both phases available at the same time to save on mobility costs.

David Melvin, Melvin Engineering, stated that the Highway 79 Drainage Study is 30% complete and should be finished by the beginning of next year.

Brian Lemieux, Hanson Professional Services, advised that final plans for the John Clark Road SCOP project have been submitted to DOT and are currently in review. The project should be ready to move to construction once the permits and easements have been received.

Cliff Knauer, Dewberry Engineering, stated that the RFP for the Ag Center building is ready to be advertised. The RFP will need to be advertised for 30 days and the bid schedule is as follows:

- Base bid is for a 14,000 square foot metal building with the office space completely built out and an arena with a dirt floor
- Alternate Bid #1 deducts the 84' x 80' open arena portion
- Alternate Bid #2 deducts the earthwork, building pad and storm water pond and the County will do that work
- Alternate Bid #3 is for the installation of four giant fans in the arena

Discussion included that the work can commence ten days from signing the Notice to Proceed and will take approximately nine months to complete. Discussion also included requesting the City of Bonifay waive the estimated \$20,000 in impact fees and that the bids will be ready to open at the Board's November 28th Regular Session. Commissioner Erickson offered a motion to advertise the RFP as presented with Commissioner Music offering a second. The motion passed unanimously.


(RFP)

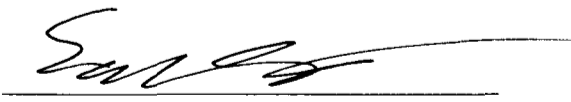
Nate Nolin, County Attorney, presented the \$3.3 million CDBG Subgrant Agreement for Project Gateway road improvements. Commissioner Good offered a motion for the Chairman to sign the agreement with Commissioner Music offering a second. The motion passed unanimously.

(Agreement)

Nate Nolin, County Attorney, presented Resolution 23-21 approving the DOT SCRAP grant agreement for Old Mill Road. The Board agreed by consensus that the Ponce de Leon municipality should sign the agreement as the grant portion of the road lies within the city limits.

There being no further business at this time, the meeting was adjourned at 10:33 a.m.


Clerk


Chairman