

November 7, 2023
Workshop
Bonifay, Florida

The Holmes County Board of Commissioners met for a Workshop on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Phillip Music, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Nate Nolin, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Finance Director, was present and kept the minutes.

Chairman Stafford called the meeting to order at 5:10 p.m. Project Director David Corbin led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. No changes were made to the posted agenda.

Steve Connell, EMS Director, requested a trial run for a revised shift schedule for EMS paramedics and EMTs. He proposed each full-time employee work 48 hours shifts followed by 96 hours off. Discussion of this matter included the following:

- Current shifts are 24 hours followed by 48 hours off
- Shift change will have no effect on annual hours worked
- Shift change will not increase the EMS salary expenditures
- Mandatory work list for callouts will be implemented according to seniority but will only be activated if full-time employees do not volunteer for extra shifts
- Shift swaps will still be an option but limited to only 48 hours of swap in a 30-day period
- Schedule change requested to help with employee burnout
- Flexibility to make sure employees get enough down time on their 48-hour shift
- Holmes County EMS employees are in favor of this shift change
- Employees will not be allowed to work more than a 72-hour shift

The Board discussed implementing a six-month trial of the revised schedule with Mr. Connell to present an update to the Board in March and the Board deciding on permanently implementing the revised schedule in June. The matter was tabled until the Regular Session following this meeting.

Steve Connell, EMS Director, presented a plan to finance the purchase of a new ambulance and a remounted ambulance using a grant and his budgeted grant match funds. Discussion of this matter included the following:

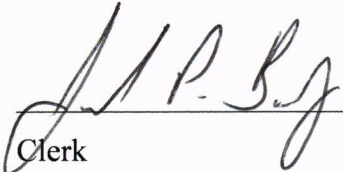
- High mileage on current ambulances
- Estimated 30,000 to 40,000 miles put on an ambulance annually
- Cost of new ambulance quoted at \$279,000
- Cost of remounted ambulance quotes at \$203,000
- Plans to apply for a 75/25 matching grant to purchase ambulance
- Board approving an RFQ for financing ambulances for five years

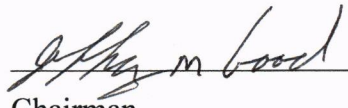
- EMS will continue to budget \$70,000 in grant match funds for the next 3 years
- Grant funds plus matching funds will be used to make the annual loan payment on the ambulances
- The full annual loan payment will have to be budgeted for year five
- The 10-to-12-month turnaround time from intent to purchase to taking possession of a new ambulance
- Letter of intent is needed to lock in current ambulance quotes, but will place the County under no obligation if the grant is not awarded

The matter was tabled until the Regular Session following this meeting.

(Payment Plan)

There being no further business at this time, the meeting was adjourned at 5:32 p.m.


Clerk


Chairman