

June 14, 2016  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:02 a.m. Chairman Powell opened the meeting. Commissioner Whitaker led the prayer and the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 9A) Draft Bill Community Assistance Contact Report – flood management process
- 8B) Advertise for County Extension Office Secretary

Commissioner Parish offered a motion to approve the amended agenda. Commissioner Locke offered a second. The motion passed unanimously.

The next item was "Hearing the Public". The public was given an opportunity to speak with no one responding.

Commissioner Whitaker offered a motion to approve the following consent items:

- May 31, 2016 Workshop and Regular Session Minutes
- Animal Control Interlocal Agreement – Town of Ponce De Leon

Commissioner Parish offered a second. The motion passed unanimously.

(Agreement)

Susan Harris, Library Director, discussed an amendment to the State Aid to Libraries Grant that will allocate an additional \$6.00 to the library and requested approval to sign the amended grant. Commissioner Whitaker offered a motion to approve signing the grant. Commissioner Locke offered a second. The motion passed unanimously.

(Agreement)

The Board discussed the Tri County Airport Authority Board member appointments. Commissioner Whitaker offered a motion to approve the individuals recommended. Commissioner Parish offered a second. The motion passed unanimously.

(Appointments letter)

Ms. Virgie Bowen, Florida Department of Transportation (FDOT), discussed the road and bridge projects from the May 31<sup>st</sup> workshop and advised she will submit these to the DOT five (5) year rural work program for the county. The projects list included:

- Hicks Road bridge

- Joe White bridge
- Whitewater Branch box culverts
- Thomas Drive bridge – also a traffic count
- Airport Road/CR 162 - paved shoulders
- CR 181 Bridge and drainage issues
- Reedy Creek/Valley Creek paving
- Lighting and sidewalks – SR 79 from US 90 to I-10
- Traffic signals at SR 79 & 2; also SR 81 & US 90

The Board asked Ms. Bowen if the paved shoulders on CR 162 will be added to its resurfacing project. She advised she will check. The Board agreed by consensus for the submission of the list of road and bridge projects.

(Projects list)

Attorney Goodman discussed the Resolution for the road name change process. Discussion included making sure the current process is in line with the historical process that has been used and formally approving the Resolution for the road name change process. Discussion also included statutes stating the Board controls the renaming of roads for 911 mapping and safety issues, the process requiring approval of 80% of adjoining land owners and approval of the 911 mapping department and the Board. Commissioner Parish offered a motion to approve the Resolution for the road name change process. Commissioner Locke offered a second. The motion passed unanimously.

(Resolution #16-07)

Joey Marsh, County Coordinator, requested approval to place a bid for rock for FEMA projects as the current contract with Vulcan materials expired June 9, 2016. Discussion included utilizing the FEMA super circular procurement policy now to become familiar with the new process that will become effective October 2016. Commissioner Sasnett offered a motion to approve bidding out for rock. Commissioner Locke offered a second. The motion passed unanimously.

Mr. Marsh discussed that C.W. Roberts Contracting Company has started milling asphalt on CR 81 and is selling the asphalt to Walton County. Discussion included previous negotiations with C.W. Roberts for the asphalt but the terms not being agreeable and an agreement being made with Anderson Columbia Company at \$150.00 per load, \$250.00 if they deliver. Mr. Marsh advised he will make contact with C.W. Roberts again for possible negotiations and bring back the information.

Kalyn Waters, Extension Office Director, discussed that their current Administrative Assistant Leah Steverson has submitted her resignation and requested approval to advertise for the position. Discussion included the position paying \$10.00 per hour with benefits, a start date of August 1st and that it is funded in the current budget. Commissioner Locke offered a motion to approve advertising for the administrative assistant position with Commissioner Parish offering a second. The motion passed unanimously.

Attorney Jeff Goodman gave an update on the project with the Building Department for flood plain management. Discussion included the Florida Division of Emergency Management (FDEM) having looked over the County's flood plain maps and making the following recommendations:

- Update the flood plain Ordinance to comply with Florida building codes and FEMA standards
- Requesting the County enforce the Ordinance of removing several structures in the flood plain that aren't in compliance with the Ordinance or FEMA standards

Attorney Goodman discussed the impact of these recommendations. Discussion included the flood plain Ordinance not being a problem to bring up to compliance since the last update in 2011. He advised it may become difficult asking owners to remove structures not in compliance and legal recourse may have to be taken if owners don't willingly comply. Discussion also included that if owners don't comply with the requests handed down from the State they will not receive the flood insurance discount of up to 5% or approximately \$22.00 per policy holder. Roger Williams, Building Inspector, discussed Agricultural properties that are exempt from the building code that the State requests not be exempt from the flood plain management ordinance and that they will need to go through the permitting process to ensure they are in compliance with the ordinance. The Board discussed adopting a cleanup plan to remove pole barns, old mobile homes and fence panels that impede water flow and become flood debris. Attorney Goodman advised he will bring an updated Ordinance, a Resolution implementing the "Seven performance measures" to obtain discounted insurance and a cleanup plan to a July meeting for approval.

Attorney Goodman discussed it is time for annual Union negotiations to begin and that he has asked the County Coordinator to sit in on the negotiations and will schedule an Executive Session for this in July.

Cliff Knauer, Preble-Rish Engineering, introduced Erika Zambello with the Okaloosa Tourist Development Program to discuss the Estuary Grant Program Resolution. Ms. Zambello discussed that the Environmental Protection Agency (EPA) is awarding a \$2 million dollar grant to set up an estuary program in the Panhandle watershed area. Ms. Zambello advised that the Resolution doesn't require any funding from the Board, it is just asking for support for the creation of the Estuary Program. Discussion included that the grant funds will initially be used to set up the program by hiring the executive, administrative and technical committees who then leverage the funding to go towards roads, storm water, living shore lines and anything that affects water quality. The Board discussed the possibility of this grant aiding in the Chattahoochee River runoff problems. Ms. Zambello advised it can help with those problems but it will be December before the grant is awarded. She stated the initial staff hired can apply for further grant funding. Commissioner Sasnett offered a motion to approve the Resolution in support of applying for the grant. Commissioner Locke offered a second. The motion passed unanimously.

(Resolution #16-08)

Cliff Knauer, Preble-Rish Engineering, discussed the unpaved stream crossing index that the Department of Environmental Protection (DEP) submitted for funding has been approved for \$970-980,000.00 for studies for Holmes, Washington and Walton Counties. Discussion included the DEP has advised the Engineers can now compete for the projects. Discussion also included these studies will prioritize all the stream crossings that discharge into the river and that those may turn into paving projects for the respective county.

Mr. Knauer also discussed the assignment of contracts from Preble-Rish to Dewberry/Preble-Rish Engineers. Attorney Goodman advised he has looked this over and approves the agreement. Commissioner Whitaker offered a motion to approve assigning the contracts to Dewberry/Preble-Rish. Commissioner Sasnett offered a second. The motion passed unanimously.

(Contract Assignment)

Mr. Knauer gave an update on the SCOP projects advising all permitting has been received and advertising will begin for the Thomas Drive, Deacon Road, CR 181 and CR 183A projects.

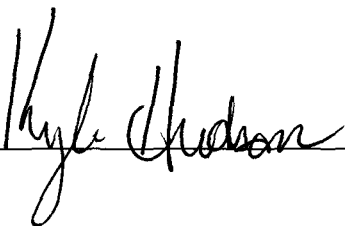
Rod Adams, Melvin Engineering, gave an update on the CR177 project. He advised they will need to do ditch paving in the area of Highway 2 for erosion problems.

Mr. Adams also gave an update on the Tobe Retherford Road project, the right-of way permits and the project timeline.

The Board discussed that the June 28 evening meeting was previously changed to a 9 a.m. session so that two (2) Commissioners may attend a convention.

There being no further business at this time the meeting was adjourned at 9:46 a.m.

Clerk



Chairman

