

July 12, 2016
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:05 a.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 6C) Courthouse cleaning contract
- 6D) Detailed work plan budget – Arthropod mosquito control

Commissioner Whitaker offered a motion to approve the amended agenda. Commissioner Parish offered a second. The motion passed unanimously.

The next agenda item was "Hearing the Public". Julia Bullington, Chamber of Commerce, spoke on behalf of the Development Commission in reference to a south corridor project they will be moving forward with called "Project Game Changer". Discussion included the following:

- Four (4) parcels being developed in the South I-10/SR 79 Industrial Park comprising 1300 acres
- The creation of 680 direct jobs, 350 indirect jobs and 2000 construction jobs
- Project Phase 1 consisting of a manufacturing facility that will house the headquarters and training facility
- Utilization of a grant to begin the water and sewage work
- Phase II consisting of apartment complexes, single family homes, retail shops, a hotel and office park
- Phase III being on a different parcel in the same area consisting of an Equestrian center, stable, blacksmith, farrier, saddle and tack shop, a housing development based on riding trails, a lodge and a motor lodge for RVs

Ms. Bullington advised the Development Commission is asking for a letter of support for this project and that the City has already signed one. Attorney Goodman advised there are many investors in this project and that it will bring many jobs. Commissioner Whitaker offered a motion to approve the letter of support. Commissioner Locke offered a second. The motion passed unanimously.

(Letter of Support)

Commissioner Whitaker offered a motion to approve the following consent items:

- June 28, 2016 Workshop and Regular Session Minutes
- Tri County Airport Board Member Terms
- Animal Control Interlocal Agreement – Town of Esto
- 2016-2017 EMPA Grant Contract – Emergency Management
- 2016-2017 EMPG Grant Contract – Emergency Management
- Interlocal COOP Agreement: Holmes-Washington County

Commissioner Parish offered a second. The motion passed unanimously.

(Member Terms)
(Agreement)
(Grants)
(COOP Agreement)

Ms. Bonnie Mims, Executive Director, Public Risk Management of Florida, presented two (2) Insurance Safety Awards to the Board for: 1) Most Improved Safety and 2) Best Overall Safety Performance. She advised Holmes County had dropped 26% in net claims to capture two (2) out of four (4) awards given.

(Safety Statistics)

The Board discussed changing the August 30, 2016 meeting date to one week earlier due to primary elections being held that day. Commissioner Whitaker offered a motion to approve moving the meeting to August 23, 2016. Commissioner Locke offered a second. The motion passed unanimously.

Joey Marsh, County Coordinator, discussed the Whitewater Branch box culvert that was damaged in disaster #4138. Discussion included Melvin Engineering having completed the preliminary work on the project that has since been washed away due to heavy rains. Mr. Marsh requested approval to bid this project out as crews are tied up on other projects. Commissioner Sasnett offered a motion to approve bidding out the Whitewater Branch project. Commissioner Parish offered a second. The motion passed unanimously.

Mr. Marsh requested approval of the prioritized alternative procedures road list presented in a previous meeting. Commissioner Sasnett offered a motion to approve the list. Commissioner Parish offered a second. The motion passed unanimously. Mr. Marsh discussed the road work to be done and the use of chip seal rather than asphalt except on roads with a high volume of traffic. Discussion included completing the original scope of work and bringing the roads up to standard before FEMA will allow them to proceed on the alternative road list.

(Road list)

Mr. Marsh discussed the cleaning contract at the Courthouse. Discussion included that the maintenance man is now doing the cleaning and the Clerk of Courts request to increase his salary by \$3.00 per hour. Discussion also included the salary increase totaling \$6,240 per year, the Clerk's negotiations with the contractor that has reduced the contract by \$12,000 per year for a savings of \$5,760 per year with the contractor continuing to supply the paper products. Commissioner Locke offered a motion to approve the \$3.00 per hour salary increase. Commissioner Parish offered a second. The motion passed unanimously. Attorney Goodman advised he will send a letter to the contractor for his signature on the new negotiations reducing the contract by \$12,000.00 per year.

(Letter of Request)

Sherry Snell, Administrative Assistant, requested approval of the Arthropod mosquito budget that is submitted to the State each year. Commissioner Parish offered a motion to approve the budget. Commissioner Whitaker offered a second. The motion passed unanimously.

(Budget)

Attorney Goodman advised Union negotiations will begin today.

Cliff Knauer, Dewberry/Preble-Rish Engineering discussed the Department of Transportation's (DOT) request for paperwork on a breakdown of the design and completion dates on the CR 181C project so they may submit their agreement for the Board's approval. Mr. Knauer requested approval to authorize his firm to do the design work and Melvin Engineering will do the Construction and Engineering Inspection (CEI) so the paperwork can be submitted to DOT. Commissioner Sasnett offered a motion to approve Dewberry/Preble-Rish Engineering to do the design work on the CR 181C project. Commissioner Locke offered a second. The motion passed unanimously.

Mr. Knauer discussed the FEMA road paving projects. Discussion included the drainage issues and securing right-of-ways being the key issues and that all 158 miles of the roads may not get paved due to right-of-way issues. Mr. Knauer also discussed using chip seal versus asphalt on these roads and advised to submit bids for both on the projects then pick which to use based on the volume of traffic on the roads. He stated a 400 vehicle count per day is considered low volume whereas a 1200 vehicle count per day on a road is considered high volume where asphalt should be used. No action was taken today.

Jake Mathis, Melvin Engineering, gave an update on the CR 177 project advising they are close to completion. Mr. Mathis also gave an update on the Tobe Retherford road project advising that they are still in the design phase on the bridge. The Board requested to convert the bridge from one lane into two lanes if possible. Mr. Mathis will bring this information back to the next meeting.

Joey Marsh, County Coordinator, discussed the FEMA road paving projects Mr. Knauer discussed earlier on chip seal versus asphalt. He requested that the Board allow a traffic count on these roads so the engineers will know which roads are high volume traffic that would require asphalt. He advised that this will give the Engineers the scope of work needed to submit to FEMA to allow the alternative procedures. No action was taken at this time.

There being no further business at this time the meeting was adjourned at 9:48 a.m.



Clerk



Chairman