

January 3, 2023
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, was present.

Angie Purvee, Finance Director, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:05 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following changes were made to the agenda:

- Commissioner Item A) Letter of Support - added
- County Attorney Item A) Bridge Project Agreement and Resolution – deleted
- County Attorney Item C) Building Code Adoption Ordinance - deleted
- Commissioner Item B) SCRAP and SCOP Project Submittals - added

Commissioner Music offered the motion to accept the amended agenda with Commissioner Newsom offering the second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the minutes from the December 20, 2022 Regular Session. Commissioner Newsom offered the second and the motion passed unanimously.

The Board recognized each member of the cheerleading team that won the 2022 Panhandle Youth Football Association Cheer Off.

The Board discussed re-organizing the Commissioner Assignments for 2022-2023. Discussion included Commissioner Good remaining on the Value Adjustment Board, Project Director David Corbin being appointed to the 12.50 Surcharge Committee and the ECRC Regional Rural Transportation Advisory Committee. Discussion also included Commissioner Music sitting on the Estuary Board and the benefit to the County for having a representative on the Estuary Board. Commissioner Music offered a motion to appoint Project Director David Corbin to the 12.50 Surcharge Committee with Commissioner Newsom offering a second. The motion passed unanimously.

(2022-2023 Commissioner Assignments)

Emily McCann, Holmes County resident, requested permission to place a mural on the northside of the Tax Collector and Property Appraiser's building. She advised that the mural will be a map of Holmes County and that private funding will cover the costs of the project. Discussion included that the Tourist Development Council is funding six additional murals throughout the County with four to be placed in Bonifay, one in Ponce de Leon and one in Esto. Commissioner Good offered a motion approving the request to place a mural on the Tax Collector and Property Appraiser's building. Commissioner Newsom offered a second and the motion passed unanimously.

Joe Rone, Development Commission, introduced Richard Williams the Executive Director for CareerSource Chipola. Mr. Williams advised that CareerSource offers various workforce programs, and that Florida has passed legislation to consolidate the districts so that CareerSource Chipola could be required to cover a larger area which will result in a lack of representation in the rural areas. He requested that the Board adopt Resolution 23-01 opposing the legislative consolidation efforts. Commissioner Good offered a motion to adopt Resolution 23-01 with Commissioner Music offering a second. The motion passed unanimously.

(Resolution 23-01)

Joe Rone, Development Commission, requested that the Board revert their 1% interest in the Raper Dairy property back to the Development Commission so that going through a bid process will not be necessary when selling the property. Discussion included that the 1% was given to the County for the purpose of applying for a rural infrastructure grant and, should the County's ownership in the property be an issue to obtain the grant, the Development Commission will readdress the issue at that time. Mr. Rone advised that the Development Commission's Attorney as well as the County's Attorney have both approved the request and that only Development Commission funds have been used on the property. Commissioner Good offered a motion for the County to sign the County's 1% ownership in the property back to the Development Commission contingent on verification of the County Attorney's review and approval of the request. Commissioner Erickson offered a second and the motion passed unanimously.

John Feeney, Contracted Planner, presented a proposed fee schedule for the Planning Department. He requested the Board review the proposed fees over the next couple of weeks and provide feedback. Discussion of this matter included the following:

- Fees charged by surrounding counties
- Imposing a base rate with additional fees based on the type of project
- No recommendation to lower fees
- Not requiring Board approval for lot split applications
- Recouping costs for Planning Services paid to Alday-Howell
- Separating commercial and private property projects

Board agreed by consensus to review the proposed fees and approve at the next meeting.

(Proposed Fee Schedule)

Tim Parsons, Liberty Partners, updated the Board on the following projects:

- FDOT Beautification Grants – the Board's letters accepting the grants have been received, DOT is now encumbering the funds and will send notification of the next steps
- Holmes County Delegation Meeting with Senator Jay Trumbull and State Representative Shane Abbott has been scheduled for January 10th at the Board's Office
- FEMA #4564 Ammons Culvert Road – FEMA has stated that the project funds should be obligated soon
- Northwest Florida Water Management District - vulnerability assessment has shown that Camp Branch and Dogwood Lakes may have funding opportunities for projects

Rod Adams, Melvin Engineering, advised that the pre-construction meeting on the CR 181C SCOP project was held and that the contractor will begin putting out construction signs, traffic control devices and stockpiling supplies next week. The \$42,000 additional funding request to replace a culvert has not yet been approved by DOT.

Rod Adams, Melvin Engineering, talked with DOT about previous SCRAP and SCOP funding submittals that were not approved, specifically CR 179 Phase 2 which has been denied multiple times. DOT has stated that the previous applications submitted for the project will be reviewed and discussed with the engineers.

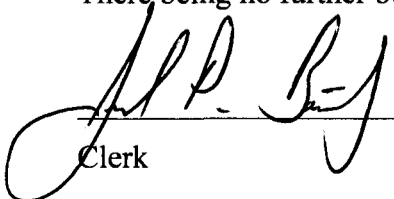
John Feeney, Contracted Planner, presented Ordinance 22-07 amending Ordinance 22-05 to grandfather in established businesses that were already serving alcoholic beverages without a commercial land use designation to be eligible to apply for a liquor license. Discussion included that any new business applying for a liquor license will have to be zoned commercial, the procedures for a new business to apply and the number of licenses allowed in the County. Chairman Stafford opened the public hearing. Joe Rone, Development Commission, stated that approval of this ordinance will keep the Dogwood Lake Golf Course open. The public hearing was closed. Commissioner Erickson offered a motion to adopt Ordinance 22-07 contingent on the County Attorney providing the hard copy to be filed with the State. Commissioner Music offered a second and the motion passed unanimously.

(Ordinance 22-07)

Commissioner Newsom requested that the Board issue a letter supporting the development of the west side of the County to the Development Commission. Commissioner Newsom offered a motion for Project Director David Corbin to draft and sign the letter. Commissioner Music offered a second and the motion passed unanimously.

David Corbin, Project Director, discussed the need for one SCOP project and one SCRAP project to submit for the next Florida Department of Transportation (DOT) grant cycle. Discussion included that the Weeks Street repair will not count towards the County's submittals. Rod Adams, Melvin Engineering, recommended submitting CR 179 Phase 2 from Pheil Drive to Highway 2 as a SCOP project with Phase 3 from Highway 2 to Alabama State line to be requested in a future grant cycle. Mr. Adams stated that paving a dirt road will require holding community meetings well in advance to obtain all the needed property releases before requesting grant funding. Mr. Adams stated his belief that the pending Bonifay/Chipley Road and Bonifay/Gritney Road paving projects are hurting the County's chances for more funding. Commissioner Good offered a motion to submit CR 179 Phase 2 from Pheil Drive to Highway 2 as a SCOP project. Commissioner Music offered a second and the motion passed unanimously. Tim Parsons, Liberty Partners, advised that some road repair projects could be submitted for legislative appropriations. Discussion of a SCRAP project submittal included CR 185, Dykes Street and CR 177A north of Highway 2. The Board requested that Melvin Engineering view Dykes Street and CR 177A as potential SCRAP projects.

There being no further business at this time, the meeting was adjourned at 7:33 p.m.


Clerk


Chairman