

August 16, 2022  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, and Nathan Nolan, County Attorney, were also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 9:09 a.m. David Corbin, Project Director, led the prayer and pledge.

The first item of business was Agenda Additions and Deletions. The following items were added:

- Commissioner Item                      Geotechnical Testing
- Commissioner Item                      Reappoint Members to Ag Center Committee
- Project Director                         Council on Aging
- Agenda Item                                Recognitions

Commissioner Music offered the motion to accept the amended agenda. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Music offered the motion to adopt the minutes from the August 2, 2022 Regular Session and the August 2, 2022 Special Session. Commissioner Newsom offered the second and the motion passed unanimously.

David Corbin, Project Director, recognized Bridge Crew Foreman Harold Smith as the Employee of the Month. Mr. Corbin presented a letter that Tracey Corbin, Holmes/Washington County Health Department had sent praising Mr. Smith for all his hard work and going above and beyond to help her and her staff.

David Corbin, Project Director, recognized Angie Purvee, Finance Director, as Employee of the Month. Mr. Corbin explained that Ms. Purvee is a Clerk's Office employee but she goes above and beyond for the Board on a regular basis.

Steve Connell, EMS Director, recognized Terry Thomson for his 22 years of service with a plaque as a token of appreciation.

Kalyn Waters, Extension Director, recognized Dean Baker, a private citizen, who set a new State record for the largest Bushel Gourd. Ms. Waters explained that the gourd weighed 124.5 pounds.

Commissioner Erickson offered a motion to add the EMS Budget to the Agenda. Commissioner Good offered the second and the motion passed unanimously.

Emily Rone McCann, Waukesha Way, discussed the T-Mobile Hometown Growth Grant. Ms. McCann requested a letter of support from the Board for the beautification of Waukesha Street, including murals, trash cans, benches and picnic tables. Commissioner Good offered the motion to write a letter of support to accompany

the T-Mobile Hometown Growth Grant application, contingent upon Waukesha Way providing the necessary wording for the support letter. Commissioner Erickson offered the second and the motion passed unanimously.

Keith Armondi, private contractor, Shan Hatfield, private citizen, and Larry Cook, private citizen, spoke in support of the Building Inspector, explaining that having a full-time building inspector has been beneficial to them and to the County.

Rebecca Perse, United Way, presented an update on the first year of the Employee Giving Campaign. Ms. Perse explained that because of designated employee giving the Council on Aging will now receive regular monthly donations.

Dennis Barnes, Barnes Insurance, discussed the 2022 health benefits for County employees, explaining that there has been no increase for 2022, and no rate change for next year. Mr. Barnes explained that there will be no change to any of the forms of insurance offered to the County employees.

(Spreadsheet)

Angie Purvee, Finance Director, discussed an \$14,300.00 invoice, from PRM, for the underpayment of Worker's Compensation premium. Ms. Purvee explained that the underpayment was due to the 2020-2021 payroll reporting being \$700,000 short. Commissioner Music offered a motion to pay the \$14,300.00 invoice with money from Board Contingencies, contingent upon Nathan Nolan, County Attorney, reviewing the contract with PRM. Commissioner Erickson offered the second and the motion passed unanimously.

(Invoice)

Emily Rone McCann, on behalf of the Holmes Valley Development Commission, requested permission to proceed with a Rural Infrastructure grant application. Ms. McCann explained that the grant requires support of grant submission by resolution. Nathan Nolan, County Attorney, presented Resolution #22-25 supporting the submission of the grant application. Commissioner Newsom offered the motion to allow the Chairman to sign Resolution #22-25. Commissioner Music offered the second and the motion passed unanimously.

(Resolution #22-25)

David Corbin, Project Director, discussed needed updates to the County webpage at the cost of \$1500. The Board agreed by consensus to add this to the next meeting agenda once it was determined what the required updates are.

Commissioner Erickson discussed the possibility of Nathan Nolan, County Attorney, negotiating with PRM for the \$14,300.00 invoiced due to a payroll reporting inaccuracy.

David Corbin, Project Director, discussed the reimbursement of the \$50,000.00 that was loaned to the County by the Development Commission for the Highway 79 Corridor project. Commissioner Erickson offered a motion to take \$50,000.00 from Board Contingencies to repay the Development Commission for the 79 Corridor loan. Commissioner Music offered the second and the motion passed unanimously.

David Corbin, Project Director, advised the tenant of the County-owned building at the Council on Aging premises has vacated the trailer. Commissioner Erickson offered a motion to allow the Council on Aging to use the trailer for storage if needed. Commissioner Newsom offered the second and the motion passed unanimously.

John Feeney, Contracted Planner, presented a proposed lot split for 1325 Highway 2A in Westville, for Steven and Mary Dewees, parcel # 1531.00-000-000-001.100. Mr. Feeney explained the land is currently zoned as Agriculture and meets all requirements. Commissioner Good offered a motion to approve the lot split with Commissioner Music offering a second. The motion passed unanimously.

(Application)

John Feeney, Alday-Howell Engineering, provided an update on the Highway 179 Resurfacing Project advising that just west of Gritney Road some asphalt was “pushing up”. Mr. Feeney explained that the contractor, Roberts & Roberts, has been contacted and the proposed solution is to “mill down” and replace the damaged asphalt overlay by going deeper and providing a thicker resurfaced layer.

Jennifer Green, Liberty Partners, reported that the State has proposed a \$133,000.00 purchasing price for the Old Ag Center and surrounding State-owned property. Ms. Green recommended adding the land purchase contract to the next meeting agenda.

Cliff Knauer, Dewberry Engineering, discussed the All Phases Archeology report of the Bonifay Chipley Road site. Mr. Knauer explained that a significant artifact was discovered, however it was considered an isolated find and no further archeological work was required. The report has been submitted to the State Historical Preservation Office (SHPO). Mr. Knauer stated that he has informed DOT of the Archeologist findings.

(Report)

Cliff Knauer, Dewberry Engineering, reported that the fencing bids for Bonifay Chipley Road and Bonifay Gritney Road, Phase 2 will be presented at the next meeting.

Cliff Knauer, Dewberry Engineering, requested direction from the Board in terms of how long Highway 181C can be closed for repairs. Mr. Knauer explained that it is estimated approximately three days would be required. The Board agreed by consensus that three days would be acceptable and that 181C should be closed for as little time as possible and a detour needs to be made available.

Cliff Knauer, Dewberry Engineering, stated that the Hydraulic Study for the Ammons Road project has been completed and will be sent to FEMA this week. He stated that once this information is transferred to FEMA then all FEMA requested information will have been submitted.

Rod Adams, Melvin Engineering, reported that the Highway 79 Drainage Study will begin soon. This project will include Northdale Subdivision, north of Bonifay, for the County, as well as a project south of town for the City of Bonifay. Mr. Adams explained that the County needs to return the executed agreement before this work can begin.

Rod Adams, Melvin Engineering, discussed the following:

- Melvin Engineering is ready to start inspection services for the Highway 181C project
- According to the DOT website the John Clark Road and Old Mill Road projects have both been approved for funding

Nathan Nolan, County Attorney, presented a proposed Digital Signage Policies, Guidelines and Procedures Policy. Mr. Nolan stated that this document can be updated and changed as needs arise. Commissioner Erickson offered the motion to approve the proposed digital signage policy contingent upon removal of individual names, to be replaced with the current position the individual holds within the County. Commissioner Music offered the second and the motion passed unanimously.

(Proposed Policy)

Commissioner Erickson discussed the invoice submitted by Pam Gray, private citizen, who resides at 2783 Linwood Circle, Bonifay. Ms. Gray is requesting reimbursement of \$2,150.00 for beaver removal from her private property as well as the WPAP ditch on her property. The Board agreed by consensus that trapping services were not preapproved with a County approved vendor and therefor the expense is not eligible for reimbursement.

Cliff Knauer, Dewberry Engineering, discussed flooding issues with the WPAP ditch and surrounding properties. Mr. Knauer explained that this is more of a civil issue and not a County issue as the flooding involves improvements and modifications made to the Pam Gray property at 2783 Linwood Circle, Bonifay, and these changes directly impact drainage to neighboring properties. If and when the drainage modifications cause flooding on County roads, then it becomes a County issue.

Commissioner Erickson discussed the need for Geotechnical testing to determine the condition of the base beneath the parking lot at the "Old Ag Center". Commissioner Erickson offered a motion to use up to \$5,000.0 from Board Contingences for Geotechnical testing to determine the condition of the parking lot base at the "Old Ag Center" and the site of the George Gainer Governmental Complex. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Erickson discussed the additional appointments to Ag Center Committee, which was originally set up under Resolution #21-19. The Committee consisted of a County Staff Member: Sheila Steverson, a County Consultant: Liberty Partners, as well as seven Commissioner Appointed positions. Commissioner

Erickson proposed adding Steve Connell, EMS Director, and John Tate, Sheriff, to form the George Gainer Governmental Complex Committee. Discussion included contacting current members to determine if they are still willing to serve and then drafting a resolution for the next meeting.

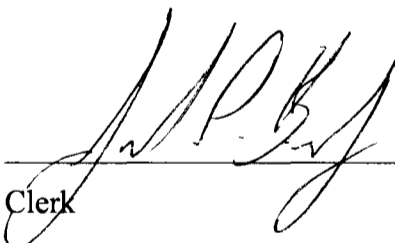
Steve Connell, EMS Director, discussed the 2021-2022 EMS Budget. Mr. Connell sited an increase in fuel cost as well as pharmaceuticals and medical supplies for a projected \$75,000.00 shortfall. He also stated that “freezes” have been applied to certain aspects of the budget. Commissioner Erickson offered a motion to move \$75,000.00 from Board Contingencies to the EMS Budget. Commissioner Music offered the second and the motion passed unanimously.

(Budget)

Sandy Spears, Kiwanis Club, presented a Kiwanis Club and Rodeo update to the Board. Discussion included:

- Eighteen Scholarships were presented to Holmes County students to Chipola and NW FL Technical College
- A new marketing firm has been hired for this year’s Rodeo
- Due to increased costs of food items, there will be increased costs at the concession stands at the Rodeo
- Bull Run 5K will be October 1, 2022
- Rodeo dates are October 6, 7 and 8, 2022

Having no further business at this time the meeting was adjourned at 10:37 a.m.

  
Clerk

  
Chairman