

October 30, 2018
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 6:00 p.m. Albert Jordan, Special Road Projects Manager, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 6-B) Sheriff's Office Emergency Response Expenditures
- 6-C) Pine Log Fire Department Air Conditioning Unit Bid
- 10-A) County Coordinator
- 10-B) Culvert on Cypress Lane
- 10-C) Excavator Work for Development Commission

Commissioner Music offered a motion to approve the amended agenda with Commissioner Sasnett offering a second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the September 24, 2018 Special Session, September 25, 2018 Regular Session, October 1, 2018 Special Session, October 9, 2018 Regular Session and October 15, 2018 Workshop minutes with Commissioner Sasnett offering a second. The motion passed unanimously.

Ewan Moore of 3201 Moore's Private Drive, Bonifay, discussed the storm water from Hurricane Michael that ran through the garbage buried on Brenda Foster-Cobb's property and into Wrights Creek. Mr. Moore also discussed the County's enforcement of Ordinance 97-01 and the need for a swell to be cut into the creek. Chairman Powell informed Mr. Moore that the clean-up on the Foster-Cobb property will continue after the County clears the storm debris from Hurricane Michael.

John Tate, Holmes County Sheriff, discussed improvements needed at the Holmes County Jail and the increased inmate population. Discussion in this matter included the following:

- Poor construction to blame for the jail's current condition
- No air conditioning in the inmate pods causing mold
- Currently maintaining a population of 180, jail was built to house 120 inmates
- Problem keeping adequate jail staff
- Air conditioning unit in the administration portion of building in the ceiling and leaking
- Ceiling is made of sheetrock
- Special Projects Manager has been making repairs as needed
- Applying for appropriations to renovate and build another wing

Sheriff Tate requested that the Board work with him to prioritize repairs and find possible solutions to the condition of the building.

Ewan Moore of 3201 Moore's Private Drive, Bonifay, stated that the tenant in Brenda Foster-Cobb's house has left and he understands that the Health Department wishes it to remain empty. County Attorney Brandon Young advised that the Health Department determines issuance of Certificates of Occupancy and that the Board has no authority in that area.

Joey Marsh, County Coordinator, presented an amendment to the DRC Emergency Services debris removal contract providing for the removal of hazardous trees and hangers. The agreement states that the County will evaluate and mark hazardous trees and hangers that DRC will remove for the price listed on the agreement. Commissioner Music offered a motion to approve the addition to the debris removal contract with Commissioner Erickson offering a second. The motion passed unanimously.

(Amendment)

Joey Marsh, County Coordinator, presented a second amendment to the contract the County has with DRC Emergency Services for private property debris removal. The agreement lists the criteria that must be met for debris removal from private property, the forms the property owner must complete and the cost of the service. County Attorney Brandon Young cautioned that while the County is making the decision about when the criteria is met for private property debris removal, FEMA will determine if the service is reimbursable. Charles Craft, DRC Emergency Services, discussed the schedule for the right of way debris removal and the length of time the service will be available. Commissioner Sasnett offered a motion to approve the addition to the debris removal contract with Commissioner Erickson offering a second. The motion passed unanimously.

(Amendment)

Joey Marsh, County Coordinator, requested the County give a loan in the amount of \$59,722 to the Holmes County Sheriff's Office to cover their emergency response expenditures during Hurricane Michael. Mr. Marsh advised that the loan will be paid for from equipment sale proceeds and that the Sheriff's office will reimburse the entire amount to the County when they have received money from FEMA. Commissioner Erickson offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Adrienne Owen, Emergency Management Program Assistant, advised that a meeting is scheduled for tomorrow morning for FEMA to meet with the School Board and all municipalities to discuss filing claims and rate of pay. She advised that the School Board was encouraged to attend to discuss their payment for opening shelters during Hurricane Michael and the status of their claim filed for shelters opened during Hurricane Irma.

Joey Marsh, County Coordinator, requested installing a new air conditioning unit at the Pine Log Fire Department be put out for sealed bids. Discussion included that the quotes received to date have all exceeded \$5,000, that the building is used as a voting precinct in that district and that the equipment sale proceeds will be

used to fund this purchase. Commissioner Erickson offered a motion to approve the request with Commissioner Sasnett offering a second. The motion passed unanimously.

Romina Valerio, West Florida Regional Planning Council, presented Resolution 18-18 and Certification to Florida Housing Finance Corporation to amend the SHIP program to allow their funds to be used to help their 2014/2015 and 2015/2016 applicants with repairs to their homes due to damage caused by Hurricane Michael. Discussion included that this will raise the \$5,000 limit to \$15,000 for disaster relief, the funds will change from being a loan to grant funds and it is intended for use after citizens have exhausted all other forms of assistance. Commissioner Music offered a motion to approve Resolution 18-18 and the certification amending the SHIP program with Commissioner Sasnett offering a second. The motion passed unanimously.

(Resolution and Certification)

Joey Marsh, County Coordinator, announced that the clean-up of Brenda Foster-Cobb's property will continue next week. Discussion included that DEP addresses wetland issues, such as cutting swells into the creek, and that the County's ordinance is only for cleaning the garbage off the property.

Brandon Young, County Attorney, advised he will be out of town for the first meeting in November and Attorney Ben Keown will attend in his place.

Chairman Powell presented a retirement letter from County Coordinator/FEMA Director Joey Marsh. Mr. Marsh advised that he is willing to work the 90 days as required by his employment contract, but he is requesting that the Board allow November 14th to be his last day. Commissioner Erickson offered a motion to accept Mr. Marsh's letter of retirement and allow November 14th to be his final day of employment. Commissioner Powell offered a second and the motion passed unanimously.

Brandon Young, County Attorney, requested that the matter of the County Coordinator position be placed on the November 27th Regular Session agenda. Discussion in this matter included the County Coordinator job description, hiring an interim and contracting with someone to oversee the FEMA work. The following citizens discussed this matter:

- Adrienne Owen, Emergency Management Program Assistant
- Ewan Moore

Commissioner Erickson offered a motion to schedule a meeting for November 20th to discuss hiring a FEMA contractor and to determine if the service has to go out for bid. Commissioner Music offered a second and the motion passed unanimously.

Commissioner Music requested that Albert Jordan, Special Road Projects Manager, go with him to examine a culvert on Cypress Lane and discuss possible repairs.

Commissioner Music requested that Albert Jordan, Special Road Projects Manager, review the request from the Development Commission for excavator work.

Brandon Young, County Attorney, verified that FEMA will close the center they have at the Ag Center on November 6th so that it can be used as a voting precinct.

Rebecca Prince, Holmes County Chamber of Commerce, stated that a town hall meeting is scheduled at the Holmes County High School on Thursday, November 1st to discuss storm related issues.

There being no further business at this time, the meeting was adjourned at 7:18 p.m.



Clerk



Chairman