

October 28, 2021  
Special Session  
Bonifay, Florida

The Holmes County Board of Commissioners met for a Special Session on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Phillip Music, Brandon Newsom, and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present. Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 4:15 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following item was added:

- Project Director Chamber of Commerce Luncheon

Commissioner Good offered the motion to accept the amended agenda. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Good explained that he had considered paving all of Old Mill Road but found that the town of Ponce De Leon owned part of the road. Commissioner Good discussed the timeline of events and stated that because the meeting had been scheduled and advertised to the public that there was not adequate time to cancel the meeting. Further discussion included the two springs under Valee Road preventing that road from being completely paved. Commissioner Good requested that Old Mill Road be formally removed from the Agenda.

Commissioner Good discussed reimbursement to the Road Maintenance Budgets for materials purchased for FEMA road preparation including:

- Rip rap and filter fabric purchase order requests were written as "Road Materials" with district notated
- Purchases can be reimbursed by FEMA if the materials were used to repair and prepare FEMA roads for paving
- Documenting purchase order requests as FEMA is critical for accurate accounting
- The \$500,000 designated for the Limerock expense was not moved in the budget, but simply budgeted for the FEMA Alternative Roads paving project
- Currently incurred FEMA road expenses need to be turned into Bob Stinebaugh to begin the reimbursement process

Commissioner Erickson offered a motion to reimburse the district road maintenance budgets for the funds spent to prepare FEMA Alternative Procedures Roads for paving by turning expenses already incurred to FEMA as well as any unpaid materials invoices. Commissioner Newsom offered the second and the motion passed unanimously.

Bob Stinebaugh, Integrity Group, reported that the FEMA Alternative Procedures Roads Paving Project is approximately \$1,600,000.00 over budget. Discussion included:

- What has put the project so much over budget
- Who should have been keeping track of the expenditures

- A better accounting of actual expenditures rather than contract estimates is needed
- All FEMA work now must be photo-documented
- A Special Session meeting to discuss the FEMA Alternative Procedures Road Paving Project is necessary

Commissioner Newsom offered a motion to cease purchasing limerock for the remaining FEMA Alternative Procedures roads, which are all District 2 roads. Commissioner Erickson offered the second and the motion passed unanimously.


Commissioner Erickson offered a motion making David Corbin, Project Director, responsible for collecting daily job site paperwork and make sure it is delivered to the appropriate recipient. Commissioner Music offered the second. The vote was as follows: Commissioner Erickson and Music: yes, and Commissioners Good, Newsom and Stafford: no. The motion did not pass.

Bob Stinebaugh, Integrity Group, explained that Dewberry Engineering must be under contract to survey the Ammons Road project to meet Hurricane Sally FEMA requirements and an extension will be requested for the Ammons Road project.


David Corbin, Project Director, discussed the annual Chamber of Commerce dinner. He explained the cost of a table of eight will be \$350.00 or single seat price of \$40.00. The Board agreed by consensus to attend the Chamber dinner as individuals.

David Corbin, Project Director, stated that he would call Cliff Knauer, Dewberry Engineering, and someone from Melvin Engineering, and request they meet Monday morning to review invoicing procedure for the FEMA Alternative Procedures Roads.

There being no further business at this time, the meeting was adjourned at 5:04 p.m.



Clerk



Chairman

