

November 8, 2021  
Special Session  
Bonifay, Florida

The Holmes County Board of Commissioners met for a Special Session on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Phillip Music, Brandon Newsom, and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 5:30 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following items were added:

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| • Project Director Item | Alday-Howell Engineering Quote             |
| • Project Director Item | County Christmas Party Date                |
| • Attorney Item         | CEI Task Order for Bonifay Gritney Phase 2 |
| • Commissioner Item     | Speed Limit on Hwy 181                     |
| • Commissioner Item     | TDC Board Appointment                      |

Commissioner Music offered the motion to accept the amended agenda. Commissioner Good offered the second and the motion passed unanimously.

Commissioner Erickson discussed the amount of overtime that has been worked preparing the FEMA Alternative Procedures Roads for paving and the amount of money left in the budget to fund overtime for the remainder of the fiscal year. Further discussion included dividing the funds budgeted for overtime by district rather than in one “pot”, however the current payroll system is unable to make such a designation. Commissioner Erickson offered the motion to move \$40,000.00 from Road Department Contingencies to fund approximately 1500 Road Department overtime hours for the remainder of the fiscal year, as well as, task Angie Purvee, Finance Director, with keeping a spreadsheet of the 300 hours of overtime allotted per district with Project Director, David Corbin, designated to inform the Finance Director of approved overtime hours to be worked. Commissioner Newsom offered the second and the motion passed unanimously.

Bob Stinebaugh, Integrity Group, discussed the costs incurred by the FEMA Alternative Procedures Roads, Phase 2, Paving Project. Discussion included:

- The responsibility of keeping track of project expenditures in an up-to-date fashion
- Overspending on the project and using validated funds to pay the difference
- Spending beyond the budgeted amount is the issue
- Scope of services as per the contract with Integrity Group
- Not paving all of Beall Packing House Road to save money
- Not purchasing pump to save funds
- Marketing land on Deacon Road and using proceeds to pay for paving
- Should the Clerk’s office keep detailed expenditure records on all future projects

Commissioner Newsom offered the motion to not purchase the Road Department pump previously agreed to purchase from Thompson Pump and use those funds to pay for the FEMA Alternative Procedures Roads, Phase 2, Paving Project overages. Commissioner Erickson offered the second and the motion passed unanimously.

Commissioner Newsom offered the motion to market the land on Deacon Road with an asking price of approximately \$600,000.00. Commissioner Erickson offered the second and the vote was as follows: Commissioners Erickson, Good, Music and Newsom voted yes, and Chairman Stafford voted no. The motion passed.

Chairman Stafford relinquished the Chair to offer the motion to use Validated Funds to pay the excess cost of the FEMA Alternative Procedures Roads, Phase 2, Paving Project after cancelling the order for the pump and exhausting other sources of available funds. Commissioner Music offered the second and the vote was as follows: Commissioner Music and Stafford voting yes and Commissioners Erickson, Good and Newsom voting no. The motion failed.

Commissioner Erickson offered a motion to shorten the amount of Bealle Packing Road to be paved, only to the Dogwood Lakes back entrance on Bealle Packing Road, then pave that back entrance road to Dogwood Lakes Golf Course with approximately \$40,000.00 from Road Department Contingencies. Commissioner Music offered the second. The vote was as follows: Commissioner Erickson, Good, Music and Newsom voted yes, and Chairman Stafford voted no. The motion passed.

Commissioner Good offered a motion to use FEMA Validated Funds to pay the remaining shortfall on the FEMA Alternative Procedures, Phase 2, Paving Project, and use the money from the sale of the Deacon Road property to reimburse the FEMA Validated Funds. Commissioner Music offered the second and the motion passed unanimously.

David Corbin, Project Director, discussed a quote, not to exceed \$5,000.00 obtained from Alday-Howell to reshoot the elevation of the Dogwood Lakes dam. Further discussion included not expending more funds for services already rendered by other service providers. The matter was tabled.

David Corbin, Project Director, requested direction from the Board in terms of date and time for the County Christmas party. Mr. Corbin explained that Vortex Spring has volunteered the use of their facility for the Christmas party. Discussion included the possibility of an evening party with guests in attendance or an employee only daytime party. The Board agreed by consensus to allow Whitney Milburn, Administrative Assistant, to coordinate with Vortex Springs to plan the County Christmas party.

Brandon Young, County Attorney, presented a task order for CEI services on Bonifay Gritney Road, Phase 2, from Melvin Engineering for a lump sum of \$245,478.75. Commissioner Erickson offered the motion allow the Chairman to sign the task order. Commissioner Newsom offered the second and the motion passed unanimously.

(Task Order)

Commissioner Newsom discussed public complaints about speeding vehicles on County Road 181 and suggested that the speed limit be lowered until DOT can make improvements to the road in 2023. Commissioner Newsom explained that the road is located in Districts 1 and 2 and has multiple speed limits posted. Commissioner Newsom offered a motion lowering the speed limit in the posted 55 m.p.h. sections of CR 181 to 45 m.p.h. and posting the speed limit accordingly. Commissioner Good offered the second and the motion passed unanimously.

Brandon Young, County Attorney, advised the Board to post appropriate speed limits for the newly paved FEMA Alternative Procedures, Phase 2, roads as Florida is very specific concerning roads with unposted speed limits and the therefore assumed speed limit of 55 m.p.h.

Chairman Stafford presented Jason Powell as the TDC Board recommendation for the vacant seat on that Board. Commissioner Erickson offered a motion to appoint Jason Powell to the TDC Board. Commissioner Newsom offered the second and the motion passed unanimously.

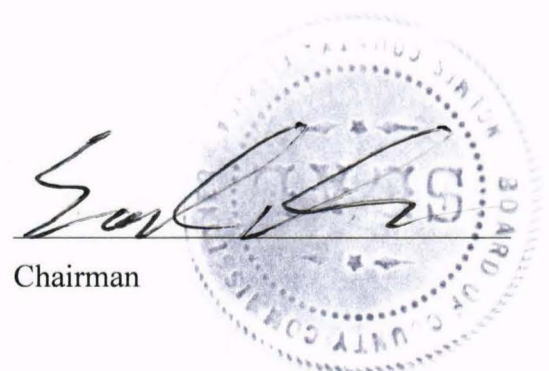
Commissioner Newsom clarified previous discussion and then offered a motion that weekly FEMA spending be reported to and coordinated with the Clerk's office to monitor FEMA project expenditures more closely, to provide more accurate reporting to the Board. Commissioner Erickson offered the second and the motion passed unanimously.

Kenneth Williams, Private Citizen, questioned if all FEMA project 4138 roads have been returned to pre-disaster standards. Bob Stinebaugh, Integrity Group, explained that all project 4138 roads have been returned to minimum County standards and any disaster occurring after the roads were returned to standards will be returned to the County standard. Further discussion specifically referred to Districts 4 and 5 roads and damaged caused by Hurricane Sally.

There being no further business at this time, the meeting was adjourned at 6:20 p.m.



Clerk



Chairman