

November 2, 2021
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Phillip Music, Brandon Newsom, and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:15 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following item was deleted:

- Commissioner Item Supervisor Policy Change/Payout

Commissioner Music offered the motion to accept the amended agenda. Commissioner Newsom offered the second and the motion passed unanimously.

John Tate, Sheriff, presented the Board with a 2020/2021 fiscal year end update stating that the Sheriff's Budget closed out with excess. Sheriff Tate also stated that the Jail Appropriations Grant projects are finished and included upgraded air conditioning to the pods, sandblasted and repainted the jail, sprayed foam insulation, purchased a washer and dryer, installed a security fence, and erected a communication tower.

Angela Dockery, Vortex Spring, discussed a recent event at Vortex Spring. She explained that Phillip Brashear, the son of famed Master Diver, Carl Brashear, was at Vortex Springs and suited up in the same type of dive suit that his father wore. Ms. Dockery also introduced Master Sergeant Ray Reneau, Force Blue, and explained a new working relationship that Vortex Springs has established with Force Blue to help veterans and at-risk youth.

Commissioner Erickson presented the NG9-1-1 and ESInet Pricing Proposal for NGA-911, the sole source provider for the 2021 Winter State Grant, for approval. Commissioner Erickson offered the motion to approve and allow the Chairman to sign the NGA-911 proposal. Commissioner Newsom offered the second and the motion passed unanimously.

(Proposal)

Joe Rone, Development Commission, presented a list of the current Tourist Development Council Board membership as well as the required make-up of the TDC Board. Mr. Rone read the required positions and the names of the three nominees for the vacancy of Holmes County Resident Interested in Promoting Tourism. Brandon Young, County Attorney, clarified that the State dictates who makes up the TDC Board and the Board of County Commissioners is tasked with filling the positions. The Board agreed by consensus that the TDC Board will meet and discuss the candidates for the current TDC Board vacancy and make a recommendation to the

Board. Commissioner Newsom offered the motion to approve the eight members currently serving and or fulfilling the municipality TDC Board role. Commissioner Erickson offered the second and the motion passed unanimously.

(TDC Board Membership)

Jennifer Green, Liberty Partners, presented a series of memorandums regarding the Agriculture Center Committee meeting on September 29 and October 18, 2021 as well as a memorandum regarding recommended actions for the Board to move forward with American Rescue Plan Act (ARPA) funding projects. Ms. Green explained what actions are necessary for the Board to move forward with the RFP process necessary to move forward with fulfilling ARPA requests. Ms. Green also reviewed the ARPA Funding Requests spreadsheet which had been sorted to show what requests did meet ARPA guidelines and which one did not. She also advised the Board that being in a hurry to spend APRA fund may not be in the County's best interest. Discussion also included:

- Item B, LUCUS Chest Compression equipment for EMS, is a single source item and is exempt from the RFP process and is at a point to move forward with no further action
- Item H, Personal Protection Equipment (PPE) for Pittman Volunteer Fire Department, has met procurement requirements and is ready to move forward with no further action
- Item I, Medical Equipment for Doctor's Memorial Hospital, is ready for review by the County Attorney and then move on to RFP
- Item D, Infrastructure Improvements for Pine Log Fire Department did not qualify for ARPA funding as presented and Commissioner Newsom would like this to be re-examined and or considered for alternate funding

Commissioner Music offered the motion to approve 50% of each ARPA funding request for items A, C, D, E, F and G and direct Liberty Partners to work with the County's legal counsel to draft Federal procurement documents for each project and bring the final procurement documents back to the Board for approval before procurements go out to bid. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Music offered the motion stating that for all the approved ARPA funding projects on the spreadsheet, each potential recipient will work with Liberty Partners and County staff to assist in identifying any other funding sources to match the ARPA funding. Commissioner Newsom offered the second and the motion passed unanimously.

Jennifer Green, Liberty Partners, explained that they are taking a parallel track to get one of two Ag-related buildings up and running so that citizens can have a place to meet for both Agriculture and Community events.

Commissioner Erickson offered the motion directing Liberty Partners to move forward with project E, a new UF/IFAS Extension facility adjacent to the Ag Center Complex on County owned property and bring the final procurement document back to the Board for approval before going out for bid. Commissioner Good offered the second and the motion passed unanimously.

Commissioner Newsom offered the motion directing Liberty Partners to seek legislative appropriations funding for all or part of the total cost of the proposed new building, on County owned land adjacent to the Ag Center, during the 2022 Legislative Session. Commissioner Erickson offered the second and the motion passed unanimously.

Commissioner Newsom offered the motion directing Liberty Partners to work with the County's legal counsel to draft a request for proposal under the County's regular procurement policy with a scope of services to remove the offices from the old Ag Center building, repair, clean up, paint, and renovate the building to allow for it to be opened again for public use of the meeting space, but would not include any reconfiguration of the space or major renovations. Commissioner Music offered the second and the motion passed unanimously.

(Memorandums & Spreadsheet)

Cliff Knauer, Dewberry Engineering, discussed the following Hurricane Sally issues:

- FEMA is asking for things from the Ammons Road project that are normally supplied when an engineer is under contract for design and modeling services
- Responses are due to FEMA by November 3, 2021
- The questions FEMA is asking are not conceptual and they are requesting a survey and detailed hydraulic study
- FEMA is considering an extension
- Approximate cost on the project is \$500,000.00 to \$600,000.00

Commissioner Newsom offered the motion directing Cliff Knauer, Dewberry Engineering, to answer the questions currently being asked by FEMA regarding the Ammons Road project, inquire with Dewberry Engineering about financing options for the survey and hydraulic study, and a plan of action will be formulated contingent upon Dewberry's financing options. Commissioner Good offered the second and the motion passed unanimously.

Cliff Knauer, Dewberry Engineering, discussed using prime coat on limerock prepared roads as opposed to recycled asphalt roads prior to paving the FEMA Alternative Procedures roads. Mr. Knauer explained that prime coat is not necessary on limerock roads, only on recycled asphalt roads.

Jake Mathis, Melvin Engineering, stated that Coursey, Valee, Old Mill and Oak Grove roads are all paved as part of the FEMA Alternative Procedures Roads, Phase 2, Paving Project, and the contractor is working on Peak Road. Mr. Mathis explained that the contractor will begin submitting invoices weekly. The Board requested Mr. Mathis to look at the concrete ditches on Bonifay Gritney Road and report back.

Brandon Young, County Attorney, presented Resolution #21-39 in support of the city of Ponce De Leon's and the Ponce De Leon Volunteer Fire Department's legislative request for funding a new fire station. Commissioner Erickson offered the motion allowing the Chairman to sign Resolution #21-39. Commissioner Good offered the second and the motion passed unanimously.


(Resolution #21-39)

Brandon Young, County Attorney, discussed the liability associated with opening the proposed flying park where the public can fly drones or model planes. Mr. Young explained that once the park is opened and posted as a County park the County's liability insurance will cover it, however if a private groups requests to hold an event at the park the group will need to have their own event policy. Further discussion involved signage to be posted as well as hours of operation and restriction. Commissioner Erickson offered a motion to proceed with the flying contingent upon proper signage being determined and posted. Commissioner Music offered the second and the motion passed unanimously.


Commissioner Erickson discussed the expedient rate at which over time has been used this fiscal year. He reported that of the \$25,000.00 budgeted for overtime there is only about \$5,000.00 remaining. Discussion included budgeting overtime per district, as well as payroll options for tracking overtime. The Board agreed by consensus that Angie Purvee, Finance Director, to determine what method of tracking overtime will work most effectively.

The Board agreed by consensus to hold a Special Session Monday, November 8, 2021 to discuss FEMA Alternative Procedures Roads

There being no further business at this time, the meeting was adjourned at 7:45 p.m.



Clerk



Chairman