

May 5, 2020  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session at the Emergency Management Building on the above date with the following members present: Commissioner Clint Erickson, Commissioner Phillip Music, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:20 p.m. Albert Jordan, Special Road Projects Manager, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- Commissioner Item A) Speed Limit Signs for Rice Machine Road
- Commissioner Item B) Air Conditioner for District 1 Yard
- Commissioner Item C) Parks
- County Coordinator Item D) County Road 181
- Commissioner Item D) Re-opening County Offices
- County Attorney Item A) Local State of Emergency Resolution 20-21
- County Attorney Item B) Local State of Emergency Resolution 20-22
- County Attorney Item C) Sam Ard Road HMGP Point of Contact

Commissioner Music offered a motion to approve the amended agenda with Commissioner Newsom offering a second. The motion passed unanimously.

Commissioner Music offered a motion to approve the minutes from the March 17, 2020 Regular Session and the April 21, 2020 Regular Session. Commissioner Newsom offered a second and the motion passed unanimously.

David Corbin, Project Director, advised that County employees have returned to a normal work schedule following the administrative leave given due to the COVID-19 pandemic. He stated that the County's office will remain closed to the public until the Board can re-evaluate the situation.

David Corbin, Project Director, presented the construction summary for the Bonifay/Gritney Road paving project. Discussion of the project included the following:

- Contractor's progress has been delayed due to CenturyLink moving cable lines
- Road closure needed for approximately four days to install culverts
- Contractor submitted road closure plan with detour route

The following citizens discussed this matter:

- Rod Adams, Melvin Engineering
- Cliff Knauer, Dewberry Engineers

Commissioner Erickson offered a motion for Mr. Corbin to schedule the road closure with the contractor and advertise a public notice of the closure. Commissioner Newsom offered a second and the motion passed unanimously.

(Construction Summary & Detour Route)

David Corbin, Project Director, advised that the Florida Department of Transportation (DOT) has offered the County \$330,000 in additional funding to repair the Thomas Drive Bridge. The additional funds along with the County's \$100,000 match and the \$35,000 remaining from the original grant will cover the \$465,000 bid. Discussion included the need to confirm with DOT that the original bids will be accepted, that the County will be responsible for the permits needed, the need to temporarily relocate the utility line crossing the bridge and that the project has already been awarded to Holley Development. The Board directed Mr. Corbin to get a quote from Melvin Engineering for their inspection costs on the bridge repair.

David Corbin, Project Director, stated that, after attending a meeting with DOT regarding the poor condition of CR 181, he was advised that the County has the option of removing CR 179 from DOT's project schedule to add CR 181. Discussion of this matter included the following:

- DOT plans to conduct a traffic study on CR 181
- If CR 181 is moved up on the schedule, CR 179 could be moved to 2023
- Public has been vocal about dangerous conditions of CR 181
- County has already bid engineering services for the design phase of CR 179
- Money designated for the design of CR 179 cannot be moved to CR 181, only construction funds
- \$4 million allocated for CR 179 construction will not completely cover expense for CR 181 repair
- DOT cannot guarantee that CR 179 will be funded in 2023
- CR 181 has been submitted as a grant project with approval pending
- Widening of CR 181 must be included in cost of repair

The Board tabled this matter until a decision on the CR 181 grant submission is received.

Cliff Knauer, Dewberry Engineers, submitted Change Order #2 to the Holmes County Limerock Bid #19-12 on the FEMA alternative procedures project. The change order reflects a \$29,773.79 reduction in the contract price for the lime rock. Mr. Knauer advised that he has approved Pay Request #3 and that the reduction in the lime rock contract is accounted for in the request. Commissioner Newsom offered a motion to approve Change Order #2 with Commissioner Music offering a second. The motion passed unanimously.

(Change Order #2 & Pay Request #3)

Cliff Knauer, Dewberry Engineers, presented an update on the Morrow Road survey. He advised that the preliminary design has been completed showing the right-of-ways that will be needed before he can submit the project for grant funding. The Board directed Mr. Knauer to schedule a meeting with Project Director David Corbin and the affected property owners to discuss the property releases.

Cliff Knauer, Dewberry Engineers, presented a \$26,400 fence installation quote from the Bonifay/Gritney Road project contractor, Gum Creek Farms, Inc. Discussion included prior Board approval to request bids from local contractors, failure to follow through with the bid process, possible funding sources and the lack of time to bid out the installation service in order to meet the project deadline. Commissioner Erickson offered a motion to accept the bid from Gum Creek Farms, Inc. and to pay for the installation using \$4,000 from closed-out FEMA #1831 and \$22,400 from Transportation Trust's gas and oil account. Commissioner Music offered a second. Commissioner Erickson, Music, Sasnett and Stafford voted yes with Commissioner Newsom voting no. The motion passed.

(Quote)

Cliff Knauer, Dewberry Engineers, advised that he has received a final pay request in the amount of \$133,581.78 from Powell Heavy Equipment for the Dogwood Lakes dam repair. He stated that corrections must be made on the invoice before he will submit it for payment and that Powell will do the striping on the road.

Rod Adams, Melvin Engineering, advised that the final walk through has been completed on the CR 162 project. The contractor will repair the washed out areas and plant more grass in approximately two days.

Rod Adams, Melvin Engineering, advised that the Idlewood Drive paving project will be complete when the crack in the asphalt is repaired.

Brandon Young, County Attorney, presented Resolution 20-21 extending the local state of emergency from April 25, 2020 through May 1, 2020. Commissioner Music offered a motion to adopt Resolution 20-21 with Commissioner Newsom offering a second. The motion passed unanimously.

(Resolution 20-21)

Brandon Young, County Attorney, presented Resolution 20-22 extending the local state of emergency from May 2, 2020 through May 8, 2020. Commissioner Music offered a motion to adopt Resolution 20-22 with Commissioner Newsom offering a second. The motion passed unanimously.

(Resolution 20-22)

Brandon Young, County Attorney, advised that the point of contact for the Sam Ard Road drainage project (HMGP 4177-26R) needs to be updated. Commissioner Erickson offered a motion appointing Emergency Management Director Wanda Stafford as the new point of contact for the project. Commissioner Music offered a second and the motion passed unanimously.

(Contact Update)

Commissioner Erickson discussed the hunting lease on the County's Deacon Road property that the Board advertised for bid in March. He advised that no bids were submitted at that time, but there has been renewed interest in leasing the property for hunting. Commissioner Sasnett offered a motion to re-advertise the hunting

lease available on the County's Deacon Road property with the same stipulations that were adopted when previously bid. Commissioner Erickson offered a second. Commissioner Erickson, Sasnett, Newsom and Stafford voted yes with Commissioner Music voting no. The motion passed.

Commissioner Erickson discussed the low dam that is being built on the Bonifay/Gritney Road to ensure that there are no drainage issues after two 48 inch pipes are installed.

Commissioner Newsom offered a motion to re-open the County's parks to the public on Monday, May 11<sup>th</sup> with the social distancing rules still in effect. Commissioner Music offered a second and the motion passed unanimously.

Commissioner Newsom discussed re-opening the Board meetings so that the public can attend. Discussion included waiting for Phase 2 of the State's re-opening plan. The Board agreed by consensus to open the County's offices as well as the Board's meetings to the public on Monday, May 11<sup>th</sup>.

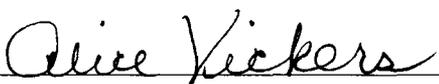
Commissioner Music discussed the need for two speed limit signs on Rice Machine Road. Discussion included the speed limit, the placement of the signs and enforcement of the speed limit. Commissioner Music offered a motion to place two 35 mph speed limit signs at each end of Rice Machine Road. Commissioner Newsom offered a second and the motion passed unanimously.

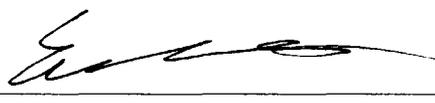
Commissioner Newsom discussed the need to replace pipe reflectors on the County Roads in all the Districts. The Board agreed by consensus that Road Department crews should ensure this is done.

David Corbin, Project Director, advised that a vehicle has been donated to the County with shelving and equipment for the placement of signs.

Upon a question from viewers, the Board advised that the local driver's license office is open, but unsure as to which services are being offered.

There being no further business at this time, the meeting was adjourned at 7:23 p.m.

  
Clerk

  
Chairman