

May 11, 2021
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Special Session on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, was also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:00 p.m. David Corbin, Project Director, led the prayer and pledge.

The following item was deleted prior to adopting the Agenda:

- County Coordinator PTO Approval

Commissioner Newsom offered the motion to accept the amended agenda. Commissioner Good offered the second and the motion passed unanimously.

Al Warren, private citizen, discussed the need for the County to hold contractors accountable for the quality of their work through code enforcement. Keith Armondi and Randy Payne, local contractors, explained that a full-time Building Inspector is necessary and a Construction Board would be beneficial to both the County and the Building Inspector. Discussion ensued about past Building Inspectors and their deficiencies. Multiple Commissioners encouraged contractors to reach out to the Board with concerns. Commissioner Erickson offered a motion to form a five member Construction Board, requesting the Project Director, David Corbin, report back to the Board with selected contractors at the next regular session. Commissioner Newsom offered the second and the motion passed unanimously.

Bob Stinebaugh, Integrity Group, discussed materials cost for Hurricane Sally damages by district. Discussion included:

- Uncertainty as to which FEMA program will be most beneficial
- The possibility of using FEMA cost estimate sheets as guides for the bid process
- The County purchasing the materials for repair to save the cost of sales tax
- Cliff Knauer, Dewberry Engineering, will assist Brandon Young, County Attorney with bid process for needed materials
- The detailed FEMA lists by district of Hurricane Sally damages by location

Commissioner Erickson offered the motion to put out a bid for contractors to complete all work associated with Hurricane Sally repairs, and that dirt needed will come from County pits. Commissioner Newsom offered the second and the motion passed unanimously.

(District Lists & Material Estimation List)

Cliff Knauer, Dewberry Engineering, reported that he has completed the estimate for the amount of rock needed for FEMA Alternative Procedures Roads. Mr. Knauer explained that he will help Brandon Young, County Attorney, with the RFP process for rock and filter fabric. Further discussion included that culverts will be

purchased from regular vendors as few culverts are needed as well as the need for Bob Stinebaugh, Integrity Group, to send a letter requesting an extension for the time needed to complete work on the Alternative Procedures Roads. Commissioner Erickson offered a motion to bid out the materials needed to prepare the Alternative Procedures Roads for paving. Commissioner Newsom offered the second and the motion passed unanimously.

Cliff Knauer, Dewberry Engineering, discussed the drainage and flooding issues in Northdale Subdivision. Mr. Knauer explained that Dewberry Engineering will present a proposal for the survey work and Melvin Engineering will present a proposal for the design work.

David Corbin, Project Director, presented the Second Amendment to the Tower Structure Lease Agreement. Commissioner Newsom offered the motion allowing the Chairman to sign the amendment. Commissioner Erickson offered the second and the motion passed unanimously.


(Amendment)

David Corbin, Project Director, presented Albert Jordan, Special Road Projects Director, with tokens of the County's appreciation including a plaque and fishing pole.

There being no further business at this time, the meeting was adjourned at 7:20 p.m.



Clerk



Chairman

