

March 16, 2021  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 9:00 a.m. David Corbin, Project Director, led the prayer and pledge.

Commissioner Newsom recognized the Ponce De Leon Lady Pirates State Champion Basketball team with Resolution #21-08 designating Friday, March 19, 2021 as Ponce De Leon Lady Pirates Day. The Board presented each player and coach a framed original of the resolution. Commissioner Music offered a motion to adopt Resolution #21-08 and Commissioner Newsom offered the second. The motion passed unanimously.

(Resolution #21-08)

The following item was added prior to adopting the Agenda:

- County Coordinator EOC Portable Toilet Reimbursement

Commissioner Erickson offered the motion to accept the amended agenda. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Erickson offered the motion to adopt the minutes from the February 23, 2021 Special Session and the March 2, 2021 Regular Session. Commissioner Music offered the second and the motion passed unanimously.

Brian Underwood, Choctawhatchee Bay Estuary Program, discussed the estuary program. Points of discussion included:

- Layout of the Choctawhatchee Bay Watershed
- Makeup of the Estuary Board
- Program timeline
- Comprehensive Conservation and Management Plan (CCMP)

(Power Point)

Mackenzie Riley, Emerald Coast Regional Council (ECRC), presented Resolution #21-09 approving one special exception to the State Housing Initiatives Partnership Local Housing Assistance Plan for the house at 1355 George Johnson Road, Bonifay, Florida. Ms. Riley explained that the driveway to the residence is in need of repair with contractor crews refusing to return to the job site until the driveway is repaired. Commissioner Erickson discussed the County doing the driveway repairs, however concerns were voiced as this is private property and not a public roadway. Commissioner Newsom offered the motion to approve Resolution #21-09

allowing an additional \$4,000.00 for the driveway repairs and Commissioner Music offered the second. Commissioner Erickson voted no while Commissioners Good, Music, Newsom and Stafford voted yes. The motion passed.

(Resolution #21-09 & Pictures)

David Corbin, Project Director, presented a letter from the City of Bonifay summarizing the plans for the County to assist the City of Bonifay with the removal of a building at the corner of Virginia and Waukesha Streets. Cliff Knauer, Dewberry Engineering, explained the process of cutting the wall header prior to building demolition. Mr. Knauer will coordinate with the City of Bonifay and the County to schedule the wall cutting and building removal.

(Letter)

David Corbin, Project Director, discussed a pickup truck for Adrienne Owen, Emergency Management Director, to haul needed emergency equipment. Discussion included purchasing a used truck for local use and renting a reliable, fuel-efficient vehicle when long distance travel is required. Commissioner Newsom recommended a \$20,000 spending limit for a used truck for Emergency Management. Commissioner Erickson offered a motion to purchase two F-150s for Road Foremen in District 3 and 5 as well as an F-150 for Emergency Management. However, after discussion of mechanical issues involving the District 5 truck, Commissioner Erickson rescinded his motion. David Corbin, Project Director, will confer with Sheriff Tate about possibly transferring a truck from the Sheriff's Department to Emergency Management. The matter was tabled.

(Quote)

David Corbin, Project Director, discussed reimbursing Emergency Management for the portable toilet rental at COVID vaccination sites. Commissioner Newsom offered a motion to use CARES Public Safety Payroll Reimbursement funds to reimburse Emergency Management for the \$795.00 paid for portable toilet rentals during COVID vaccinations. Commissioner Music offered the second and the motion passed unanimously.

Bob Stinebaugh, Integrity Group, discussed the following:

- The scope change for the Alternative Procedures Roads: Phase 2, has not been approved yet
- FEMA has requested DOT reports on bridges damaged by Hurricane Sally
- Two teams of FEMA workers are in County today looking at roads damaged by Hurricane Sally

Cliff Knauer, Dewberry Engineering, discussed the following:

- The permit applications for Steverson, Beall Packing and Flowing Well Roads are finished and ready to be submitted when the FEMA #4138 scope change is approved
- The Geotech testing on the land for a new District #4 pit has been completed and a written report should be back this week
- FEMA has retracted the need for a bid when submitting work for bridges damaged by Hurricane Sally



- Still waiting on the permitting originally filed for with the Army Corp of Engineers that is now with DEP for the Bonifay Chipley Road Project
- If limerock was applied and compacted properly to Mr. Darling's driveway off Bonifay Gritney Road it should stay on the first 75 to 100 feet off the road could be paved
- The Hydrologic and Hydraulic (H & H) report for Ammons Road needs finished before anything else can be done
- Bonifay Gritney Road survey and fence location needs to be discussed with the land owner prior to fence installation

Jake Mathis, Melvin Engineering, presented change order for Bonifay Gritney Road, explaining that the \$30,000.00 overage was voted on at a previous meeting for additional driveway construction. Additional time has been added to the project, 21 days for rain and 10 days for the additional time associated with the added work for the driveway construction. Commissioner Newsom offered the motion to approve the change order. Commissioner Music offered the second and the motion passed unanimously.

(Change Order)

Rod Adams, Melvin Engineering, explained that they are still waiting on the bond from Roberts and Roberts for the CR 179 resurfacing project, stating that once the bond is received they will be ready to schedule a preconstruction meeting. Mr. Adams explained he will be looking at a drainage issue at the Bethlehem High School baseball field after the meeting as requested by the School Board.

Brandon Young, County Attorney, explained that Ms. Elizabeth Arnold was in need of a corrected easement for her Northdale Subdivision property as the legal description on the current drainage and maintenance easement is incorrect and places a cloud on the land title. Commissioner Newsom offered a motion to pass the amended drainage easement which supersedes the previous easement. Commissioner Music offered the second and the motion passed unanimously.

(Amended Easement)

Commissioner Good discussed using \$7,700.00 budgeted for the District #1 Commissioner's health insurance to assist with funding the Sheriff's litter control program for the remainder of this fiscal year. Commissioner Good explained he does not utilize County health insurance therefore the money can be re-budgeted to litter control. Commissioner Good offered a motion to reallocate the \$7,700.00 budgeted for his health insurance to the Sheriff's budget for litter control. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Good stated that the District #1 backhoe and Loader are older machines, however, because the County owns them, he feels they are worth keeping and repairing when necessary rather than replacing. Commissioner Good explained that owned equipment is billed at a more beneficial rate than rented equipment through FEMA and believed this was worth noting.

Chairman Stafford discussed the beaver problem in District #4 and the possibility of Mr. Braxton continuing to trap, however it was pointed out that Mr. Braxton does not trap once the weather warms. The matter was tabled.

Commissioner Newsom offered praises for Cliff Knauer and Whitney Milburn efforts in getting the SCRAP projects submitted.

Cliff Knauer, Dewberry Engineering, stated that he could put together a spreadsheet showing Engineers' Estimates for Mr. Stinebaugh and FEMA concerning roads damaged by Hurricane Sally.

There being no further business at this time, the meeting was adjourned at 10:45 a.m.

  
Clerk

The seal of Holmes County, Georgia, is circular with a double-lined border. The outer ring contains the text "HOLMES COUNTY, GEORGIA" at the top and "1846" at the bottom. The inner circle features the word "SEAL" in the center, with "COMMISSIONER" written along the bottom arc.

  
Chairman

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