

March 1, 2022  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, and Nathan Nolan, County Attorney, were also present. Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:00 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following items were added:

- Commissioner's Item PDL Lady Pirates
- Commissioner's Item Meeting Start Times
- Commissioner's Item D4 Four-way Stop
- Project Director Legislative Update

Commissioner Music offered the motion to accept the amended agenda. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Music offered the motion to adopt the minutes from the February 15, 2022 Regular Session and the February 21, 2022 Workshop. Commissioner Good offered the second and the motion passed unanimously.

Joe Rone, Holmes County Development Commission (HCDC), discussed the Large Restaurant Bill, also referred to as Liquor by the Drink. Discussion included:

- HCDC believes there is much support for this and are requesting the Board to move forward
- HCDC is willing to fund the cost of a special election for this bill
- Charles Smith, private citizen, expressed support for the bill but reminded the Board that wording of the bill should benefit small businesses
- Brandon Shelby, Dogwood Lakes Golf Course, spoke in favor of the bill
- An in-person election would be more cost effective than an election by mail
- Voter response to an in-person vote could be less than if voting was done by mail
- To be Florida Statute compliant the Board would need to pay for the cost of the election and the HCDC would reimburse the Board

Commissioner Newsom offered a motion to hold an in-person election on April 28, 2022, which is 60 days following this Regular Session, and will include eight days of early voting. The election will be funded by Board Contingencies and be 100% reimbursed by the HCDC. Commissioner Music offered the second. The motion passed unanimously.

David Corbin, Project Director, discussed the SHIP lien release submitted by Emerald Coast Regional Council. Angie Purvee, Finance Director, stated that the lien payoff of \$12,500.00 had been received. Commissioner Good offered a motion authorizing the Chairman to sign the SHIP lien release for Ms. Danielle Hudson. Commissioner Music offered the second and the motion passed unanimously.

(Release of Lien)

John Fenney, Contract Planner, presented a Minor Replat/Lot Split application from Roger Brooks, private citizen. Mr. Feeney explained that all criteria to allow for the split have been met and a Minor Plat/Lot Split complies with the County Comprehensive Plan and Land Development Regulations. Commissioner Erickson offered the motion to approve the application by Roger Brooks for a Minor Plat/Lot Split. Commissioner Newsom offered the second and the motion passed unanimously.

Application

David Corbin, Project Director, discussed the Legislative update. Mr. Corbin stated that the Senate approved the \$1.5 million appropriation for the Ag/Public Safety project proposed by Senator Drake and the House has increased the amount to \$1.75 million. He explained that the appropriation request has made it past the first round but could still face opposition prior to final approval.

Nathan Nolan, County Attorney, presented an updated drug testing policy in two parts, the Drug-Free Workplace and Alcohol Policy and a commercial driver policy that complies with federal policy and procedures. Mr. Nolan explained that these policy updates will help lower liability insurance rates for the County. Commissioner Erickson offered the motion to approve the Drug-Free Workplace and Alcohol Policy and the Controlled Substances and Alcohol Use and Testing Policy for covered drivers. Commissioner Newsom offered the second and the motion passed unanimously.

(Policy)

Nathan Nolan, County Attorney, presented Resolution #22-09 approving a new name for the subdivision currently known as Wrights Creek Subdivision approved on June 3, 2021. Mr. Nolan explained that to correct a duplicate name error the new proposed name would be "Wright's Creek Subdivision of Holmes County". Commissioner offered the motion to approve Resolution #22-09 authorizing the renaming of the Wrights Creek Subdivision, named on June 3, 2021, to Wrights Creek Subdivision of Holmes County. Commissioner Music offered the second and the motion passed unanimously.

Resolution #22-09

Nathan Nolan, County Attorney, discussed how the County could best receive the Rec Center from the City of Bonifay. Mr. Nolan explained that how the County assumes the title has specific



implications in terms of liability. He stated that though there are other options, the City abandoning the Rec Center via resolution would be best. Additional discussion included budget concerns. Commissioner Erickson offered the motion to request in writing that the City of Bonifay move forward with formal abandonment of the Rec Center via resolution. Commissioner Music offered the second and the motion passed unanimously.

Nathan Nolan, County Attorney, discussed the need to enter an interlocal agreement with Walton County prior to the start of road striping work on County Roads. Commissioner Newsom offered a motion to enter an interlocal agreement with Walton County specifically for the purpose of obtaining Walton County's assistance with road striping. Commissioner Music offered the second and the motion passed unanimously.

Nathan Nolan, County Attorney, discussed the Civitek National Payment and Technology Services Agreement. Mr. Nolan explained that Civitek provides credit card payment processing services for the Clerk's office as well as for the Building Department and EMS. Discussion included:

- Civitek has an agreement with the Clerk's office only and is requesting an agreement with the Board to process Building Department and EMS payments
- Civitek charges a 3.5% processing fee which is passed along to the customer as a convenience fee
- The Board incurs no fees therefore the service is not a service to the Board but to customers of the Board

Commissioner Music offered a motion to allow the Chairman to sign the Civitek agreement. Commissioner Newsom offered the second and the vote was as follows: Commissioner Erickson voted "no" and Commissioners Good, Music, Newsom and Stafford voted "yes". The motion passed.

(Agreement)

Nathan Nolan, County Attorney, discussed the building that is encroaching approximately four feet onto the County property on Deacon Road. It has been recommended by Mike Alvis, the consulting realtor, to correct the encroachment issue prior to selling the property. Commissioner Erickson offered the motion to resurvey the encroached area and record with new meets and bounds. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Newsom proposed naming another "Lady Pirates Day" as they are State Basketball Champions again this year. Commissioner Newsom offered a motion to name March 15, 2022 Lady Pirates Day and recognize the players at the next regular session with individual original resolutions declaring March 15, 2022 as their day. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Good discussed the possibility changing the evening meeting time to 5:00 p.m. rather than 6:00 p.m. to incur less overtime by County employees working the meetings. Discussion

included possibly changing to morning meetings only. The Board agreed by consensus for David Corbin, Project Director, and Angie Purvee, Finance Director, to examine the effect of evening meeting on overtime cost. The matter was tabled.

Chairman Stafford discussed the need for a four way stop at the intersection of Gavin Road and Spring Valley Road in District 4. Commissioner Erickson offered the motion to move forward with the procedure for creating a four way stop at the intersection of Gavin and Spring Valley Roads and to turn this process over to the engineer. Commissioner Music offered the second and the motion passed unanimously.

There being no further business at this time, the meeting was adjourned at 7:10 p.m.

  
Clerk

SEAL  
CLERK  
JAMES COUNTY

  
Chairman

SEAL  
CHAIRMAN  
JAMES COUNTY