

June 15, 2021  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Brandon Newsom, Phillip Music and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:05 p.m. David Corbin, Project Director, led the prayer and pledge.

The following items were added prior to adopting the Agenda:

- County Attorney Olive Lane, WFLEC
- Project Director Hathaway Mill Road, Curve

Commissioner Music offered the motion to accept the amended agenda. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Music offered the motion to adopt the minutes from the June 3, 2021, Regular Session. Commissioner Newsom offered the second and the motion passed unanimously.

Jeff Dillard, private citizen, discussed the flooding issue on his property at 3032 Old Liberty School Road, Bonifay, and neighboring properties due to box culverts installed by DOT, explaining that the creek was diverted to install the culverts, but the creek was not rediverted. Mr. Dillard explained that Cliff Knauer, Dewberry Engineering as well as representatives from various agencies have been out to look at the creek and culverts and it is agreed that it is a DEP issue and source for permitting a corrective action. Commissioner Erickson offered a motion to use funds from Board Contingencies to apply for a permit to reroute the creek to its original path. Commissioner Music offered the second and the motion passed unanimously.

Adrienne Owen, Emergency Management Director, discussed the Floodwise Communities which offers a Stormwater System Vulnerability Assessment for Gulf South Communities. Ms. Owen explained that this program provides access to experts and learning opportunities as well as data that may assist with grants in the future. The Board agreed by consensus to allow Ms. Owen to participate in the program as well as encouraged her to reach out to the Estuary Board in terms of data collection sources.

Austin Mount, Emerald Coast Regional Council, presented the Regional Rural Transportation plan inviting the County to participate and be able to voice needs of rural counties in terms of roadway development. The Board's nomination to a Technical Committee to be provided at a later date.

(Power Point & Map)

David Corbin, Project Director, discussed the need to acquire land that will allow the County to straighten the sharp curve on Hathaway Mill Road. The Board agreed by consensus to allow Mr. Corbin and Cliff Knauer,

Dewberry engineering, to determine how much land may be required to make the necessary changes to the layout of the road.

Bob Stinebaugh, Integrity Group, discussed the following:

- The extension for Project 4138 is in process and the date being considered is December 31, 2021
- The scope change to purchase equipment rather than pave the Alternate Procedures Roads is almost completed
- Daily documentation of road maintenance as well as DOT bridge inspection repairs must be documented to ensure damages are covered in the future
- The overtime deficit from Hurricane Sally work is concerning

(Equipment List)

Cliff Knauer, Dewberry Engineering, discussed the following:

- Staking out the proposed right of way for County Road 181A and allowing Mr. Powell to look at the layout prior to preparing the easement
- There is a cemetery on Baker Landing Road that may be an issue in terms of location
- The landowner on Baker Landing Road has not contacted Mr. Knauer to discuss right of way
- The possibility of raising Dogwood Lake and applying for a permit and a pre-application appointment with the Water Management District
- The Water Management District will want “storage” in the lake (room for water to rise) in the lake prior to escaping through the overflow
- Permit applications for Bonifay Gritney Road, Phase 2, are ready to submit
- The bridge on Bonifay Gritney Road that is designed as a “Low Water Crossing” as opposed to being an actual bridge as it is the least impactful to the surrounding wetlands
- DEP will be making a field visit to issue the NPR (No Permit Required) within the next three weeks for the FEMA Alternative Procedures roads

Brandon Young, County Attorney, presented Resolution #21-13 approving the state-funded grant supplemental agreement with the Florida Department of Transportation regarding the design and construction/CEI of Bonifay Chipley Road. Mr. Young explained a new Resolution was necessary as the original terms of the agreement have changed with DOT increasing their contribution to the project by \$1,200,000.00. Commissioner Erickson offered the motion authorizing the Chairman to execute Resolution #21-13. Commissioner Newsom offered the second and the motion passed unanimously.

(Resolution #21-13)

Brandon Young, County Attorney, discussed a request by West Florida Electric to cross under Olive Lane. Discussion included:

- Past process and fees charged
- The need for a drawing of the proposed work



- The need to record where the utility line will be for future needs
- There is urgency associated with this specific project due to families without power
- The need to research this process for future utility requests

Commissioner Newsom offered the motion to approve the West Florida Electric request to cross under Olive Lane, however documentation, permitting and fees must be determined before the next instance of a utility service making such a request. Commissioner Music offered the second and the motion passed unanimously.

(Map & Sketch)

Brandon Young, County Attorney, discussed alternative means for advertising for the Building Official/Provisional Building Official position. Mr. Young explained that typically positions are advertised on social media and local publications, however for these positions the County may want to expand the search and attract more applicants. Commissioner Newsom offered the motion to advertise in all publications deemed appropriate by the staff members responsible for advertising such positions. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Good discussed the District 1 Road Materials Budget. Discussion also included already purchased materials and materials needs of other districts. A motion to use CARES Act Payroll Reimbursement funds was offered but was rescinded. Commissioner Good offered the motion to transfer \$15,000.00 to each district's Road Materials Budget from Hurricane Michael Funds. Commissioner Music offered the second and the motion passed unanimously.

Bathroom facilities at the District 1 yard were discussed, including the continued use of the portable toilet.

There being no further business at this time, the meeting was adjourned at 7:45 p.m.

  
Clerk

  
Chairman