

July 6, 2021
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Brandon Newsom, Phillip Music and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.
Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:05 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions.

The following items were added:

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| • Commissioner Item | Road Department Equipment |
| • Commissioner Item | County Property on Deacon Road |
| • Commissioner Item | Recognition |
| • County Coordinator | PRM Award |
| • County Attorney | Letter From Governor |

The following item was deleted:

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| • County Coordinator | Regions Purchasing Card |
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Commissioner Music offered the motion to accept the amended agenda. Commissioner Good offered the second and the motion passed unanimously.

Commissioner Erickson offered the motion to adopt the minutes from the June 15, 2021, Regular Session. Commissioner Music offered the second and the motion passed unanimously.

Bob Jones, CDBG Administrator, discussed the COVID-19 CDBG Grant, stating that the County had submitted a pre-application to make improvements to the Council on Aging building. Mr. Jones sought Board approval to submit the grant application when the application acceptance window opens, as well as to continue working with the Building Department to advertise for service procurement. Commissioner Erickson offered a motion to proceed with the grant application process and to use funds from Board contingencies to advertise for appropriate construction services. Commissioner Music offered the second and the motion passed unanimously.

(Letter)

Angie Purvee, Finance Director, discussed setting the date to schedule a tentative budget hearing, and to set the proposed millage rate during the last week of July after 5:00 p.m. The Board agreed by consensus to hold a Special Session Budget Hearing on Tuesday, July 27, 2021, at 5:01 p.m.

Angie Purvee, Finance Director, discussed a purchase order requested by Special Projects Manager, Johnny Mathis. Ms. Purvee explained that the materials on the purchase order were used to make repairs at Pine Log Volunteer Fire Department. Commissioner Newsom offered a motion to take the \$283.14 from the District

2 Road Materials budget to pay the resulting invoice. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Erickson discussed the need for a wheeled excavator for District 3. Discussion included the fact District 3 has a backhoe and a grader. Having a smaller excavator with wheels will be better for cleaning ditches along newly paved roads. The Board agreed by consensus that David Corbin, Project Director, should investigate lease and purchase options for a 125-130 horsepower wheeled excavator, as well as obtain an appraisal for the excavator(s) currently being used in District 2, and report back to the Board at the next regular session.

David Corbin, County Coordinator, presented a letter and an award of excellence from Public Risk Management (PRM) to the Board in recognition of Most Improved in Workers' Comp for Medium Entities.

(Letter)

Brandon Young, County Attorney, presented a letter from the Governor explaining that the local match for Hurricane Michael has been waived for Holmes County.

(Letter)

Bob Stinebaugh, Integrity Group, discussed the following:

- The extension for FEMA Alternative Procedures Roads, Phase 2 has been approved for December 31, 2021
- Hurricane Sally Category B status has reached the State level and will be evaluated soon
- Request for more information related to Hurricane Sally completed work was handled by Cliff Knauer, Dewberry Engineering
- Next week's FEMA call will address parks and declared archeological sites
- Estimated cost of repairs for bridges damaged by Hurricane Sally is up to approximately \$22,000.000.00
- Estimated cost of repair on Ammons Road is approximately \$210,860.00

The Dewberry Engineering update was presented by David Corbin, Project Director. The following was discussed:

- The Northdale survey is almost finished (only a small portion remains)
- DEP should be visiting soon to inspect wetland areas that may be impacted by the paving of FEMA Alternative Procedures Roads, Phase 2
- A meeting with the Water Management district is scheduled for July 14, 2021 in regards to the possibility of raising the water level of Dogwood Lake

Rod Adams, Melvin Engineering, discussed the following:

- Complaints about CR 179 are being addressed as quickly as possible
- Due to heavy rains and the inability of CR 179 to maintain integrity during road base repair prior to paving phase, the repair procedure will be altered

- Work Change Directive #1 addresses the road base repair procedure and will incur a cost of \$35,086.80, however this cost increase is covered by contingencies built into the contracted price
- Punch list items for Bonifay Gritney Road, Phase 1, are complete and closeout paperwork will be ready soon
- Issues with the pavement in front of the Crutchfield residence on Bonifay Gritney Road will be addressed as soon as possible
- The Northdale survey will be used to create the grant application for a drainage study and the application should be submitted within the month
- There is no news from DEP on Peak Road in terms of an exemption or permit
- The Board will attempt to make contact with DEP to determine if a wetlands inspection is planned for Melvin Engineering's portion FEMA Alternative Procedures Roads

Commissioner Erickson offered a motion to approve Work Change Directive #1 for the County Road 179 resurfacing project. Commissioner Newsom offered the second and the motion passed unanimously.

(Work Change Directive)

Brandon Young, County Attorney, discussed the preconstruction meeting held last week, explaining that C.W. Roberts is ready to begin on the FEMA Alternative Procedures Roads as soon as the permitting is complete. Mr. Young also stated that the cost of the SuperPave materials provided by C.W. Roberts will cost less than originally quoted and the contracted date of completion will be November 1, 2021.

Brandon Young, County Attorney, discussed the Opioid Litigation Memorandum of Understanding (MOU). Mr. Young explained he will prepare a resolution to the next regular session in regard to allocation of funds and permission for the State to negotiate.

(MOU)

Brandon Young, County Attorney, presented Resolution #21-14 regarding tow rates, which had been discussed at the May 18, 2021, Regular Session. Commissioner Newsom offered the motion allowing the Chairman to execute Resolution #21-14. Commissioner Music offered the second and the motion passed unanimously.

(Resolution #21-14)

Brandon Young, County Attorney, discussed FEMA's request for the County to overhaul its Federal Procurement Policy. Mr. Young explained that he will research other counties' policies and report back to the Board.

(Policy)

Commissioner Erickson discussed Rural Counties Day 2022 in Tallahassee. Commissioner Erickson stated that he thought it would be worthwhile to attend.

Commissioner Erickson discussed the need to move \$3,000.00 from the District 5 Road Materials Budget to the Pole Barn Project explaining there are aspects of the project that need finished. Commissioner Erickson offered a motion to move \$3,000.00 from the District 5 Road Materials Budget to the District 5 Pole Barn Project. Commissioner Good offered the second and the motion passed unanimously.

Commissioner Erickson discussed the possibility of selling surplus equipment and purchasing a bulldozer for land clearing. Commissioner Erickson offered the motion allowing David Corbin, Project Director, to negotiate the purchase of a bulldozer using up to \$60,000.00 from Hurricane Michael Funds. Commissioner Music offered the second and the vote was as follows: Commissioners Erickson and Music voting yes and Commissioners Good, Newsom and Stafford voting no. The motion did not pass.

Commissioner Erickson discussed the property on Deacon Road, stating that it needs to be "cleaned up" now that the timber was harvested. Discussion included the possibility of selling the land as is or subdividing. The matter was tabled.

Commissioner Good presented David Corbin, Project Director, with a "Thank You Award" for his time and effort that he consistently puts forth for the County.

David Brooks, private citizen, discussed the fence on his property on Old Mill Road. The County has requested the fence be taken down as it is too close to the road and poses a safety hazard. Brandon Young, County Attorney, explained that a court case has been filed and a hearing date of July 9, 2021, has been set and discussion seems futile at this time. Mr. Brooks presented the Board with photographs of his fence as well as neighbor's fence.

There being no further business at this time, the meeting was adjourned at 7:15 p.m.



Clerk



Chairman