

Cindy Wilson, Emergency Management Coordinator, discussed the \$44,909.00 EMPG-ARPA Grant awarded to the County to be used to increase range for the jail radios and fire radios. Ms. Wilson requested that the Board grant Sheriff Tate permission to sign the EMPG-ARPA Grant Agreement. Commissioner Erickson offered the motion permitting the Sheriff to sign the EMPG-ARPA Grant Agreement. Commissioner Music offered the second and the motion passed unanimously.

Melanie Rowland-Mills, Emerald Coast Regional Council, presented a SHIP subordination request from Jacob and April Tate which will list SHIP as the second lien holder on the property. Discussion included the need for future requests to note the address of the property. Commissioner Newsom offered a motion allowing the Chairman to sign the subordination request. Commissioner Music offered the second and the motion passed unanimously.

(Subordination Request)

Melanie Rowland-Mills, Emerald Coast Regional Council, presented an exemption for an LHAP applicant family who have exceeded the requirement for years lived on the property but have not held the deed for the required five years. Ms. Rowland explained that the family has extensive need of a new home, this is truly an exception, and the HHRP funds are close to being exhausted. Ms. Rowland further explained that the family is still required to continue to live on the property for the required 15 years from the date of closing. Commissioner Newsom offered a motion to grant this one-time exemption and allow the Chairman to sign Resolution #22-05. Commissioner Good offered the second and the vote was as follows: Commissioner Erickson voted no and Commissioners Good, Music, Newsom and Stafford voted yes. The motion passed.

(Resolution #22-05)

Melanie Rowland-Mills, Emerald Coast Regional Council, presented the SHIP Local Housing Assistance Plan 2019-2020, 2020-2021, and 2021-2022, along with Resolution #22-03 approving the Plan by resolution. Commissioner Music offered the motion allowing the Chairman to sign the SHIP LHAP Plan 2019-2022 as well as Resolution #22-03. Commissioner Good offered the second and the motion passed unanimously.

(LHAP 2019-2022 & Resolution #22-03)

Melanie Rowland-Mills, Emerald Coast Regional Council, presented the SHIP Local Housing Assistance Plan 2022-2023, 2023-2024, and 2024-2025 along with Resolution #22-04 approving the Plan by resolution. Commissioner Music offered the motion allowing the Chairman to sign the SHIP LHAP Plan as well as Resolution #22-04. Commissioner Newsom offered the second and the motion passed unanimously.

(LHAP 2022-2025 & Resolution #22-04)

Joe Rone, Holmes County Development Commission, presented the Board with a recommendation from the Tourist Development Commission Board (TDC Board) to change a TDC Board Member due to a recurring meeting conflict. Mr. Rone explained that James Sims, Mayor of Bonifay, has a scheduling conflict and the TDC Board recommends Roger Brooks take Mayor Sims' place on the TDC Board. Commissioner Music offered the motion allowing Roger Brooks to assume the seat of Mayor Sims' on the TDC Board. Commissioner Good offered the second and the motion passed unanimously.

Joe Rone, Holmes County Development Commission, presented a formal request for the Board to consider "liquor by the drink" to bring "chain" restaurants to the area. Discussion considered placing a proposition on the ballot in November or holding a special election for citizens to vote on the issue by mail. Commissioner Erickson offered a motion to hold a Workshop Session at 5:00 p.m. on February 1, 2022. Commissioner Good offered the second and the motion passed unanimously.

(Letter)

Joe Rone, Holmes County Development Commission, requested a public meeting be scheduled to discuss the CDBG Grant application. Commissioner Newsom offered a motion to add the CDBG Grant to the Workshop session on February 1, 2022 at 5:00 p.m.

David Corbin, Project Director, introduced Ben Armstrong, explaining that Mr. Armstrong and Nate Nolin practice law together in Graceville, Florida and will serve as the County's Attorneys.

David Corbin, Project Director, recognized the December Employee of the Month, Grace Palmer who works in the Building Department. Mr. Corbin then recognized Shaunda Langford with the Holmes County Public Library as the January Employee of the month.

David Corbin, Project Director, discussed the need to update the County's drug screen policy. Mr. Corbin explained that the County Attorney has not had a chance to review the policy or insurance mandates. Discussion included testing employees after accidents when "reasonable suspicion of drug use" is not suspected as well as random drug testing for CDL drivers as per federal guidelines, and an independent testing facility approved by the insurance company. The matter was tabled to allow the County Attorney time to review the policy.

(County Policy)

Jim Riddell, Integrity Group, reported that all FEMA items were "status quo" with no new issues to report. Mr. Riddell listed off all projects currently being monitored by Integrity Group briefly explaining all work has been submitted on all projects and all are in various stages of review by FEMA.

Tim Parsons, Liberty Partners, provided a brief update including:

- Weekly Legislative updates have been sent out
- Bill regarding local ordinances is of particular interest
- Septic Tank programs inspection transferred from Department of Health to DEP

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(LHAP 2022-2025 & Resolution #22-04)

- ARPA final ruling issued January 6, 2022 and takes effect April 1, 2022
- ARPA final ruling allows for much more infrastructure than expected
- ARPA final ruling does not affect any projects the County has approved

Katie Taff, Liberty Partners, explained that the Hospital Medical Equipment RFP is ready and was approved by the previous County Attorney. Commissioner Erickson offered the motion to proceed with the RFP process for the Hospital Medical Equipment purchase. Commissioner Newsom offered the second and the motion passed unanimously.

(Hospital RFP)

Katie Taff, Liberty Partners, discussed the RFP for the Public Ag Use Building which has been previously discussed as the UF/IFAS Extension Facility located adjacent to the Ag Center Complex. Commissioner Erickson offered the motion to proceed with the RFP process for the Public Ag Use Building RFP. Commissioner Newsom offered the second and the motion passed unanimously.

(Public Building, Ag Use, RFP)

Katie Taff, Liberty Partners, discussed an ARPA funds request by Doctor's Memorial Hospital for an additional \$85,000.00 which was submitted after the September 30, 2021 deadline. Ms. Taff recommended adding this request to the "Contingency List" in the event there are ARPA funds remaining. Commissioner Erickson offered a motion to put Doctor's Memorial Hospital's \$85,000.00 request on the contingency list. Commissioner Music offered the second and the motion passed unanimously.

(ARPA Projects List)

Katie Taff, Liberty Partners, explained that the Rural Infrastructure Fund Grant that was previously discussed was not applied for due to the unavailability of current costs and vendor commitment letters. Ms. Taff explained that this grant application can be reconsidered later.

Katie Taff, Liberty Partners, requested Board approval for Liberty Partners to keep a master list of all grants being considered and applied for. Commissioner Erickson offered a motion making Liberty Partners custodian of the County's master list of grants considered, applied for, and awarded. Commissioner Newsom offered the second and vote was: Commissioner Erickson, Good, Music and Newsom voted yes while Chairman Stafford voted no. The motion passed.

John Feeney, Alday-Howell Engineering, discussed the following regarding the CR 179 project:

- Paving is complete
- Temporary striping is in place
- Shoulder work is finished
- Old guardrail has been removed and new guard rail is being installed
- Driveway aprons are paved

- Thermoplastic striping still needs to be applied
- Six more guardrail installations remain
- Concrete bridge joints need repaired
- Project clean up will be the final task
- The grant is scheduled to run out on March 31, 2022

John Feeney, Alday-Howell Engineering, discussed the following regarding the Dogwood Lakes project:

- The Water Management District will allow an attempt to modify the permit
- Only the big lake was considered in the previous permit
- Incorporating the small lake and the channel that connects them into multiple models
- The outcome of the remodels is yet to be determined
- The small lake will be considered as an additional overflow point for the large lake
- The two lakes will be treated as one body of water

Cliff Knauer, Dewberry Engineering, explained that the survey work for the Ammons Road project will be finished this week. CAD drawings and a drainage study will follow. Mr. Knauer reminded the Board that a boundary survey of the Deacon Road property was done when the property was purchased, and that the planner can be of assistance in dividing the land for sale.

Rod Adams, Melvin Engineering, presented Resolution #22-01, a resolution approving the application to the Florida Department of Transportation, Small County Road Assistance Program (SCRAP), to improve the approximately 1.72 miles of Hwy 185 from CR 2A to the Alabama State Line. Commissioner Erickson offered the motion approving Resolution #22-01 and permitting the Chairman to sign. Commissioner Newsom offered the second and the motion passed unanimously.

(Resolution #22-01)

Rod Adams, Melvin Engineering, presented Resolution #22-01, a resolution approving the application to the Florida Department of Transportation, Small County Outreach Program (SCOP) to improve CR 179, Phase 2 from Pheil Lane to the Alabama State Line, approximately 8.45 miles. Commissioner Erickson offered the motion to approve Resolution #22-02 and allow the Chairman to sign. Commissioner Good offered the second and the motion passed unanimously.

(Resolution #22-02)

Ben Armstrong, County Attorney, discussed the Dogwood Lakes Boat Ramp property. Mr. Armstrong explained the current landowner refused the offer of \$25,000.00 for the property. Mr. Armstrong stated that he would like to meet with Mr. Corbin, Project Director and determine a timeline of events as well as how much the County has spent improving the property. Commissioner Erickson offered a motion to proceed with litigation regarding the Dogwood Lakes Boat Ramp property. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Newsom discussed the need for striping on Hwy 185 and Hwy 181 and enlisting Walton County to stripe the road for a fee. Commissioner Newsom presented a quote from Walton County to complete a total of 52,800 linear feet of single striping at \$0.24 per foot. This quote includes both Hwy 185 and 181 as well as Pine View Drive for a total cost of \$12,984.00. Commissioner Newsom offered a motion to take \$12,984.00 from Road Department Contingencies to pay for a single yellow stripe on Hwy 185, Hwy 181, and Pine View Drive for a total length of 52,800 linear feet. Commissioner Music offered the second and the motion passed unanimously.

(Quote)

Commissioner Erickson presented a proposal for a 1.5-inch asphalt cap over the asphalt patches on Boswell Road. The proposal includes 140 tons of asphalt at \$10,780.00 to be paid directly to the asphalt company and labor at \$7,200.00 to be paid to Jerry Davis Construction, LLC. Discussion included:

- Capping all the currently patched places
- Removing the current asphalt patches and the underlying limerock and then repatching

The matter was tabled until Cliff Knauer, Dewberry Engineering, can look at the patched sections of road and suggest possible solutions.

(Proposal)


Commissioner Erickson presented a proposal for asphalt paving and repair work in the Dogwood Lakes community. The proposal included 80 tons of asphalt at \$6160.00 which will be paid directly to the asphalt company and \$7,350.00 in labor to be paid to Jerry Davis Construction, LLC. Commissioner Erickson offered a motion to use \$13,510.00 from the funds set aside to modify the Dogwood Lakes Dam and re-allocate the funds for paving improvements in the Dogwood Lakes Community. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Good inquired about culverts needing to be replaced prior to CR 179, Phase 2, if approved through SCOP, or if culverts would be included in the SCOP project. It was determined that culverts are included in the SCOP projects.

Commissioner Erickson explained that District 5 needs an icemaker in their shop. The Board agreed by consensus that Commissioner Erickson should obtain quotes on a new icemaker and bring them to the next Board meeting.

There being no further business at this time, the meeting was adjourned at 11:18 a.m.


Clerk


Chairman