

February 23, 2021  
Special Session  
Bonifay, Florida

The Holmes County Board of Commissioners met for a Special Session on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Phillip Music, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.  
Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 3:00 p.m. David Corbin, Project Director, led the prayer and pledge.

Commissioner Good discussed citizen concern over Agenda Additions. The following were points of discussion:

- Added items should be emergency type issues
- Posting the Agenda allows the public to be aware of items to be discussed and voted on
- Possibly holding one meeting and one workshop per month

No Board action was taken, however, Brandon Young, County Attorney, advised the Board to make a conscious effort to be more mindful of additions to the Agenda. Commissioner Erickson offered the motion to accept the current agenda with no additions or deletions. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Newsom discussed possibly charging a portion of the Project Director's salary to FEMA when he is working specifically on FEMA projects. Gary Yates, Integrity Group, explained the detailed documentation of hours worked on FEMA projects that would be necessary. Mr. Yates stated that Integrity Group would gather necessary information and follow up with the Board and Mr. Corbin.

Danielle Steverson, Building Department Secretary, presented an updated fee schedule to include pole barns and sheds for personal and commercial use. Ms. Steverson explained that there were no set fees for pole barns or sheds in the recently adopted fee schedule and that Mike Gordon, Building Inspector, proposed \$150.00 for pole barns and \$100.00 for sheds. Commissioner Newsom offered the motion to charge \$225.00 per enclosed pole barn, \$150.00 per pole barn (not enclosed) and \$100.00 for prebuilt sheds. Commissioner Music offered the second and the motion passed unanimously.

(Fee Schedule)

Bob Stinebaugh, Integrity Group, discussed the following FEMA items:

- The change of scope for the #4138 Alternative Procedure Roads has not been approved yet
- Districts 4 & 5 Hurricane Sally Damage Reports are complete
- District Road Foremen are capturing data and turning in to Integrity employees for recording
- Linley Parrish, Road Foreman, and Albert Jordan, Special Road Projects Manager, discussed the type of documentation that FEMA requires from the Road Foremen

Commissioner Erickson offered a motion to complete the Hurricane Sally repairs "in house" using County workers, to increase Road Foreman pay by \$2.00 per hour for serving as Project Monitors when repair work

starts, and to put out an RFP for five dump trucks, all contingent upon receiving a FEMA agreement for Hurricane Sally. Commissioner Music offered the second. Commissioners Erickson, Good, Music and Newsome voted yes and Commissioner Stafford voted no. The motion passed.

Commissioner Erickson discussed Road Department employees working weekends and overtime hours. Discussion included the need to keep grading roads to keep them passible as well as the lack of funds to purchase materials to repair roads damaged by Hurricane Sally. No FEMA agreement is in place which hinders the purchase of materials to be used for repairs. Chairman Stafford suggested each District use their Road and Bridge repair funds if possible. It was mutually agreed upon that grading of FEMA roads would continue over the weekends when necessary. Commissioner Erickson offered a motion to put out an RFP for needed materials to make repairs to roads damaged by Hurricane Sally including but not limited to 57 stone, Rip Rap, limerock, and milled asphalt, asking for bids by unit price. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Newsom discussed amending the County policy for Outside Employment by suggesting the restrictions on outside employment and permissions for Outside Employment located in sections A, D and E be removed, as well as editing section C and leaving section B as is. Commissioner Erickson offered a motion to delete sections A, D and E of the Outside Employment policy, while editing section C to state "Equipment, facilities, vehicles or property of the County shall not be used by employees for outside employment", with Section B being left as is. Commissioner Newsom offered the second and the motion passed unanimously.

(3.06 Outside Employment Policy)

Commissioner Newsom discussed constituent concerns about not using clay on Reedy Road when Hurricane Sally repairs are made.

Gary Yates, Integrity Group, briefly discussed new CARES Act funds that will be available to assist citizens with rent and utility payments.

There being no further business at this time, the meeting was adjourned at 4:35 p.m.

  
Clerk

  
Chairman