

February 15, 2022
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, and Nathan Nolan, County Attorney, were also present. Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 9:00 a.m. Commissioner Music led the prayer and pledge.

There were no Agenda Additions and Deletions. Commissioner Music offered the motion to accept the agenda. Commissioner Newsom offered the second and the motion passed unanimously.

David Corbin, Project Director, recognized Roger Powell as the February Employee of the Month.

Commissioner Music offered the motion to adopt the minutes from the February 1, 2022 Workshop, February 1, 2022, Regular Session and the February 7, 2022, Special Session. Commissioner Newsom offered the second and the motion passed unanimously.

John Feeney, Contract Planner, presented a proposed Minor Development Order for Parcel ID # 0604.00-000-000-003.000, dividing 227 acres on Highway 90 into 24 residential lots known as Dror Acres. Mr. Feeney explained that all conditions as far as code and the Comprehensive Plan have been met and this is "Step 2" of the process. Discussion included the following:

- Homeowners Association (HOA) Bylaws and Articles of Incorporation specifics
- Possible deed restrictions for future buyers
- Deeds are subject to the bylaws of the HOA
- Need for update to the Comprehensive Plan

Commissioner Erickson offered the motion to approve and move forward with the proposed Minor Development Order for Parcel ID # 0604.00-000-000-003.000. Commissioner Music offered the second and the motion passed unanimously.

(Minor Development Order)

John Feeney, Contract Planner, discussed the previously approved Wrights Creek subdivision. Mr. Feeney explained that another subdivision already has that name, the developer has no preference in choosing a new name, and the name could be changed by resolution at the next meeting. The matter was tabled until a resolution can be presented.

Joe Rone, Holmes County Development Commission (HCDC), discussed applying for a CDBG grant. The grant will cover grant writing, administration, and engineering costs for the infrastructure of the I-10 Service Plaza project. Mr. Rone explained that the HCDC is seeking Board approval to proceed with advertising for grant writing services. Commissioner Music offered the motion to proceed with advertising for grant writing services and Commissioner Good offered the second. The motion passed unanimously.

Nate Castaneda, West Pittman Church Youth Pastor, discussed community outreach opportunities for the County and the church to work together the week of June 11 through June 17, 2022. Mr. Castaneda explained that in June he will have multiple teams for volunteers who could be tasked with some things that the County does not have the manpower for or to expound upon what the County has already done. The Board agreed by consensus that Mr. Castaneda should coordinate with David Corbin, Project Director, about volunteer opportunities.

Heather Stokes and Will Harris presented the Board with insurance information from Colonial Life. The Board agreed by consensus that the information should be presented to the Insurance Committee, and they could make a recommendation to the Board concerning the Colonial Life products.

(Packet)

Evan Rosenthal, Highway 79 Corridor Authority, presented an Interlocal Agreement regarding revenue sharing between the Highway 79 Corridor Authority, Washington County and Holmes County. Mr. Rosenthal explained that the Corridor Authority is requesting 100% of all ad valorem tax revenue received by Holmes and Washington Counties from the parcels designated in Exhibit B of the agreement. Discussion included:

- When the County can expect to receive reimbursement from the Corridor Authority
- Funds may or may not be reimbursed but revenue sharing is planned
- Progress and information sharing with the Board has been sparse and steps need taken to build communication with the County
- When the County can expect to receive benefit from the agreement with the Corridor Authority
- The County needs Ad Valorem funds to balance the budget

Commissioner Music offered the motion to approve the Interlocal Agreement between the Highway 79 Corridor Authority, Washington County and Holmes County. Commissioner Erickson offered the second and the vote was as follows: Commissioners Erickson and Music voted “yes” and Commissioners Good, Newsom and Stafford voted “no”. The motion failed.

(Proposed Agreement)

David Corbin, Project Director, requested the Highway 79 Corridor Authority hold a workshop with representation from the Corridor Authority, Washington County and Holmes County.

Evan Rosenthal, Highway 79 Corridor Authority, requested direction from the Board as to what to relay to the Corridor Authority. The Board agreed by consensus that an annual payment request for the Board's consideration would be desirable rather than the proposed ad valorem revenue requested in the agreement.

The District 3 and District 4 Dumpster item was tabled.

Shawna Lumpkin, Integrity Group, reported that Disaster 4564, Hurricane Sally, has had no status changes. Ms. Lumpkin also stated that they are waiting on survey reports from Dewberry Engineering regarding the Ammons Road project.

Shawna Lumpkin, Integrity Group, recommended proceeding with closeout for FEMA Disaster 4138. Commissioner Newsom offered the motion to proceed with the closeout process on FEMA Disaster 4138 as the deadline for work to be completed was December 31, 2021. Commissioner Music offered the second and the motion passed unanimously.

Tim Parsons, Liberty Partners, provided a brief update on the current Legislative session. Mr. Parsons explained that there are approximately three weeks left in the session, that there are some budgetary differences between the House and the Senate, but that is not unusual. Mr. Parsons thanked Commissioner Newsom for visiting the Capital and stated he appreciated Holmes County being represented there.

Travis Howell, Alday-Howell Engineering, discussed the CR 179 resurfacing project, explaining that the contractor is currently working on a joint repair at the south side of the bridge, finishing the thermo-striping and going through the "punch-list" items. Mr. Howell believes the project will finish close to the March 31, 2022 grant deadline and recommends applying for an extension. Additional discussion included the increased cost of DOT approved materials and a non-approved thermo-striping product. Mr. Howell explained that the Guettler & Guettler used a non-approved striping material, however this should pose no problem to the project as DOT has been informed of the use of the product and it meets all DOT requirements.

Travis Howell, Alday-Howell Engineering, presented Change Order No. 1 for the CR 179 resurfacing project. Mr. Howell explained that the additional one inch of asphalt over the patches caused a \$35,086.80 increase and the unforeseen bridge approach/joint work added \$25,027.50 for a total increase of \$60,114.30. This amount is covered by the project contingencies and presents no additional expense to the County. Commissioner Good offered the motion to approve the

Change Order No.1 and allow the Chairman to execute the document. Commissioner Music offered the second and the motion passed unanimously.

(Change Order)

Cliff Knauer, Dewberry Engineering, provided an update on the Ammons Road project, stating that the survey will be turned in to FEMA on Friday, and once FEMA approves the survey then Dewberry will proceed with the hydraulic analysis.

Cliff Knauer, Dewberry Engineering, presented Resolution #22-06 a resolution approving application to the Florida Department of Transportation Small County Outreach Program (BSCOP) for improvements to Roping Road Bridge. Commissioner Newsom offered the motion to approve Resolution #22-06 and Commissioner Music offered the second. The motion passed unanimously.

(Resolution #22-06)

Cliff Knauer, Dewberry Engineering, presented Resolution #22-07 a resolution approving application to the Florida Department of Transportation Small County Outreach Program (BSCOP) for improvements to Peak Road Bridge. Commissioner Music offered the motion to approve Resolution #22-07 and Commissioner Newsom offered the second. The motion passed unanimously.

(Resolution #22-07)

Cliff Knauer, Dewberry Engineering, presented Resolution #22-08 a resolution approving application to the Florida Department of Transportation Small County Road Assistance Program (SCRAP) for improvements to County Road 181 from Minger Road to SR-8. Commissioner Newsom offered the motion to approve Resolution #22-08 and Commissioner Music offered the second. The motion passed unanimously.

(Resolution #22-08)

Cliff Knauer, Dewberry Engineering, reminded the Board that there will be community meeting for the Bonifay Gritney Road, Phase 2 project on Thursday, February 24, 2022 at 5:30 p.m. Mr. Knauer explained there are still many signatures needed.

Nathan Nolan, County Attorney, discussed waiving the application fee for the Dror Acres Minor Development Order that was discussed earlier. Commissioner Erickson offered the motion to waive the application fee on the Dror Acres Minor Development Order. Commissioner Music offered the second and the motion passed unanimously.

Nathan Nolan, County Attorney, provided an update on the County Drug Testing Policy revisions, stating he is working on it and carefully reviewing other county's policies at this time.

Commissioner Newsom discussed helping the Bonifay K-8 School with about 1500 feet of pavement in the drop off area. Commissioner Newsom offered the motion for all five districts to work together to provide "in kind" work to the Bonifay K-8 School paving project contingent upon finishing the Cypress Lane and Dogwood Lakes projects first. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Music discussed applying an asphalt overlay to Carmel Church Road. Commissioner Erickson offered the motion to apply an asphalt overlay to the Carmel Church Road using \$18,500.00 from the Road Department Contingencies budget. Commissioner Newsom offered the second and the motion passed unanimously.

There being no further business at this time, the meeting was adjourned at 10:45 a.m.


Clerk


Chairman