

## December 29, 2021

following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.

Angie Purvee, Finance Director, was present and kept the minutes.

Chairman Stafford called the meeting to order at 8:00 a.m.

The first agenda item was Agenda Additions or Deletions. The following items were added:

- Commissioner Item Credit Card/Travel Policy
- Commissioner Item Cypress Lane
- County Attorney Subdivision Participation Form for Opioid Lawsuit

Commissioner Music offered the motion to accept the amended agenda. Commissioner Newsom offered the second and the motion passed unanimously.

Brandon Young, County Attorney, presented the proposed ten-year lease from the State for the Holmes County Agricultural Center and the Bonifay Farmers' Market. Discussion of this matter included the following:

- Liberty Partners efforts to secure lease from the State
- Repair and maintenance of the facility remains the County's responsibility
- Added provision of compliance report due within 30 days of request
- If the State takes back the facility due to the County's non-compliance, deed restrictions would require the State to make the facility available for public use
- Lease can become null and void based on new legislative action
- County Attorney advised that new language does not hurt the County and recommended Board approval

Commissioner Erickson offered a motion approving the Chairman to sign the ten-year lease. Commissioner Music offered a second and the motion passed unanimously.

(Lease)

Brandon Young, County Attorney, presented the Florida Subdivision Participation Form with the National Janssen Settlement and the settlement agreement with McKesson Corporation, Cardinal Health, Inc. and AmerisourceBergen Corporation. He advised that the two forms must be executed for the County to participate in the opioid settlement against these parties. Discussion included the amount of the monetary settlement, which has not been determined at this time, and the possible uses of the money when received. Commissioner Erickson offered a motion to have the Chairman sign both participation forms with Commissioner Music offering a second. The motion passed unanimously.

(Participation Forms)

Commissioner Erickson discussed the Board's current policy regarding lodging and the purchase card. Discussion of the matter included the following:



- Current policy requiring the use of a check to pay for lodging is outdated
- Third party fees are incurred when hotel rooms are booked on-line
- Request for each Commissioner to have a credit card
- Clerk Bailey discussed the difference between a credit card and a purchasing card
- Current policy regarding the use of the purchasing card
- County use and reimbursement for valet parking may be restricted by Florida Statutes
- Number of purchasing cards currently available to the County

Commissioner Erickson offered a motion to have six additional purchasing cards available for use and to have the County Attorney research the use of valet parking by a public official. Commissioner Newsom offered a second. Commissioners Erickson and Stafford voted yes with Commissioners Good, Music and Newsom voting no. The motion failed. After further discussion regarding the intentions of the previous motion, Commissioner Erickson offered a motion to have six additional purchasing cards available for County use without further changing the current Purchasing Card Policy. Commissioner Good offered a second. Commissioners Erickson, Good, Newsom and Stafford voted yes with Commissioner Music voting no. The motion passed.

Commissioner Erickson returned to the discussion regarding valet parking. Discussion included having the County Attorney research the legality of the County paying for valet parking and how to monitor the use if public parking is available. Commissioner Erickson offered a motion to change the policy to allow for the County to pay for the use of valet parking if the County Attorney determines the expense is legal. Commissioner Newsom offered a second and the motion passed unanimously.

Commissioner Music presented a quote from Jerry Davis Construction LLC to pave an additional 900 feet of Cypress Lane. Discussion included the number of houses beyond the end of the current pavement, the amount of the quote and the possible sources of funding for the project. Commissioner Music offered a motion to accept the \$23,315 quote using \$15,000 from LOGT funding and the remaining \$8,315 from District 3 Road Materials budget. Commissioner Newsom offered a second and the motion passed unanimously.

(Quote)


Chairman Stafford advised that the Sheriff's Office is in need of a push behind brush cutter so that the inmate crews can continue to clean around the County's bridges. Discussion included talking with the Sheriff about his current equipment needs and if the City of Bonifay was paying for the equipment the Sheriff needed to maintain the cemetery. This matter was tabled until Mr. Corbin can discuss the matter with Sheriff Tate.

Brandon Young, County Attorney, advised that he researched Florida Statutes for allowable parking expenses. The Statutes state that an official must choose the most economical and practical parking expense. Other allowable expenses include taxis and tolls. He stated that if a commissioner uses the County's purchasing card for any parking expenses, they are certifying that it was the most economical option.

John Tate, Holmes County Sheriff, appeared late to the meeting and stated that he currently has the equipment he needs to maintain the City's cemetery. However, the inmate crew needs a brush cutter to continue the bridge clean-up work. Commissioner Erickson offered a motion for Project Director, David Corbin, to obtain

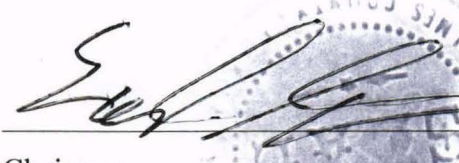
two quotes for the requested brush cutter, select the lowest priced cutter that meets the needs of the Sheriff and use up to \$5,000 from the Bridge materials budget to purchase the cutter. Commissioner Music offered a second and the motion passed unanimously.

There being no further business at this time, the meeting was adjourned at 8:52 a.m.



Clerk

Seal of Holmes County, Georgia



Chairman

Seal of Holmes County, Georgia