

April 7, 2020
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session at the Emergency Management Building on the above date with the following members present: Chairman of the Board Earl Stafford, County Attorney Brandon Young and Project Director David Corbin. The following members were present via conference call: Commissioner Brandon Newsom, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson.

Barbra Bennett, Deputy Clerk, was present and kept the minutes

Chairman Stafford called the meeting to order at 6:00 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- County Coordinator Item B) Liberty Partners
- County Coordinator Item C) COVID-19 update from Emergency Management

Commissioner Music offered a motion to approve the amended agenda with Commissioner Sasnett offering a second. The motion passed unanimously.

Commissioner Music offered a motion to approve the minutes from the March 3rd Regular Session, March 17th Special Session, March 17th Regular Session and the March 20th Emergency Session. Commissioner Erickson offered a second and the motion passed unanimously.

David Corbin, Project Director, presented a letter from Landis Messer on behalf of the City of Bonifay and Bonifay Fire-Rescue expressing their appreciation for the Board's assistance with purchasing a generator for the Highway 79 tower.

(Letter)

David Corbin, Project Director presented a proposal for hiring a planning consultant. Discussion of this matter included the plans awaiting approval, whether the service should be put out for bid and that Building Department money cannot be used for funding the Planning Department. Commissioner Erickson offered a motion to give Mr. Corbin the authority to implement the planning proposal as well as adopting the fee schedule previously approved by the Board. Commissioner Newsom offered second and the motion passed unanimously.

(Proposal)

Tim Parsons and Jennifer Green, Liberty Partners, presented an update on the State's Legislative activity. The update included the following:

- 3% pay raise for State employees
- E-verification employment system will be state wide January 2021
- Waste water program
- Pending legislative bills and the schedule for approval

- Effect of COVID-19 on the State's revenue
- Clean Water Way Act

Wanda Stafford, Emergency Management Director, presented an update on the Local State of Emergency due to COVID-19 Pandemic. Discussion of this matter included the following:

- EOC activated on a Level Two
- Two active cases of COVID-19 in Holmes County
- Currently have eight test results pending
- Shortage of personal protective equipment supplies for residents
- Encouraging people to stay home
- EOC has requested three ventilators for the Hospital as precaution if needed
- Holmes County has COVID-19 testing for residents

Commissioner Music offered a motion to adopt Resolution 20-17 extending the Local State of Emergency due to COVID-19 from March 25, 2020 through April 1, 2020. Commissioner Erickson offered a second and the motion passed unanimously.

(Resolution 20-17)

Commissioner Music offered a motion to adopt Resolution 20-18 extending the Local State of Emergency due to COVID-19 from April 2, 2020 through April 9, 2020. Commissioner Sasnett offered a second and the motion passed unanimously.

(Resolution 20-18)

Bob Stinebaugh, The Integrity Group, advised that the scope request for the next phase of the FEMA alternative procedures program has been submitted. Discussion also included submitting an extension request and scheduling community meetings.

Cliff Knauer, Dewberry Engineers, discussed the notice and agreement awarding the Bonifay/Gritney Road paving project to Gum Creek Farms and the scheduling of the pre-construction conference.

Cliff Knauer, Dewberry Engineers, presented a revised Resolution 20-13 correcting the name of the project to the County Road 177A Bridge. Commissioner Music offered a motion to adopt the revised resolution with Commissioner Erickson offering a second. The motion passed unanimously.

(Resolution 20-13)

Cliff Knauer, Dewberry Engineers, discussed applying for the DEP 319 grant to fund the cost of paving Morrow Road. Discussion included the road length and the County doing in-kind labor to save money. Commissioner Erickson offered a motion to apply for the DEP 319 grant program with Commissioner Music offering a second. The motion passed unanimously.

Cliff Knauer, Dewberry Engineers, discussed the Thomas Drive Bridge repair stating that the Department of Transportation (DOT) extended the length of the contract before rebidding the project. One bid was submitted by Holley Development in the amount of \$465,818.18. Mr. Knauer requested the Board's direction for the project. Commissioner Erickson offered a motion accepting the bid from Holley Development contingent on DOT approving additional funding for the project. Commissioner Sasnett offered a second. The motion passed unanimously. Mr. Knauer will prepare the letter requesting the additional money.

Cliff Knauer, Dewberry Engineers, advised that two bids were submitted for the Holmes County Jail H-VAC improvements using the appropriations funding. Mr. Knauer recommended accepting the bid submitted by P & P Heating and Cooling. Commissioner Erickson offered a motion to award the bid to P & P Heating and Cooling with Commissioner Newsom offering a second. The motion passed unanimously.

(Bids)

Cliff Knauer, Dewberry Engineers, advised that an additional \$100,000 contract will be needed for Dewberry's inspection services on the FEMA alternative procedure roads. Discussion included the amount of work the inspectors are having to certify and the funding for the engineering services. The following citizens discussed this matter:

- Alice Vickers, Clerk of Court
- Bob Stinebaugh, The Integrity Group

The Board tabled this matter until Mr. Knauer can present an estimate of the inspection cost for the remainder of the project.

Brandon Young, County Attorney, presented the Hospital Sales Tax Ordinance 20-01 for approval. The ordinance provides for a levy of a one-half of one percent sales tax for existing indebtedness of Doctors Memorial Hospital. The ordinance will take effect only if approved by referendum in the upcoming November election. Commissioner Music made a motion to adopt the ordinance with a second from Commissioner Sasnett, The motion passed unanimously.

(Ordinance)

Brandon Young, County Attorney, presented Resolution 20-16 to approve supplemental No. 001 to the "State Funded Grant Agreement" for the Bonifay/Gritney Road project. Commissioner Music offered a motion to adopt the Resolution with a second from Commissioner Erickson. The motion passed unanimously.

(Resolution)

County Attorney, Brandon Young, presented the renewal contract with the Department of Revenue for the Sheriff's Office to continue serving child support paperwork. This contract shall begin on July 01, 2020 and end on June 30, 2025. Commissioner Newsom made a motion to adopt this contract with a second from Commissioner Sasnett. The motion passed unanimously.

(Contract)

Chairman Stafford stated that the Road Department is currently working on a reduced work force due to the COVID-19 pandemic and that if any citizens have any problems with their roads to please contact the Board's office.

Commissioner Erickson, offered a motion that the Board allow Mr. Corbin to negotiate an agreement with a contractor to dispose of the beaver issue at Dogwood Lakes for \$850 over a three month period. Commissioner Music made a second and the motion passed unanimously.



Clerk



Chairman