

September 30, 2017
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Wesley Adams, County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 8:01 a.m. Wesley Adams led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to the agenda:

- 5-A) Road Superintendent position - add
- 5-B) EMS Secretary Pay Increase – add
- 5-C) 30 Minute Lunch Break - add
- 5-D) Budget Hearing – moved
- 5-E) County Annex Building – add

Commissioner Music offered a motion to approve the amended agenda with Commissioner Powell offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, addressed the Board about creating a Road Department Superintendent position that would be responsible for supervising projects throughout all the districts. Discussion included the following:

- Responsibilities of the position
- Abolishing a permanent Road Maintenance Tech position to fund the position
- Budgeting for the position and whether it would qualify for FEMA reimbursement
- Giving current Road Department Foreman Albert Jordan a raise of \$1.50 per hour and adding the responsibilities to his position

Road Department Foreman Albert Jordan discussed this matter.

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented a Local Funding Initiative Request for construction of a County Annex and renovations to the Holmes County Jail in the amount of \$13.4 million. Commissioner Music offered a motion to approve the application with Commissioner Powell offering a second. The motion passed unanimously.

(Application)

Steve Connell, Emergency Medical Services, requested a raise for EMS Secretary Betty Scott in the amount of \$0.25 per hour in addition to the 2% raise approved by the Board for all employees. Discussion included Ms. Scott's job performance.

Session recessed for Finance Director Alice Vickers to calculate the budget giving Road Department Foreman Albert Jordan and EMS Secretary Betty Scott the requested pay increases.

Once the session reconvened, discussion included the adjustments made to the Contingency Funds.

Wesley Adams, County Coordinator, advised that the Extension Office was currently open from 8:00 am to 5:00 p.m. with employees taking a one hour lunch break. Mr. Adams inquired as to how the Board wanted to implement the paid 30 minute lunch break for the Extension Office. Discussion included how to adjust the hours of operation to incorporate the paid lunch break. Commissioner Powell offered a motion to change the operating hours for the Extension Office to 8:30 a.m. to 5:00 p.m. with employees retaining their one hour lunch break. Commissioner Music offered a second and the motion passed unanimously.

Chairman Erickson opened the budget hearing by stating the final operating millage rate is at 9.5000 which is 4.77% greater than the rolled-back rate of 9.0676. The millage rate was increased in order to balance the General and Transportation Trust funds. The public was given an opportunity to discuss this with no one responding.

Commissioner Erickson read Resolution #17-15 setting the Final Operating Millage Rate at 9.5000. Commissioner Powell offered a motion to adopt the resolution with Commissioner Music offering a second. The motion passed unanimously.

(Resolution #17-15)

Chairman Erickson called for any changes on the existing budget. The following changes were proposed:

- EMS Secretary pay increase of \$0.25 per hour above the 2% previously approved
- Road Department Foreman Albert Jordan given a \$1.50 per hour raise and the additional title of Special Road Project Manager

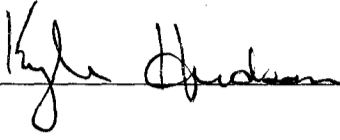
Commissioner Powell offered a motion to adopt the changes with Commissioner Music offering a second. The motion passed unanimously.

Commissioner Erickson read Resolution #17-16 adopting the Final Budget for Fiscal Year 2017-18 in the amount of \$27,373,251. Commissioner Music offered a motion to adopt the resolution with Commissioner Powell offering a second. The motion passed unanimously.

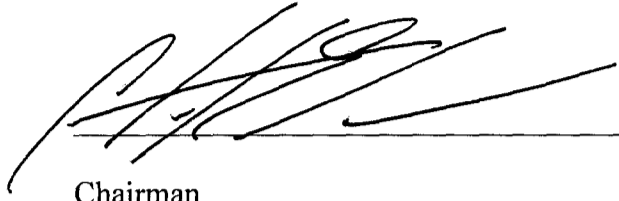
(Resolution #17-16)

(2017-18 Budget)

There being no further business at this time the meeting was adjourned at 9:47 a.m.



Clerk



Chairman