

September 25, 2018
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 6:00 p.m. Albert Jordan, Special Road Projects Manager, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 6-D) Bonifay Elementary School Property Negotiations
- 6-E) CR 181C Change Order
- 6-F) Award Roof Bid for Property Appraiser/Tax Collector and Veterans Offices
- 6-G) Authorization to Pay Off Road Department Equipment
- 6-H) Wildfire Protection Plan
- 6-I) Funds to Inmate Medical Expenses
- 6-J) Catastrophic Inmate Medical Insurance Renewal

Commissioner Erickson offered a motion to approve the amended agenda with Commissioner Sasnett offering a second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the September 4, 2018 Special Session, September 10, 2018 Special Session and the September 11, 2018 Regular Session minutes with Commissioner Sasnett offering a second. The motion passed unanimously.

Pam Gray, Linwood Circle, requested an update on the County's efforts to break up the beaver dams which are making her road impassible and causing flooding to her property. Discussion in this matter included the following:

- Dams affecting County Road and private property
- Drainage ditches on the County Road have been cleared of dams
- Easements signed by property owners in 2001 for the County to clear drainage ditches

County Attorney Brandon Young advised that the beaver dams causing the damage to Ms. Gray's property are on private property and the easements would not have permanently conveyed property to the County. Ms. Gray is to provide copies of her easement paperwork for the attorney to review and he will bring back his findings.

Ewan Moore of 3201 Moore's Private Drive, Bonifay, requested an update on the County's efforts to clean up Brenda Foster-Cobb's property in accordance with Ordinance 97-01. Discussion in this matter included the following:

- County Coordinator and Special Road Project Manager viewed the property
- Tenant is currently working to remove items so that an excavator can enter the property
- Ordinance will not help with fixing the creek swell or the mosquito problem

- DEP stated that ownership of the property must be established before they will intervene
- Ms. Cobb has paid the back taxes on the property and served an eviction notice on the tenant
- Tenant is not planning on moving and continues to clean property

County Coordinator Joey Marsh advised that the new excavators will be used to clean the garbage when they become available and he will see if DEP will assist with the other issues.

Tammy Bozeman, Holmes County Sheriff's Office Finance Director, presented the E911 budget for the 2018-2019 fiscal year for approval. The proposed budget lists the State allocated revenues and expenditures for the operation of E911. Commissioner Erickson offered a motion to approve the budget with Commissioner Music offering a second. The motion passed unanimously.

(Budget)

Joey Marsh, County Coordinator, presented the revised lease agreement with Performance Food Group (PFG) increasing the lease amount of the Farmer's Market space to \$700 per month effective October 1, 2018. Discussion in the matter included the cost of repairing the parking lot due to damage caused by PFG's trucks and that the revised lease is a month to month lease with a 30 day termination notice requirement. Commissioner Erickson offered a motion to approve the lease agreement with Commissioner Locke offering a second. The motion passed unanimously.

(Lease)

Joey Marsh, County Coordinator, presented the Amended Interlocal Agreement for Medical Examiners Services. He advised that this is a yearly contract for medical examiners services split between six counties and that our portion has been reduced by \$200 from last year. Commissioner Erickson offered a motion to approve the agreement with Commissioner Locke offering a second. The motion passed unanimously.

(Agreement)

Joey Marsh, County Coordinator, presented a contract for Dewberry Engineers to complete the survey work of the Dogwood Lakes dam and spillway for the amount of \$1200 to be paid with LOGT funds. Commissioner Erickson offered a motion to approve the contract with Commissioner Locke offering a second. The motion passed unanimously.

(Contract)

Brandon Young, County Attorney, advised that after meeting with the Clerk of Court and the County auditors they are in agreement that LOGT or gas tax funds can be used to repair the Dogwood Lakes spillway. County Coordinator Joey Marsh stated that Soil & Water Conservation has expressed an interest in assisting with the cost of the repair.

Cliff Knauer, Dewberry Engineers, advised that Water Management District and Army Corps of Engineers permits will be required for the Dogwood Lakes spillway repair. He stated that Water Management located the original permit for the dam and that a permit modification will be required. He stated that Biome is a company that contracts to prepare the Army Corps of Engineers permit application, the wet land delineation and other documents needed to gain a permit. Commissioner Erickson offered a motion to pay \$1800 from LOGT funds to Dewberry Engineers so they can hire Biome to complete the permit work. Commissioner Music offered a second and the motion passed unanimously. Mr. Knauer also discussed applying for a nation-wide permit for the project.

Joey Marsh, County Coordinator, presented the First Amendment to the County Road 181C SCRAP Agreement reducing the scope of the project to resurfacing from State Road 10 to Old Mt Zion Road instead of the Walton County line as originally agreed upon. Cliff Knauer, Dewberry Engineers, advised that road striping to the Walton County line was presented as an alternate bid item that was not awarded. Commissioner Music offered a motion to approve the amendment to the SCRAP agreement and Resolution 18-15 giving the Chairman and the County Coordinator the authority to execute the agreement. Commissioner Erickson offered a second and the motion passed unanimously.

(Resolution and Agreement)

Cliff Knauer, Dewberry Engineers, advised that a culvert on CR 181C needed to be replaced due to a void in the road around the existing culvert. He advised that DOT will not approve replacing the culvert as part of the existing project and that the contractors have put in a bid \$16,100 to do the work which will involve closing the road for two days. The County Attorney advised that the repair did not need to go out for bid since the problem was discovered during contracted work and can be deemed an emergency. Commissioner Erickson offered a motion to award the \$16,100 bid with the money to be paid from LOGT funds with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, County Coordinator, advised that he has been in negotiations with Shirley Owens, a School Board representative, for the County to purchase the Bonifay Elementary School building. He presented the following three available options to purchase the building:

Option 1: The School Board will donate the building to the County and the County will agree to reimburse the \$250,000 the School Board paid for the fair grounds. The School Board will defer the payment for 24 months.

Option 2: The County will trade the property on Deacon Road for the school building as an even swap.

Option 3: The County will sell the Deacon Road property to an entity that will create jobs with the first \$250,000 of the proceeds to be paid to the School Board. The remaining portion of the proceeds will be split evenly between the County and the School Board.

Discussion of this matter included the following:

- Annual cost for utilities and insurance on the building
- Cost of the renovations that will need to be done immediately
- Cost of demolishing the building
- School Board offered to defer payment, but not maintenance costs

- Probability of appropriations approved for new building versus renovating existing building
- School Board not interested in sharing County Annex building
- Costs of utilities for current County buildings
- Proceeds from selling County buildings

The following citizens discussed this matter:

- Ewan Moore
- Wayne Powell
- Bryan Bell, Property Appraiser
- Judy Powell

The Board agreed by consensus to schedule a Special Session for Monday, October 1st at 5:00 p.m. to further discuss this matter.

Joey Marsh, County Coordinator, presented the bids that were submitted for the roof repair work for the Property Appraiser/Tax Collector and Veteran offices. He advised that C & C Construction was the low bidder with their work coming with a 10 year warranty and that the money for the repair is coming for the proceeds from surplus equipment sale. Commissioner Sasnett offered a motion to award the bid to C & C Construction with Commissioner Erickson offering a second. The motion passed unanimously.

(Bids)

Joey Marsh, County Coordinator, requested authorization to proceed with the pay off for the equipment notes in the amount of \$921,032 using the proceeds from the surplus equipment sale as agreed upon in a previous meeting. Commissioner Erickson offered a motion to grant the request with Commissioner Sasnett offering a second. The motion passed unanimously.

Wendy Mayo, Emergency Management Director, presented the Community Wildfire Protection Plan which will allow the Florida Forest Service to receive grants. Commissioner Sasnett offered a motion to approve the plan with Commissioner Erickson offering a second. The motion passed unanimously.

(Plan)

Joey Marsh, County Coordinator, requested approval to move \$10,000 from the inmate medical contingency fund to inmate medical to cover expenses. Tammy Bozeman, Holmes County Sheriff's Office Finance Director, discussed the \$5,000 rolled over into next year's budget and their savings of \$73,000 in inmate medical expenses. Commissioner Music approved the request to move funds with Commissioner Sasnett offering a second. The motion passed unanimously.

Joey Marsh, County Coordinator, discussed that the cost of catastrophic inmate medical insurance is in excess of \$30,000 per year with very few claims qualifying. Discussion included the failed attempts to contact the current insurance company and the need to put the service out for bid next year. Commissioner Music offered

a motion to renew the current catastrophic inmate medical insurance for one year with Commissioner Locke offering a second. The motion passed unanimously.

Brandon Young, County Attorney, advised that the FEMA Director is currently reviewing the FEMA Engineering contract and it will be presented at the next meeting.

Brandon Young, County Attorney, presented the agreement for First Baptist Church to lease the ball field next to the Library annex. He advised that it is a five year lease with a 90-day escape clause, there is a one year automatic renewal at the end of the five year term and it includes a stipulation as to the parking and use of the library's utilities. Commissioner Music offered a motion to approve the lease agreement with Commissioner Sasnett offering a second. The motion passed unanimously.

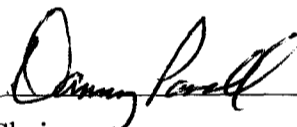
(Lease)

Brandon Young, County Attorney, advised that he is going to ask Chuck Aronhalt, owner of Eastern Diesel, to present his request for an increase in the County's towing rates at the next meeting.

There being no further business at this time, the meeting was adjourned at 7:41 p.m.



Clerk



Chairman