

September 12, 2017  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Wesley Adams, County Coordinator, was present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 9:00 a.m. Wesley Adams led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to the agenda:

- 5-1) Jail Budget – delete
- 5-1) Tax Deeds – add
- 5-7) Cops Grant - add
- 5-8) Forestry Department – add
- 6-1) Site Plan - add

Commissioner Locke offered a motion to approve the amended agenda with Commissioner Sasnett offering a second. The motion passed unanimously.

Commissioner Sasnett offered a motion to approve the August 8, 2017 Regular Session minutes. Commissioner Locke offered a second and the motion passed unanimously.

Angie Jonas, Holmes County Clerk's Office, advised that two properties identified as Parcel 0819.04.001-000-008.00 and 1327.04-001-002-228.00 have entered onto the Clerk's List of Lands Available since no bids were received at the tax deeds sale held August 8, 2017. Ms. Jonas advised that the County may purchase the land for the opening bid or may waive its rights to purchase the property. Commissioner Locke offered a motion to waive the County's right to purchase the land with Commissioner Powell offering a second. The motion passed unanimously.

(Letter)

Susan Harris, Library Director, presented the State Aid to Libraries Grant Agreement for approval. Commissioner Sasnett offered a motion to sign the agreement with Commissioner Powell offering a second. The motion passed unanimously.

(Agreement)

Karen Johnson, Holmes County Health Department, presented the Contract between the Board and the State of Florida Department of Health for the operation of the Holmes County Health Department for 2017-2018 and the Fee Schedule for approval. Commissioner Sasnett offered a motion to sign the contract and the fee schedule with Commissioner Powell offering a second. The motion passed unanimously.

(Contract & Fee Schedule)

Kaylyn Waters, Extension Office Director, presented Resolution 17-14 formally requesting that the Florida Department of Agriculture and Consumer Services and the Florida Legislature support the proposal for building improvements to the Holmes County Ag Center. Commissioner Sasnett offered a motion to adopt the resolution with Commissioner Powell offering a second. The motion passed unanimously.

(Resolution)

Kaylyn Waters, Extension Office Director, advised that the Outdoor Expo cancelled due to Hurricane Irma has been rescheduled for October 14, 2017.

Raymond Thomas, Development Commission, presented the recommendation to appoint George Robertson, Roger White and Rhonda Byrd-Lee to the Holmes County Development Commission. Commissioner Powell offered a motion to appoint the recommended names with Commissioner Sasnett offering a second. The motion passed unanimously.

(Letter)

Steve Connell, Emergency Medical Services, requested the appointment of 911 Director Clint Smith to the 12.50 Surcharge Committee. Commissioner Locke offered a motion to grant the request with Commissioner Powell offering a second. The motion passed unanimously.

John Tate, Holmes County Sheriff, advised that as part of the COPS Grant a Certification of Illegal Immigration Cooperation needs to be adopted stating that the County would allow any illegal aliens in the jail to be interviewed by the U.S. Department of Homeland Security. Commissioner Powell offered a motion to execute the certificate with Commissioner Locke offering a second. The motion passed unanimously.

(Certification)

Donnie Sellers, Florida Forestry Service, presented the 2016-2017 annual report summarizing fire control activities in Holmes County.

(Annual Report)

Wesley Adams, County Coordinator, presented a site plan designed by Dewberry/Preble-Rish Engineers for a new County Annex building at the current Ag Center property. Discussion included that site plan will be presented to Senator George Gainer to enlist his help with funding, the size of proposed annex building and other site options for annex. Sheriff John Tate advised that he would like to see the needed renovations at the current jail facility along with the construction of the additional pod that was on the original jail plans. Wendy Mayo,

Emergency Management Director, advised that the loading dock on the Ag Center property is the only staging area and helicopter landing zone available to EOC during disasters, therefore, another would have to be provided if the site is used for the new County annex.

(Site Plan)

Joey Marsh, FEMA Coordinator, requested adoption of Super Circular 2 CFR 200.317-200.326 into the County's Policy and Procedures which changes the procurement policy for federally funded purchases. Discussion included having the County Coordinator and County Attorney develop a new Policy & Procedures manual to reflect the change and the County Coordinator sending a memo reflecting the new policy change to all Department Heads. Commissioner Sasnett offered a motion to adopt the new policy change with Commissioner Locke offering a second. The motion passed unanimously.

John Whittington, Dewberry/Preble-Rish Engineers, advised that no response has been received for the additional funding request for the 181C paving project.

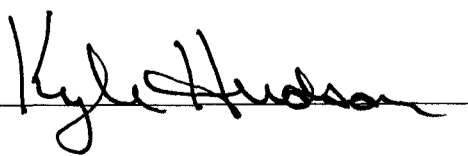
John Whittington, Dewberry/Preble-Rish Engineers, advised that the letter to DOT for advanced funding for the Idlewood Drive and Idlewood Court paving project that was approved at an earlier meeting will be provided soon.

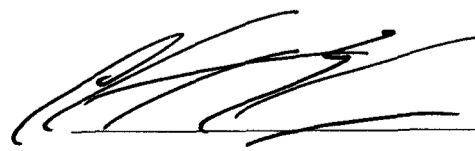
John Whittington, Dewberry/Preble-Rish Engineers, advised that there is no update on the Tobe Retherford Road paving project.

Chairman Erickson advised that the interviews for the County Attorney position will be held today starting at 4:00 p.m.

Chairman Erickson commended Wendy Mayo, Emergency Management Director, for her work during Hurricane Irma.

There being no further business at this time the meeting was adjourned at 9:41 a.m.

  
Clerk

  
Chairman