

May 30, 2017
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 6:00 pm. Wesley Adams led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 6-6) District 5 Grader position
- 7-2) Increase in pay for FEMA Data Entry Clerk Heather Meyers
- 9-1) Purchase of Bonifay Elementary School building

Commissioner Music offered a motion to approve the amended agenda with Commissioner Powell offering a second. The motion passed unanimously.

Commissioner Music offered a motion to approve the minutes for the May 8, 2017 Workshop and the May 9, 2017 Regular Session. Commissioner Sasnett offered a second. The motion passed unanimously.

Ted Everett, Executive Director, Washington County Chamber of Commerce, discussed the SR 79 Corridor project advising as to the success and failures of the funding appropriation phase. Mr. Everett stated there are grants available to government entities through the Florida Department of Economic Opportunity (DEO) with a submission deadline date of June 23rd. Commissioner Music offered a motion to have Mr. Everett and Jim Town work with County Coordinator Wesley Adams to prepare a grant submission to be brought before the Board at the June 13th Regular Session. Commissioner Powell offered a second and the motion passed unanimously.

Ted Everett, Executive Director, Washington County Chamber of Commerce, also advised as to the overlay process stating that he is arranging meetings with residents to discuss the advantages and the process for changing from residential to commercial land use designation.

Wendy Mayo, Emergency Management Director, presented a draft of an ordinance that will need to be adopted to allow the County to go on private property to remove debris after a major event if the County wishes to seek reimbursement for the work from FEMA. County Attorney Jeff Goodman advised as to the liability of going on private property and that an ordinance will give the County flexibility to go on private property after a major event without making it a requirement. Mr. Goodman and Ms. Mayo will organize public hearings and begin the process to pass an ordinance.

County Coordinator Wesley Adams advised that Special Projects Manager Johnny Mathis should be able to repair the rescue bay doors at the Pine Log Fire and Rescue building. The Board agreed to give Mr. Mathis two weeks to complete the repairs before taking any further action.

County Coordinator Wesley Adams recommended Steven Lassiter to fill the position as Inmate Supervision to begin upon completion of a drug test and a background search. Commissioner Sasnett offered a motion to hire Mr. Lassiter with Commissioner Music offering a second. The motion passed unanimously.

County Coordinator Wesley Adams requested the Board direct the County's SCRAP and SCOP engineers to work directly with the Department of Transportation (DOT) to provide the required reports for current projects. He advised that the County currently provides DOT with monthly and quarterly reports for each project and that the information on the reports must be provided by the project engineers with some not submitting the data in a timely manner. Jake Mathis, Melvin Engineering, explained the procedure and stated he did not believe DOT would allow the exclusion of the County's involvement in the process. The Board directed Mr. Adams to prepare a letter to the engineers requiring that they produce the requested information to the County in a timely manner.

Commissioner Music offered a motion to execute the Satisfaction of Mortgage for SHIP recipient, Brian Bush. Commissioner Powell offered a second and the motion passed unanimously.

(Satisfaction of Mortgage)

County Coordinator Wesley Adams presented a list of County items to be sold. Discussion included additional items to include on the list. Mr. Adams will provide an updated list for the Board's approval at a future meeting.

(List of Items to be Sold)

County Coordinator Wesley Adams presented an Addendum to Existing Client Agreement from Sonitrol for extra work involved in installing the Network Based Access Control System in the Courthouse. Commissioner Powell offered a motion to approve the additional costs to be paid from the same fund as the initial installation fee. Commissioner Locke offered a second and the motion passed unanimously.

(Addendum to Agreement)

County Coordinator Wesley Adams recommended the dismissal of District 5 Grader Clayton Brown due to abandonment of his job. Commissioner Powell offered a motion to dismiss Mr. Brown with Commissioner Music offering a second. The motion passed unanimously.

County Coordinator Wesley Adams requested permission to post the vacant District 5 Grader position in-house and to advertise outside if not filled in-house. Commission Powell offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Shawna Lumpkin, FEMA Secretary, presented the Agreement for the Hazard Mitigation Grant Program (HMGP) Project Number 4177-26-R to improve drainage at sites on Sam Ard Road. Commissioner Powell offered a motion to execute the agreement with Commissioner Music offering a second. The motion passed unanimously.

(Agreement)

County Coordinator Wesley Adams requested a raise in the hourly pay rate for FEMA Data Entry Clerk Heather Meyers by \$0.50 to \$11.00 per hour. Commissioner Locke offered a motion to grant the request with Commissioner Powell offering a second. The motion passed unanimously.

Rod Adams, Melvin Engineering, requested the Board pass Resolution 17-09 reducing the scope of work of the SCOP Agreement for Tobe Retherford Road due to lack of right of way. Mr. Adams advised that DOT has reduced the project to pave only that portion of Tobe Retherford Road from CR 179 to Bonifay/Gritney Road (Part 1). The Board heard from private citizen Cliff Crews regarding this matter. Commissioner Powell offered a motion to pass Resolution 17-09 with Commissioner Music offering a second. The motion passed unanimously. The Board requested that Mr. Adams ask DOT if the money previously approved to pave the entire Tobe Retherford Road could be used for other projects.

(Resolution 17-09)

Jake Mathis, Melvin Engineering, presented the close out and pay off paperwork for the Thomas Drive SCOP project. Commissioner Sasnett offered a motion to execute the paperwork with Commissioner Music offering a second. The motion passed unanimously.

(Contractor's Application for Payment)
(Certificate of Final Completion)
(Partial Waiver of Lien)
(Change Order No. 2)

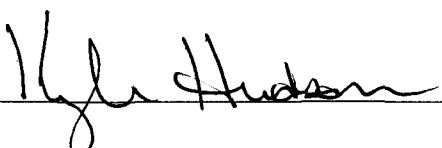
The Board discussed the Notice to Proceed for the Deacon Road project and requested the County Coordinator's office ensure that all parties signed the notice.

Jake Mathis, Melvin Engineering, updated the Board as to the progress on the CR 181 and CR 183A SCRAP resurfacing projects stating that Roberts and Roberts has started the cross drain work on CR 181 and cross drain work should be starting on CR 183A soon.


Cliff Knauer, Dewberry/Preble-Rish Engineers, was not present to discuss the Idlewood Drive and Idlewood Court projects, so the Board did not address these items.

County Attorney Jeff Goodman advised that the School Board had accepted the Board's \$250,000.00 offer and expects the contract to be signed in June with the closing occurring at the end of August. Mr. Goodman recommended the Board put any items to be made part of the purchase in the contract as the School Board intends to remove all items inside and outside the building.

There being no further business at this time the meeting was adjourned at 7:06 p.m.



Clerk



Chairman