

March 27, 2018
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, Acting County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 6:00 p.m. He also led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 6-B) Hiring FEMA Project Monitor
- 6-C) Hiring Seasonal Temporary Positions
- 10-1) Highway 79 Corridor Screening Committee Appointment

Commissioner Music offered a motion to approve the amended agenda with Commissioner Locke offering a second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the March 13, 2018 Special Session and the March 13, 2018 Regular Session minutes with Commissioner Locke offering a second. The motion passed unanimously.

Raymon Thomas, Development Commission, advised that the Department of Economic Opportunity had awarded the extension for the eco-industrial park grant. Mr. Thomas requested that the Board execute the grant agreement and list him as the Grantee's Agreement Manager. Commissioner Locke offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

(Grant Agreement)

Mike Moore, Jail Administrator, asked the Board to rescind the previous approval of an \$11,900 quote for roofing materials for the jail and accept the new quotes presented. Mr. Moore explained that the previous quote did not include the correct metal for the project and he had received new quotes. Commissioner Erickson offered a motion to rescind the approval of the \$11,900 quote from Panhandle Lumber and accept the new quote of \$12,127.64 from Surplus & Salvage of Chipley. Commissioner Locke offered a second and the motion passed unanimously.

(Quotes)

Clint Smith, 911 Director, presented the Spring Rural Grant application requesting \$76,066.05 in funds to operate the County's E911 system. Commissioner Erickson offered a motion to approve the application with Commissioner Music offering a second. The motion passed unanimously.

Susan Harris, Library Director, presented a letter requesting a raise for two of her staff for exemplary work. Discussion included the amount of the raises requested and the effect of the raises on the Library's budget. Commissioner Locke offered a motion to increase Becky Marsh's pay to \$11.00 per hour and increase Rachel Darling's pay to \$10.00 per hour. Commissioner Sasnett offered a second and the motion passed unanimously.

(Letter)

Hannah Benton, Board Secretary, presented a list of County employees receiving a cell phone stipend and advised that the cost for the County to go with the Verizon cell phone package will be \$62.22 per month per line which includes the archiving service. County Attorney Brandon Young stated that he will revise the County's cell phone policy to reflect the actions of the Board and have it available at the next meeting. Discussion included amending the cell phone list to include the additional Special Project and FEMA Project Monitor positions. Commissioner Erickson offered a motion to sign the County up for the Verizon cell phone service effective May 1st requiring the employees on the list to use the cell phones provided. Commissioner Locke offered a second and the motion passed unanimously.

(List)

Joey Marsh, County Coordinator, presented an updated Memorandum of Agreement with the Department of Economic Opportunity. He advised that there are no changes in the terms and conditions, but a change in the boundaries of the Rural Area of Opportunity made it necessary to update the agreement. Approval of the agreement was tabled until the next session to determine the contacts appointed on the previous agreement.

Joey Marsh, County Coordinator, presented the bids submitted for oil, grease & fluid products. Commissioner Erickson offered a motion to award the bid to Davis Oil with Commissioner Locke offering a second. The motion passed unanimously.

(Bids)

Joey Marsh, County Coordinator, presented the bids submitted for gasoline and diesel. Commissioner Erickson offered a motion to award the bid to Home Oil Company with Commissioner Locke offering a second. The motion passed unanimously.

(Bids)

Joey Marsh, County Coordinator, presented the proposed job description for the Assistant County Veteran Service Officer position. Commissioner Sasnett offered a motion to approve the job description and posting the job in-house. Commissioner Music offered a second and the motion passed unanimously.

(Job Description)

Joey Marsh, County Coordinator, requested approval to post the vacant FEMA Project Monitor position in-house and advertise externally if necessary. Commissioner Locke offered a motion to approve the request with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, County Coordinator, requested approval to fill the seasonal temporary positions of Parks/Inmate Supervisor and Bush Hog Operator. The request was tabled until the next meeting to ensure money is available for the positions.

Cliff Knauer, Dewberry/Preble-Rish Engineers, advised that the Tobe Retherford Road paving project should be completed within the 83 day deadline and the Deacon Road project has been completed except for the road striping and replacing the signs.

Brandon Young, County Attorney, presented the Request for Proposals (RFP) for the wireless internet service stating that it is a non-exclusive lease for space on County-owned towers. Commissioner Erickson offered a motion to approve the RFP with Commissioner Music offering a second. The motion passed unanimously. Mr. Young stated that the bid deadline will be April 24th with the bid to be awarded on May 8th.

(RFP)

Brandon Young, County Attorney, presented the Request for Qualification (RFQ) for engineering services for FEMA projects stating that there is language allowing more than one firm to be selected. Commissioner Music offered a motion to approve the RFQ with Commissioner Erickson offering a second. The motion passed unanimously. Mr. Young stated that the bid deadline will be April 24th with the bid to be awarded at a Special Session on May 8th at 8:00 a.m.

(RFQ)

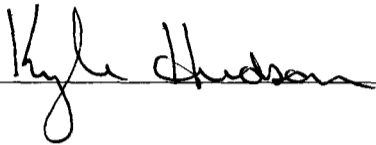
Brandon Young, County Attorney, advised that Esto, Bonifay and Ponce de Leon have signed the revised LOGT agreement. Mr. Young stated that Westville and Noma are scheduled to sign the agreement in April.

Albert Jordan, Special Road Projects Manager, updated the Board as to the progress on Vallee Road advising that the Road Department is cutting the trees down with West Florida Electric moving the power lines and the work should be completed by the April 15th deadline.

Albert Jordan, Special Road Projects Manager, advised that Southride Lane paving will begin again next week.

Commissioner Danny Powell stated that a commissioner was needed for the Hwy 79 Corridor committee to screen the job applications for the General Manager position. The Board agreed by consensus to appoint Commissioner Erickson to the committee.

There being no further business at this time the meeting was adjourned at 7:14 p.m.



Clerk



Chairman