

June 13, 2017  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Wesley Adams, County Coordinator, was present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 9:00 a.m. Wesley Adams led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to today's agenda:

- 6-12) Flex Time for Holmes County Extension Office - deleted
- 6-12) Road Department Uniforms - added
- 6-13) District 1 Road Maintenance Technician position - added
- 6-14) Updated List of County Items to be Sold – added

Commissioner Music offered a motion to approve the amended agenda with Commissioner Powell offering a second. The motion passed unanimously.

Commissioner Music offered a motion to approve the minutes for May 30, 2017 Regular Session with Commissioner Powell offering a second. The motion passed unanimously.

The next agenda item was "Non-Agenda Audience". Sheriff John Tate discussed the expected shortfall in the inmate medical budget. Discussion included the increase in inmate medical costs, money previously cut from this budget and the cost-effectiveness of the catastrophic medical insurance paid for inmates. Sheriff Tate agreed to work with the County Coordinator on possible resolutions to present to the Board at a future meeting.

Oscar Galloway addressed the Board concerning the recommendation to dismiss him as a FEMA Heavy Equipment Operator. The Board will address this issue under the County Coordinator's Agenda items.

Tammy Bozeman, Finance Director for the Holmes County Sheriff's Office, requested permission to release a copy of Holmes County's 2015 Equal Employment Opportunity Certification to the Office of Civil Rights and the Department of Justice for an FDLE grant. The Board agreed by consensus.

Susan Harris, Library Director, requested the Road Department's participation in the Florida Library Youth Build a Better World program by making equipment available as well as cooking food for "Touch a Truck Day" on July 6, 2017 at the Ag Center. The County Coordinator agreed to work with Ms. Harris to make the necessary arrangements for the program's success.

Steve Connell, EMS Director, presented a request from the 12.50 Surcharge Committee for the use of \$5,734.80 of the available funds for the following purchases:

- 4 XPR 75550 Radio packages from Mobile Communication for the Bonifay Police Department for a total of \$3,220.00

- Install Radios in 10 new Holmes County Sheriff's Office cars and 2 cars for FL Fish & Wildlife for a total of \$2,050.00
- 3 XPR Radio Batteries from Sci-2-Way for EMS for a total of \$268.80
- 4 Radio Batteries from Sci-2-Way for Holmes County Fire Associations for a total of \$196.00

Commissioner Music offered a motion to approve the purchase of the listed equipment with Commissioner Locke offering a second. The motion passed unanimously.

(Quotes)

Steve Connell, EMS Director, presented a letter from the Florida Department of Health showing that the County has been approved for a \$127,650.00 75/25 matching grant with the County's local cash match set at \$31,913.00. Discussion included raising the matching funds through the sale of surplus equipment with the remainder worked into the budget. Mr. Connell requested the Board send a letter of intent to the State and Frazier Company accepting the terms of the grant. Commissioner Locke offered a motion to grant the request to send out the letters with Commissioner Music offering a second. The motion passed unanimously.

(Letter)

Wesley Adams, County Coordinator, advised that an invoice in the amount of \$1,000.00 is due to Carr, Riggs and Ingram for a 911 audit. Commissioner Sasnett offered a motion to pay the bill from 911 Operating Funds with Commissioner Music offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, advised that an invoice in the amount of \$3,250.00 is due to Carr, Riggs and Ingram for a 2015-2016 audit. Commissioner Music offered a motion to pay the bill using Contingency Funds with Commissioner Sasnett offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, recommended the dismissal of David Croft as Bush Hog Operator due to poor job performance. Commissioner Music offered a motion to dismiss Mr. Croft with Commissioner Powell offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, recommended the dismissal of Oscar Galloway as a temporary FEMA Heavy Equipment Operator due to poor job performance and insubordination. Discussion included that Mr. Galloway has been verbally counseled by Mr. Adams and FEMA Director Joey Marsh concerning his failure to perform his job duties and use of profane language towards co-workers. Commissioner Powell offered a motion to dismiss Mr. Galloway with Commissioner Music offering a second. Commissioners Powell and Music voted yes with Commissioners Locke, Sasnett and Erickson voting no. The motion failed.

Wesley Adams, County Coordinator, advised that Dana Whipple had resigned as Building Department Secretary effective June 16, 2017. Mr. Adams recommended Kaitlyn Kima to fill this position at \$11.00 per hour. Discussion included methods used to advertise the vacant position and that Ms. Kima is currently a temporary FEMA Data Entry Clerk. Commissioner Sasnett offered a motion to hire Ms. Kima with Commissioner Powell

offering a second. Commissioners Powell, Music and Sasnett voted yes with Commissioners Locke and Erickson voting no. The motion passed.

Wesley Adams, County Coordinator, recommended the Board hire Jamie Cooper to replace David Croft as Bush Hog Operator. Commissioner Powell offered a motion to hire Mr. Cooper with Commissioner Locke offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, recommended the Board hire Wesley Adams as Grader Operator in District 5. Commissioner Sasnett offered a motion to accept the recommendation with Commissioner Music offering a second. Discussion included the guarantee given to Mr. Adams to be able return to a Road Grader position if he did not want to continue as County Coordinator. Commissioner Sasnett rescinded his motion and the matter is set for a Special Session on June 19<sup>th</sup>.

Wesley Adams, County Coordinator, advised that no bids were received for the Debris Removal RFP and asked for permission to re-advertise the request for bids. Commissioner Music offered a motion to grant the request with Commissioner Powell offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, presented the contract renewal for the Holmes County Sheriff's Office Service of Process for the Department of Revenue's Child Support paperwork. Commissioner Music offered a motion to renew the contract with Commissioner Powell offering a second. The motion passed unanimously.

(Contract)

Wesley Adams, County Coordinator, presented the Farmer's Market Lease Agreement with JJS Supply. Discussion included changes made from the old lease agreement. The Board postponed signing the lease renewal until they are fully advised as to the changes on the lease agreement.

Wesley Adams, County Coordinator, presented the newest permanent easement from Carry Crews for the Tobe Retherford Road paving project.

(Easement)

Wesley Adams, County Coordinator, advised that the contract with the uniform company has been extended 5 years and that the company has agreed to waive set up fees and fees to apply patches. Mr. Adams requested that the Board pay a portion of the costs of the uniforms for the Road Department foremen. The Board agreed that the request will be reviewed at the budget workshops.

Wesley Adams, County Coordinator, recommended the Board hire Mitchell Carroll for a full time District 1 Road Maintenance Technician position retroactive to June 1<sup>st</sup>. Commissioner Sasnett offered a motion to hire Mr. Carroll as stated with Commissioner Locke offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, presented an updated list of County items to be sold on an auction website. Discussion included that the proceeds from the 2008 Dodge Rescue Truck and the Cab and Chassis would be applied to the County's portion of EMS's grant match funds. Commissioner Powell offered a motion to sell the items on the updated list with Commissioner Music offering a second. The motion passed unanimously.

(List of Items)

Wesley Adams, County Coordinator, advised that the Volvo grader did not sell at the auction. Discussion included the \$50,000.00 cap and the short block problem that will cost approximately \$30,000.00 to repair. Commissioner Powell offered a motion to lower the cap to \$35,000.00 with Commissioner Locke offering a second. The motion passed unanimously.

Joey Marsh, previous County Coordinator, advised the Board to seek the counsel of the County Attorney before deciding to stop carrying catastrophic medical insurance for the County Jail inmates.

Joey Marsh, FEMA Director, discussed the progress of the FEMA work and advised that the request for a 4 year extension to the project is still pending.

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented a proposal to provide services to complete a new survey and design for resurfacing Idlewood Drive and Idlewood Court for a Department of Transportation small project grant in the amount of \$22,716.00. Commissioner Music offered a motion to accept the proposal with Commissioner Locke offering a second. The motion passed unanimously.

(Agreement)

Jake Mathis, Melvin Engineering, gave an update on the CR 181 and CR183A projects stating that the cross drains have been complete on CR181 and the head walls have been started. Mr. Mathis stated that the work on CR 183A is expected to begin next week.

Jake Mathis, Melvin Engineering, gave an update on the Deacon Road project stating that the road has been cleared for power poles, however, West Florida Electric is wanting the County to pay \$6,700.00 to move the poles. A meeting with an West Florida Electric representative, Mr. Mathis, the County Attorney and the Chairman will be schedule to discuss this matter.

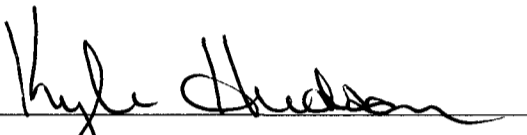
Chairman Erickson advised that the County Attorney was on vacation and he will discuss the Bonifay Elementary School building purchase agreement at the next meeting.

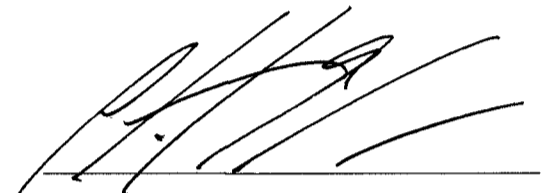
Commissioner Locke advised that the ice machine purchased for District 2 is too small. Discussion included that a new ice machine has been ordered.

Commissioner Music advised that District 3 needed a Road Maintenance Technician position. Wesley Adams, County Coordinator, stated that new positions are on hold until FEMA makes a decision on the 4 year extension request.

Commissioner Sasnett advised that a temporary Grader Operator is needed in District 1.

There being no further business at this time the meeting was adjourned at 10:15 a.m.

  
Clerk

  
Chairman