July 5, 2022 Regular Session Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, and Nathan Nolan, County Attorney, were also present. Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:00 p.m. David Corbin, Project Director, led the prayer and pledge.

The first item of business was Agenda Additions and Deletions. The following items were added:

Project Director
 Surplus Metal at Shop

• Commissioner Item Spring Valley Bridge

• Commissioner Item City of Noma Quotes

The following item was deleted:

• Project Director Building Department Fees

Commissioner Newsom offered the motion to accept the amended agenda. Commissioner Erickson offered the second and the motion passed unanimously.

Commissioner Erickson offered the motion to adopt the minutes from the June 21, 2022, Regular Session. Commissioner Newsom offered the second and the motion passed unanimously.

Chairman Stafford discussed appointments to the 2022 Value Adjustment Board (VAB). Commissioners Music and Good currently serve on the VAB and acknowledged that they would serve again in 2022. Chairman Stafford stated that Brian Lemieux, Homestead Owner-Citizen, does not wish to serve again. Commissioner Newsom offered a motion to appoint Commissioner Good and Music to serve as Board representatives, and to appoint Joe Rone as the Homestead Owner-Citizen representative to the 2022 Value Adjustment Board. Commissioner Music offered the second and the motion passed unanimously.

(VAB Representation Requirements)

Angie Purvee, Finance Director, discussed the increasing fuel expense for the Road Department. Ms. Purvee explained that by the end of September the Road Department's fuel budget will have an approximate \$153,000.00 shortfall. Commissioner Erickson offered the motion to move \$153,000.00 from Road Department contingencies to the Road Department fuel budget to cover the expected deficit. Commissioner Music offered the second and the motion passed unanimously.

(2nd Revised 2021-2022 Road Department Fuel/Oil Expense)

David Corbin, Project Director, discussed the abundance of scrap metal which has accumulated at the shop. Mr. Corbin explained the metal is a possible safety hazard and recommended that it be declared surplus, and sold as scrap. Commissioner Erickson offered a motion to declare the scrap metal at the shop as surplus and that it be sold. Commissioner Music offered the second and the motion passed unanimously.

Bob Stinebaugh, Integrity Group, gave the following update on the FEMA #4564 disaster:

- FEMA has not moved forward with payouts for repairs to what they consider to be "dirt" roads damaged by Hurricane Sally
- Spring Valley/Tuberville Bridge could be repaired with the cost reimbursed to the County
- The need for precise documentation of the Spring Valley/Tuberville project was emphasized as the project will be reimbursed by FEMA using "Small Project Netting"

Cliff Knauer, Dewberry Engineering, expounded on the Spring Valley/Tuberville bridge discussion. Points included:

- A geotechnical survey to determine pile driving depth is necessary to determine the scope of the project
- Proposals for the geotechnical survey will be presented at the next meeting
- Once the geotechnical is complete the piles can be designed and then the project can be put out for bid
- The project can be bid for pile construction only or for the complete project

Commissioner Erickson offered the motion to use up to \$10,000.00 from Road Department Contingencies to pay for the Geotechnical survey for the Spring Valley/Tuberville bridge. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Erickson discussed putting the Spring Valley/Tuberville bridge on the LOGT budget for the upcoming fiscal year, 2022-2023. Commissioner Erickson recommended that the budget committee consider this option.

Jennifer Green, Liberty Partners, discussed the following:

- Items on the ARPA funds projects list that are duplicates of State Appropriations funds projects
- Hosting a workshop to discuss the Government Efficiency Center
- Since the Property Appraiser has not received the requested ARPA funds, Mr. Bell has requested a budget increase for 2022-2023 to cover the need
- The appraisal on the "old" Ag Center property will be done by mid-July
- Knowing the State's asking price for the "old" Ag Center is essential to planning for a "new" Ag
 Center and Government Efficiency Center

- Once the land currently housing the Ag Center is purchased from the State, the County can use the land for anything
- State funds are available for infrastructure projects for the upcoming budget year

Cliff Knauer, Dewberry Engineering, discussed the following regarding archeological studies in progress:

- Dogwood Lakes/Wayside Park archeological study did not reveal impactful information and the report has been sent to the State
- Wright's Creek Park archeological study report should be ready next week
- The Bonifay Chipley Road archeological study will take place next week

Cliff Knauer, Dewberry Engineering, discussed plans for the County Consolidated Government Efficiency Center:

- Both the Sheriff's Office and EMS need more office space than they currently occupy
- A design has been started but more detail needs to be provided and multiple plans could be presented and discussed
- A workshop for project discussion could be helpful
- The old Ag Center demolition and possible refurbishment could be done by the Sheriff's Department using inmate labor
- Allocation of funds between projects was explained and clarified

The Board agreed by consensus to hold a workshop after the next regular session on July 19, 2022, at 10:30 a.m.

Cliff Knauer, Dewberry Engineering, discussed the fencing for both the Bonifay Gritney Road Phase 2 and the Bonifay Chipley Road paving projects, explaining that the specifications have been turned in to the County Attorney. Mr. Knauer stated that once approval is given the project can be advertised for bid.

Cliff Knauer, Dewberry Engineering, discussed the drainage issue on Sod Road. Mr. Knauer explained the road lies in a FEMA flood plain and there is not much that can be done to improve the drainage situation. Mr. Knauer did suggest that graded aggregate base or limerock (#57 stone) built up appropriately may help, but with no right of way beside the road it is difficult to improve drainage in the area. The matter was tabled for Mr. Knauer to calculate to amount of rock needed for the project.

Nathan Nolan, County Attorney, presented a proposed alcohol ordinance for the Boards review. Mr. Nolan stated he would prefer to discuss the ordinance at the next regular session.

(Proposed Ordinance)

Commissioner Good discussed the possibility of the Board sponsoring the County Chamber of Commerce. The Board agreed by consensus that Board members could individually sponsor the Chamber, but the Board cannot be a sponsor.

Chairman Stafford presented quotes for repaving McClane Street and Main Street in Noma after culverts were replaced. Chairman Stafford explained that the section of McClane Street is in the town of Noma and the section on Main Street is on the County maintained section of road. No discussion ensued.

Having no further business at this time, the meeting was adjourned at 7:04 p.m.