

July 31, 2017
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 5:01 p.m. Wesley Adams led the prayer and pledge.

Commissioner Music offered a motion to set the Tentative Budget Hearing for September 11, 2017 at 5:01 p.m. Commissioner Sasnett offered a second and the motion passed unanimously.

Commissioner Powell offered a motion to pay off one John Deere and two CAT graders at \$166,187.39 using LOGT funds. Commissioner Sasnett offered a second and the motion passed unanimously.

Steve Connell, Emergency Medical Services Director, presented his budget to the Board. The following cuts were made:

- Salaries, FICA, Retirement, Employee Insurance - \$24,707
- Improvements - \$30,000
- Employee Insurance - \$7,240
- Repair & Maintenance - \$3,000
- Uniforms - \$260

Discussion also included the expense versus the revenues generated by placing an ambulance at the New Hope Station for twelve hours each day, filling one of the two vacant positions with a full-time EMT instead of a paramedic, and a projected revenue increase of \$57,000.

Kalyn Waters, Extension Service Director, presented her budget to the Board. The following cuts were made:

- Salaries, FICA, Retirement - \$7,812
- Operating Supplies - \$800
- Utilities - \$160
- Office Supplies - \$50
- Improvements - \$1,000

The following increases were made:

- Special Programs & Scholarships - \$1,000

Discussion also included a request to increase the Administrative Assistant's hourly rate by \$1.00 and reducing the hours of the vacant 4-H Program Assistant to 16 hours per week to save \$7,812. Commissioner Sasnett offered a motion to increase the Administrative Assistant's pay by \$0.50 per hour starting October 1, 2017. Commissioner Music offered a second and the motion passed unanimously.

Kalyn Waters, Extension Service Director, discussed the Ag Center budget. The following cut was made:

- Improvements (Roof) - \$10,000

Discussion also included applying for a grant to assist with building repairs and reviewing the lease agreement with the State to determine the State's responsibility for repairs to the building.

Kalyn Waters, Extension Service Director, presented the Farmers Market's budget. Discussion included funds available for repair and maintenance and the possibility of charging for the use of the scales.

Joey Marsh, FEMA Director, announced that the deadline for completing the FEMA work has been extended until August 8, 2018.

Joey Marsh, Veterans Office Director, offered the following cuts to his budget:

- Travel \$400
- Repair and Maintenance - \$100
- Office Supplies - \$250
- Dues, Books - \$100

Jeff Good, Road Department Shop Foreman, discussed the Road Department budget. The following cuts were made:

- Road Signs - \$4,500
- Repair and Maintenance - \$100,000
- Overtime - \$10,500
- FICA - \$803
- Retirement - \$831
- Rents, Leases - \$27,600
- Inmate Repair and Maintenance - \$1,000
- Operating Supplies - \$5,000
- Gas and Oil - \$18,000
- Inmate Operating Supplies - \$6,309
- Bridge Materials - \$4,000
- Dues, Books - \$150
- New Equipment - \$135,000
- Bonifay Road and Bridge - \$45,000

Debbie Wilcox Morris, Supervisor of Elections, presented her budget and advised she has no cuts to offer due to the uncertainty of future elections but she will review and return to the Board.

Susan Harris, Library Director, presented her budget and advised she has no cuts to offer at this time. Discussion also included obtaining a cleaning contract for the Library.

Ann Payne, Recycling Center Director, advised the Board that her budget is funded by a grant and is also subsidized by the revenue generated at the Recycling Center.

Sheriff John Tate and Tammy Bozeman, Sheriff's Finance Director, presented their budget. Discussion included the difficulty in retaining good employees because of the low rate of pay, the increased budget is due to an increase in the retirement rates, and the inmate catastrophic medical insurance.

Raymond Thomas, Development Commission Director, discussed his budget request. The following cut was made:

- Operating Expenses - \$68,882

Discussion included holding a workshop to discuss alternative funding options to encourage local economic growth and checking statutory requirements regarding the funding for the secretary position.

Kim Moore, Health Department Business Manager, discussed the Health Department's budget request. Discussion included a request to allow the Health Department to manage the building maintenance instead of the Board.

The following cuts were made to various departments:

- Baker Act - \$ 8,500
- Tri County Community Council-Disadvantaged Transportation - \$2,000
- Tri County Community Council-Community Services - \$500
- Chamber of Commerce - \$1,500
- Tri County Community Council-Head Start - \$2,300
- Chemical Addiction Recovery - \$10,000
- Fire Control-Bonifay - \$35,750
- Fire Control-New Hope - \$3,000
- Fire Control-Pittman - \$1,000
- Fire Control-Gritney - \$1,500
- Fire Control-Esto - \$5,750
- Fire Control-Ponce de Leon - \$3,500
- Fire Control- Noma - \$2,000
- Emergency Medical Services-Salaries, FICA, Retirement - \$56,000
- Commissioners-Contracted Services - \$20,400
- Commissioners-Repair & Maintenance - \$2,500
- Commissioners-Salaries - \$25,000 (FEMA Coordinator Salary)
- Commissioners-FICA - \$1,912
- Commissioners-Retirement - \$1,980

The Board agreed to the following budget changes:

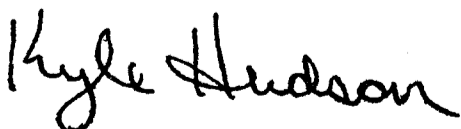
- Building Department will fund 90% of department expenses with the Planning Department funding 10% - Cut of \$16,702
- Transferring \$150,000 from LOGT revenue to the Road Department
- Combining the Parks part-time inmate supervisor position and one part-time bush hog position into one full time position at \$10.50 per hour
- Combining the part-time bush hog position and the part-time Animal Control position into one full time position at \$10.50 per hour

Discussion also included the following:

- Holmes Council on Aging submitted their budget request after the deadline and will not be funded
- Fire Departments not submitting required documentation

Commissioner Music offered a motion to set the proposed millage rate at 9.5000 with Commissioner Powell offering a second. Commissioners Powell, Music, Sasnett and Erickson voted yes with Commissioner Locke voting no. The motion passed.

There being no further business at this time the meeting was adjourned at 6:24 p.m.



Clerk



Chairman