

July 25, 2017
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 6:02 p.m. Wesley Adams led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to the agenda:

- 5-6) 07/31/2017 Board Meeting - add
- 5-7) Ivan Funds – add
- 5-8) Volvo Grader – add
- 5-9) County's Ford Tractor - add
- 5-10) Lake Cassidy – add
- 9-1) LOGT Interlocal Agreement – add
- 6-7) Item B: \$1500 Stakes and Offsets - delete
- 6-8) Linwood Drive – add
- 6-9) Building Department Secretary – add
- 6-10) RFP for Insurance - add

Commissioner Music offered a motion to approve the amended agenda with Commissioner Powell offering a second. The motion passed unanimously.

Commissioner Music offered a motion to approve the July 11, 2017 Workshop and the July 11, 2017 Regular Session minutes. Commissioner Powell offered a second and the motion passed unanimously.

Bob Jones, CDBG Grant Administrator, presented a list of applicants for Rehabilitation or Replacement Housing under the Holmes County CDBG Housing Rehabilitation Grant. The Board reviewed the list and reported no conflict of interest.

(List)

Bob Jones, CDBG Grant Administrator, presented Modification Number 2 to Subgrant Agreement with the Department of Economic Opportunity requesting a six month extension and revising the activity work plans for housing rehabilitation. Commissioner Music offered a motion to approve the modification with Commissioner Sasnett offering a second. The motion passed unanimously.

(Agreement)

Clint Smith, 911 Director, presented the Statement of Work from Akimeka showing the project scope for providing the accurate wireless device location information of a 911 caller. Commissioner Powell offered a motion to accept the statement with Commissioner Music offering a second. The motion passed unanimously.

(Statement)

Wendy Mayo, Emergency Management Director, presented the 2017-2018 Hazard Analysis Grant for site inspections of 302 facilities. Ms. Mayo advised that the amount of the grant is \$1,682.00 and there are no changes from the previous year. Commissioner Music offered a motion to approve the grant with Commissioner Powell offering a second. The motion passed unanimously.

(Grant)

Wendy Mayo, Emergency Management Director, requested approval of the 2017-2018 EMPG federal grant for her operating costs. Ms. Mayo advised that the amount of the grant is \$41,180.00 which reflects a \$32.00 increase from the previous year. Commissioner Music offered a motion to approve the grant with Commissioner Powell offering a second. The motion passed unanimously.

(Grant)

Chairman Erickson requested changing the Budget Workshop scheduled for July 31, 2017 to a Special Session in order to determine and approve the millage rate. Commissioner Music offered a motion to change the meeting with Commissioner Sasnett offering a second. The motion passed unanimously.

Chairman Erickson requested moving the nearly \$57,000.00 remaining money in the 'Ivan fund' to pay off approximately \$47,000.00 owed on an ambulance with the remaining funds used to purchase weed eaters, pole saws and chainsaws for the Road Department. Commissioner Sasnett offered a motion move the funds as stated with Commissioner Music offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, advised that an offer of \$25,000.00 has been received on the Volvo grader. Discussion included the cost to repair the grader and the difficulty in obtaining parts for the grader. Commissioner Locke offered a motion to accept the offer with Commissioner Powell offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, advised that the District 1 Ford Tractor has sold on an auction site for \$10,000.00 and requested the proceeds go towards the purchase of two zero turn mowers for the Road Department. Commissioner Music offered a motion to grant the request with Commissioner Locke offering a second. The motion passed unanimously.

Chairman Erickson stated he has been contacted by citizens concerning access to Lake Cassidy. Elton Blankenship, a property owner near Lake Cassidy, discussed his concerns about keeping the Lake open to the public. Attorney Jeff Goodman advised that no lawsuit has been filed, but the current owners have contacted the

County about altering the access route to the lake. Mr. Goodman stated that the County is not interested in the altered route and is taking the stance that Lake Cassidy is a public lake.

Wesley Adams, County Coordinator, presented two applications for the Mosquito Control Director for the Board to review. Mr. Adams stated that he will bring this up for a decision at the next Regular Session.

Wesley Adams, County Coordinator, presented the revised Non-Exclusive Solid Waste Franchise Agreement for approval. Commissioner Music offered a motion to approve the agreement with Commissioner Locke offering a second. The motion passed unanimously.

(Agreement)

Wesley Adams, County Coordinator, presented the quotes from Roberts & Roberts for paving Northride and Southride Lanes. Commissioner Sasnett offered a motion to pave the roads for the quoted price using LOGT funds with Commissioner Locke offering a second. The motion passed unanimously.

(Quotes)

Wesley Adams, County Coordinator, presented a Surplus Equipment List showing various microphones that could be sold on an auction site. Commissioner Music offered a motion to approve the sale of the listed items with Commissioner Powell offering a second. The motion passed unanimously.

(List)

Wesley Adams, County Coordinator, presented the Dental Equipment Sale of Surplus Property Bid Summary. Discussion included that the highest bidder did not turn in the Anti-Collusion Statement in time, the highest qualified bidder is Pancare in the amount of \$6,681.76 and returning the sale proceeds to the Health Department. Commissioner Music offered a motion to accept Pancare's bid with Commissioner Powell offering a second. The motion passed unanimously.

(Bids)

Wesley Adams, County Coordinator, advised that two commissioners and one homestead property owner are required to be appointed to the Value Adjustment Board. Commissioner Erickson offered a motion to re-appoint Commissioner Locke, Commissioner Powell and Iris Wells to the Board with the stipulation that the property owner appointment will be readdressed if Ms. Wells no longer wishes to serve. Commissioner Sasnett offered a second with the motion passing unanimously.

Wesley Adams, County Coordinator, advised that the survey and culvert alignment for Southride Lane and Sun Lake Road will cost \$1,500.00. Cliff Knauer, Dewberry/Preble-Rish Engineers, advised as to the scope of the work and that the work can begin next week. Commissioner Music offered a motion to pay the fee from LOGT funds with Commissioner Sasnett offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, advised that Linwood Drive has issues of standing water covering the road and that property owner Dan Gray is agreeable to giving the County a one-time easement to destroy the beaver dams creating the problem. Discussion included the three stages needed to destroy the beaver dams. The Board heard comments from Clifford Crews, Herman Knowles and Engineer Jake Mathis regarding this matter. Commissioner Locke offered a motion to obtain the right of entry to destroy the dams. Commissioner Powell offered a second and the motion passed unanimously.

Wesley Adams, County Coordinator, requested permission to clean the ditch on Anderson Road. Discussion included that an easement to gain entry has already been received from the property owner. Commissioner Sasnett offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested that the Building Department Secretary position be increased from a 35 hour-a-week position to a 40 hour-a-week position. Discussion included that this was advertised as a full time position and the Building Inspector has allowed for this increase in his budget. Commissioner Music offered a motion to grant the request with Commissioner Powell offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested permission to advertise for bids for the County's health insurance according to the recommendation of Barnes Insurance and Financial Services. Commissioner Music offered a motion to grant the request with Commissioner Locke offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested that the Board execute the FEMA Lease documents from Cat Financial for the Caterpillar Motor Grader already approved at an earlier session. Commissioner Music offered a motion to sign the documents with Commissioner Sasnett offering a second. The motion passed unanimously.

(Lease Documents)

Jeff Goodman, County Attorney, presented the revised Interlocal Agreement for the LOGT funds reflecting the new disbursement schedule. Mr. Goodman advised that, upon the Board's approval, he will present the agreement to each municipality to execute and will return to a later meeting for the Board to execute. Lyndia Spears, Attorney for Town of Ponce de Leon, requested that the Board set a time frame for the municipalities to execute the agreement. Commissioner Powell offered a motion to send the agreement to the municipalities and to give them until August 28, 2017, to execute and return the agreement. Commissioner Locke offered a second and the motion passed unanimously.

(Agreement)

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented the bid results for CR 181C SCOP project stating that C.W. Roberts is the lowest bidder at \$1,493,551.25 but is still coming it at \$359,000.00 over budget. Mr. Knauer discussed methods to lower costs of this project and the money returned to the State for the CR 183A project. Commissioner Music offered a motion to have the Board send a letter requesting DOT allow the money saved on the CR 183A project be used for the CR 181C project. Commissioner Sasnett offered a second and the motion passed unanimously.

Cliff Knauer, Dewberry/Preble-Rish Engineers, advised that DOT has not approved the CR 179 SCRAP project. Commissioner Music offered a motion to have the Board send a letter to DOT requesting the use of the unused funding approved for paving the entire Tobe Retherford Road for resurfacing CR 179. Commissioner Powell offered a second and the motion passed unanimously.

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented a proposal for the Bonifay/Gritney Road project to complete the surveying, design, permitting and right of way acquisition for CR 177A to Josey Road in the amount of \$150,000.00. Commissioner Music offered a motion to accept the proposal with Commissioner Sasnett offering a second. The motion passed unanimously.

(Agreement)

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented a proposal for the Bonifay/Chipley Road project to complete the surveying, design, permitting and right of way acquisition from the Washington County line to Magnolia Street in the amount of \$195,000.00. Commissioner Music offered a motion to accept the proposal with Commissioner Sasnett offering a second. The motion passed unanimously.

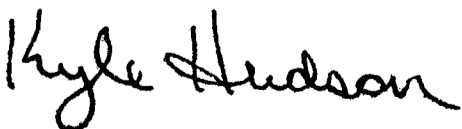
(Agreement)

Jake Mathis, Melvin Engineering, gave an update on the CR 183A SCRAP project stating that the widening has been completed and the paving has started.

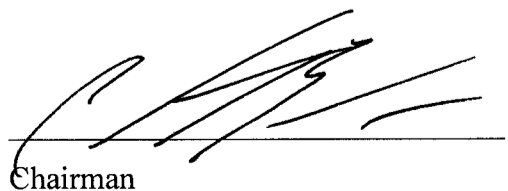
Jake Mathis, Melvin Engineering, gave an update on the CR 181 SCRAP project stating that 70% of the reconstruction has been completed.

Jake Mathis, Melvin Engineering, gave an update on the Deacon Road project stating that West Florida Electric is currently working to relocate the out-of-date poles.

There being no further business at this time the meeting was adjourned at 7:14 p.m.



Clerk



Chairman