

July 11, 2017
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 9:00 a.m. Wesley Adams led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to the agenda:

- 7-1) FEMA Budget Amendments - add
- 7-1) FEMA Grader Lease - removed

Commissioner Music offered a motion to approve the amended agenda with Commissioner Powell offering a second. The motion passed unanimously.

Commissioner Music offered a motion to approve the June 19, 2017 Special Session minutes and the June 27, 2017 Regular Session minutes. Commissioner Powell offered a second. The motion passed unanimously.

Wendy Mayo, Emergency Management Director, presented the 2017-2018 EMPA Grant, a cost-reimbursement agreement, in the amount of \$105,806.00 for approval. Discussion included the changes to the grant from the previous year and that the County's match will remain at \$10,000.00. Commissioner Music offered a motion to approve the grant with Commission Sasnett offering a second. The motion passed unanimously.

(Grant)

Caitlin Cerame, West Florida Regional Planning Council, requested approval to transmit the Commercial Overlay and Future Land Use Map amendments for the SR 79 corridor South of I-10. Discussion included the following:

- Identifying the area targeted for future commercial development
- Response of the affected property owners given the opportunity to be within the overlay boundaries
- Notification to the affected property owners of the opportunity to amend their land use designation within the overlay boundaries
- Notification of commercial potential of SR 79 corridor

Commissioner Music offered a motion to transmit the current Commercial Overlay and associated Future Land Use Map amendments to the Department of Economic Opportunity with Commissioner Locke offering a second. The motion passed unanimously.

(Map)

Virginia Bowen, Florida Department of Transportation, presented the FDOT Five Year Work Plan outlining the road work scheduled in Holmes County through 2021 and requested potential projects to present to DOT for possible addition to the work plan for the year 2022. Discussion included requests for traffic lights at the intersection of SR 90 and SR 81 and the intersection SR 79 and SR 2. The Board requested Ms. Bowen provide an update on the north SR 79 project.

(Work Plan)

Steve Connell, Emergency Services Director, requested approval for himself and one other EMS employee to travel to Frazer Company in Houston, Texas to deliver an ambulance for re-mount and then return by airplane. Discussion included that this re-mount is covered by the matching grant approved at an earlier session, an older rescue unit recently sold for \$25,000.00 to go towards the match funds and that travel expenses are covered in his budget. Commissioner Locke offered a motion to grant the travel request with Commissioner Powell offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, presented a letter for approval requesting Lance Stanley as the AFLAC Broker of Record for Holmes County Account Number C6346. Commissioner Locke offered a motion to approve the letter with Commissioner Music offering a second. The motion passed unanimously.

(Letter)

Wesley Adams, County Coordinator, presented a letter from Cody Truette resigning from his full time paramedic position and requesting to be placed on "on-call" status. Commissioner Music offered a motion to accept the resignation and grant the request with Commissioner Sasnett offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, advised that the Estuary Coalition has a meeting scheduled for July 17th at 2:30 p.m. and a commissioner must be appointed to that Board. Chairman Erickson accepted the recommendation to serve on the Board.

Wesley Adams, County Coordinator, requested a pay increase for Special Projects Manager Johnny Mathis from \$15.75 per hour to the current Road Department Foreman rate of \$16.07 per hour. Commissioner Music offered a motion to grant the request with Commissioner Powell offering a second. The motion passed unanimously.

Joey Marsh, FEMA Director, advised that the Road Department has incurred additional expenses due to FEMA work and requested a budget amendment to move \$54,000.00 to the Road Department's Repair and Maintenance fund and \$4,500.00 to the Road Department's Operating Supplies from FEMA #4138 funds. Commissioner Music offered a motion to grant the budget amendment with Commissioner Locke offering a second. The motion passed unanimously.

Joey Marsh, FEMA Director, requested a budget amendment to give the Clerk's Finance department \$20,000.00 from FEMA funds due to additional workload. Mr. Marsh stated that these funds would be an annual appropriation until the FEMA work is completed. Commissioner Locke offered a motion to grant the budget amendment with Commissioner Music offering a second. The motion passed unanimously.

The Board requested Joey Marsh, FEMA Director, consider doing a budget amendment from FEMA to the General Fund for administration costs of Director and Secretary. Mr. Marsh will bring those figures back to the Board at the next session.

Joey Marsh, FEMA Director, gave an update on the request for a 4 year extension to complete the FEMA work. Discussion included the following:

- Current 08/02/2017 deadline
- The State has forwarded a recommendation for the extension to FEMA giving until 08/02/2021 to complete the work
- Projections for completion of work if extension is granted
- Scope of work for each project must be determined if extension is granted

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented an update on the CR 181C SCOP project. He discussed the response at the mandatory pre-bid meeting and that bids will be received on 07/24/2017.

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented an update on the Old Mt. Zion project stating that he will need to work with County Attorney Jeff Goodman to obtain a right of entry from the land owner to clear debris from the cross drain and possibly obtain a maintenance easement to keep it clear. The grant deadline for this project is August 17, 2017 and this work is unrelated to the grant.

Cliff Knauer, Dewberry/Preble-Rish Engineers, advised that DOT has approved the Bonifay/Chipley Road project for design this fiscal year and a proposal for surveying and permitting will be presented at the next meeting.

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented an update on the Bonifay/Gritney Road project stating that once funding has been approved the designing will begin and possibly a proposal for surveying and permitting will be presented at the next meeting.

Rod Adams, Melvin Engineering, presented an update on the Tobe Retherford Road paving project stating that to move the 1300 feet of fence for property owner Wesley Register is not a reimbursable expense, the estimated cost of a new fence is approximately \$16,000.00 and Mr. Register was told the State would move the fence when an easement was granted. Mr. Adams recommended advertising for bids with the County paying for the fence by obtaining outside bids, utilizing prison labor or asking Mr. Register to obtain an estimate. Commissioner Powell offered a motion to advertise for bids to move the fence with Commissioner Locke offering a second. The motion passed unanimously.

Rod Adams, Melvin Engineering, discussed the process for requesting a transfer of the unused portion of the money approved to completely pave Tobe Retherford Road to another SCRAP or SCOP project.

Rod Adams, Melvin Engineering, advised that West Florida Electric is relocating the power poles on Tobe Retherford Road and he has received their schedule to relocate the poles.

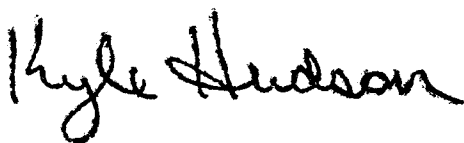
County Attorney Jeff Goodman recommended moving forward with the Deacon Road project by paying West Florida Electric the amount of \$7,842.33 to relocate seven out-of-date poles on the road. Commissioner Music offered a motion to pay the amount out of the Local Option Gas Tax funds with Commissioner Locke offering a second. The motion passed unanimously.

Jeff Goodman, County Attorney, advised that the Union meetings will start soon.

Chairman Erickson advised that all Constitutional Officers are invited to attend the upcoming Budget Workshops and that all Department Heads are required to attend.

Chairman Erickson offered a motion to give the County Coordinator authority to hire and fire non-department head employees without official action from the Board. Commissioner Music offered a second. Discussion included the County Attorney advising the Board that it would be very beneficial from a liability standpoint to not have these matters recorded and open to public discussion. Commissioners Powell, Music, Sasnett and Erickson voted yes with Commissioner Locke voting no. The motion passed.

There being no further business at this time the meeting was adjourned at 10:21 a.m.



Clerk



Chairman