

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett, and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:00 a.m. Chairman Erickson opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 3A) Piggyback contract for Emergency Medical Services (EMS) grant administration

Items deleted from the agenda included:

- 10A) District 1 Grader Operator position
- 10B) District 2 Road Maintenance Technician (RMT) position
- 10D) Library position changes

Commissioner Music offered a motion to approve the amended agenda. Commissioner Powell offered a second. The motion passed unanimously.

The next agenda item was "Hearing the Public". Citizen Lucy Etheridge requested that the Board pave Southridge Lane. The Board advised they will be addressing this later in the meeting.

Commissioner Music offered a motion to approve the following consent items:

- November 22, 2016 Regular Session Minutes
- December 13, 2016 Workshop and Regular Session Minutes
- December 27, 2016 Special Session Minutes

Commissioner Sasnett offered a second. The motion passed unanimously.

Caitlyn Cerame, West Florida Regional Planning Council (WFRPC) gave an update on the areas in the Highway 79 Corridor project targeted for commercial development. Discussion included the option for surrounding land owners to be included in the commercial intent overlay map which will expedite the process of amending their land parcels to commercial or that they can stay agricultural if they choose. Discussion also included the proposed fee of \$5500 for WFRPC to develop the commercial intent overlay map and update the future land use maps. County Coordinator Wesley Adams advised contingency funds are available. Commissioner Powell offered a motion to proceed with approving the \$5500 fee to come out of contingency funds. Commissioner Music offered a second. The motion passed unanimously.

(Agreement)

Mr. Alford Williams requested to speak under "Hearing the Public". Discussion included his request for the County to maintain Cerrogordo road that he lives on up to his mailbox or deliver dirt for him to maintain the area the mailman uses. The Board requested County Coordinator Wesley Adams review the area in discussion.

The Board discussed the SHIP release of lien for Carlton Padgett. Sherry Snell, Board Secretary, advised all requirements have been satisfied. Commissioner Music offered a motion to approve the release of the lien. Commissioner Sasnett offered a second. The motion passed unanimously.

(Release of Lien)

The Board discussed the variance request for Mr. Edward Morris approved by the Planning Commission and forwarded to the Board of Commissioners for their approval. The Board requested that a representative from the Building Department be present to explain on the variance request and asked County Coordinator Wesley Adams to make contact with someone in the Building Department. No action was taken.

Kyle Hudson, Clerk of Court, discussed the security issues at the Courthouse. He advised the Courthouse Security Committee met and would like to go to an electronic key access system. He requested approval to authorize him and Attorney Goodman to place requests for quotes (RFQ's) for installation of the electronic security system. Mr. Hudson advised this will be funded out of the courthouse facilities fund. Commissioner Sasnett offered a motion to approve sending out RFQ's. Commissioner Locke offered a second. The motion passed unanimously.

The Board discussed the Circuit Court's request for additional space at the Courthouse to securely house inmates for Court and the need for a County Annex Building. Wesley Adams, County Coordinator, advised that he has met with JoAnn Baker, Hospital Director, regarding the old hospital building. Discussion included the following:

- The Hospital Board offering to donate the building and acreage to the County in exchange for help with zoning issues and assistance to obtain grant funding to build a doctor's plaza facility
- The structural integrity of the building and estimated renovation costs
- Applying for renovation grants and a legislative appropriation for renovations
- Contracting with TAMCO-BV, LLC at a cost of \$7,500 to prepare a feasibility analysis to evaluate the number of County departments that the facility can house
- Potential investment of \$400,000 to \$700,000 of County funds in addition to grants received
- Utilizing Capital Outlay Facilities Funds to pay for the feasibility analysis

Also speaking was the following:

Tami Ray of TAMCO-BV, LLC

Commissioner Sasnett offered a motion to proceed with the feasibility analysis with TAMCO-BV, LLC at a cost of \$7,500. Commissioner Music offered a second. The motion passed unanimously. Commissioner Music offered a motion to fund this from Capital Outlay Facilities budget with Commissioner Locke offering a second. The motion passed unanimously.

(Agreement)

Wesley Adams, County Coordinator, discussed the vacant library position and requested approval to advertise in-house for the position. Commissioner Powell offered a motion to advertise in-house for the library position. Commissioner Music offered a second. The motion passed unanimously.

Mr. Adams discussed the culverts that were destroyed in the last storm in Districts 2, 3 and 4 and requested approval to replace the culverts at a total of \$16,262.66. Commissioner Music offered a motion to replace these culverts at a total of \$16,262.66. Commissioner Powell offered a second. The motion passed unanimously.

Joey Marsh, FEMA Coordinator, discussed the Northridge and Southridge paving bids. He advised that Roberts and Roberts was the low bidder at \$414,437.50. Discussion included that limited funding is available for this project from Local Option Gas Tax funds, that costs can be reduced by the County doing the culvert and dirt work, and that the right-of-ways were platted at fifty (50) feet so landowners will not be giving up additional property. The Board agreed for Mr. Marsh and Cliff Knauer of Dewberry/Preble-Rish Engineers to bring additional information back to the next meeting.

Mr. Marsh discussed adjusting Shawna Lumpkin's annual salary with the \$4,000 left in the Coordinator's budgeted salary for her increased FEMA duties. Commissioner Powell offered a motion to increase Ms. Lumpkin's salary by \$4,000 per year. Commissioner Music offered a second. The motion passed unanimously.

Attorney Goodman discussed that the Board approved for the grant writer Tami Ray to proceed with obtaining grant funding for a new Emergency Medical Services (EMS) facility and requested the Board approve the piggyback agreement with TAMCO-BV, LLC. Commissioner Powell offered a motion to approve the piggyback agreement. Commissioner Music offered a second. The motion passed unanimously.

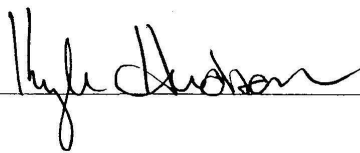
(Agreement)

Rod Adams, Melvin Engineering, gave an update on the Tobe Retherford Road project. Discussion included needing a 60' right-of-way (ROW) to build the road to standards due to drainage problems and having only received four (4) ROW easements back from the land owners. Mr. Adams advised a time extension was submitted to DOT yesterday requesting an end date of September 2018. The Board asked for Wesley Adams, County Coordinator, to follow up with the land owners that haven't returned easement ROW's.

Cliff Knauer, Dewberry/Preble-Rish, Inc., discussed the bridge permitting process. Discussion included the bridge design requirement that must be completed before a permit can be applied for, the exemption process on bridge permits, and timelines for permitting. Wesley Adams, County Coordinator, advised he has the bridge foreman compiling a priority list of bridges that need repair.

Joey Marsh, FEMA Coordinator, advised he will have a crew flag the right-of-ways on Northridge and Southridge lanes so the project can be viewed by the land owners.

There being no further business at this time the meeting was adjourned at 10:21 a.m.


Clerk


Chairman