

April 10, 2018
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 9:00 a.m. Steve Connell, EMS Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 6-A) VA Assistant Salary Negotiations
- 6-B) Bridge Crew Hours
- 6-C) Highway 90 Milling
- 10-A) Update on Grader Warranty

Commissioner Sasnett offered a motion to approve the amended agenda with Commissioner Locke offering a second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the March 20, 2018 Special Session, March 27, 2018 Workshops and the March 27, 2018 Regular Session minutes with Commissioner Locke offering a second. The motion passed unanimously.

Tammy Bozeman, Holmes County Sheriff's Office, presented three 911 State grant applications for approval stating that the money from these grants would be used to operate the County's E911 system if the Spring Rural Grant application is not approved. Commissioner Erickson offered a motion to approve the grant applications with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, County Coordinator, requested the Board reinstate the seasonal temporary Bush Hog and Parks Inmate Supervisor positions for the current year. He advised that the positions are included in the budget and have been advertised with applications due by Friday. Commissioner Music offered a motion to reinstate the two temporary part-time positions for six months for up to 20 hours per week at \$10.50 per hour. Commissioner Locke offered a second and the motion passed unanimously.

Joey Marsh, County Coordinator, presented an updated Memorandum of Agreement with the Department of Economic Opportunity. He advised that there are no changes in the terms and conditions, but a change in the boundaries of the Rural Area of Opportunity made it necessary to update the agreement. Discussion included the

appointment of an elected official and one person from a non-profit organization engaged in economic development as the designated contacts. Raymon Thomas, Development Commission, discussed his ineligibility to serve as the contact. Approval of the agreement was tabled until the next session in order to send a letter to the local municipalities requesting recommendations of a qualified non-profit contact to appoint.

Joey Marsh, County Coordinator, presented the request for the appointment of a second commissioner to the Regional Transportation Partnership to vote on the Transportation Regional Incentive Program (TRIP) applications in April. Discussion included that Commissioner Music is currently serving on the board and the Sunshine Law regulations. Commissioner Erickson offered a motion to appoint Commissioner Powell to the Regional Transportation Partnership board. Commissioner Music offered a second and the motion passed unanimously.

Joey Marsh, County Coordinator, requested that the Board proceed with the approval of the updated Memorandum of Agreement with the Department of Economic Opportunity that was presented earlier in this session. He stated that the contacts can be appointed at a later meeting. Commissioner Erickson offered a motion to approve the agreement with Commissioner Music offering a second. The motion passed unanimously.

(Agreement)

Kyle Hudson, Clerk of Court, presented a letter stating that the change in the corporate tax rate will not increase the cost of the Work Camp Bond as previously discussed and requested the Board rescind the motion to pay the \$6,255 increase from the contingency fund. Commissioner Music offered a motion to rescind the motion to pay the increase from the contingency fund with Commissioner Erickson offering a second. The motion passed unanimously.

(Letter)

Joey Marsh, County Coordinator, advised that the application deadline for the Assistant County Veteran Service Officer position is Friday and requested permission to negotiate the salary with the applicants within the budgeted amount. The Board agreed to allow Mr. Marsh and the County Attorney to negotiate the salary terms with the job candidates.

Joey Marsh, County Coordinator, requested approval to have the Bridge Crew work Fridays and Saturdays until their work is on schedule. He advised that some other Road Department employees may be asked to work with the Bridge Crew on Saturdays and the costs of this work will come from the overtime budget. The Board agreed by consensus to grant the request.

Joey Marsh, County Coordinator, presented a letter to the Florida Department of Transportation requesting asphalt and milling produced from DOT resurfacing projects within the County. Discussion included that the County will haul the milling, the County workers will flex the time off for hauling the loads and the cost of the milling will be paid from the Road Materials account. Commissioner Locke offered a motion to approve the purchase of up to 3,000 tons of milled asphalt at \$9.00 per ton for a total of \$27,000. Commissioner Music offered a second and the motion passed unanimously.

(Letter)

Rod Adams, Melvin Engineering, presented an update on the CR 162 project application stating that the plans should be completed by the end of the month but the money for the project will not be available until July of 2019. Discussion included sending a request to move up the timeline of the project and the need to close the road for three days during construction for the problem area at Kings Lane.

Rod Adams, Melvin Engineering, presented an update on the paving of Tobe Retherford Road stating that a Change Order will be presented for approval to allow additional sod for the project.

Rod Adams, Melvin Engineering, advised that the Deacon Road project should be completed next week with milling to be used on a driveway at the intersection of Sandpath Road and Deacon Road.

Cliff Knauer, Dewberry/Preble-Rish Engineers, advised that the Tobe Retherford Road paving project should be completed within the 72-day deadline with paving to begin within the next two weeks.

Cliff Knauer, Dewberry/Preble-Rish Engineers, advised as to the progress on the Bonifay/Gritney Road and the Bonifay/Chipley Road projects stating that he has met with the property owners. Mr. Knauer requested direction as to the degree the County is willing to meet the owners' requests. The Board agreed that the County Coordinator can make the labor decisions and use discretion about the extra money needed for the projects with any large amounts requested being brought back before the Board.

Commissioner Erickson requested that Mr. Knauer get estimates to install a junction box or inlet for drainage at the end of Southride Lane.

Cliff Knauer, Dewberry/Preble-Rish Engineers, advised that bids should be taken in three weeks on the 181C paving project. Discussion included the money shortfall for paving the entire project and that striping will extend to the County line even though there will be a gap in the resurfacing.

Brandon Young, County Attorney, advised that an updated Cell Phone Policy will be presented at the next session and will go into effect on May 1st.

Commissioner Erickson discussed the Board's policy for donating leave to employees with sick family members. Discussion included the definition of 'immediate family' and the current need for donations by a certain employee. Commissioner Locke offered a motion to allow donation of leave time to the Emergency Management Director Wendy Mayo due to an immediate family member having surgery. Commissioner Music offered a second and the motion passed unanimously.

Commissioner Erickson discussed removing the requirement of having three commissioners sign each voucher authorizing payment from the Board's accounts. Discussion included monitoring the spending by Department Heads and the need for the checks and balances system. Kyle Hudson, Clerk of Court, discussed the value of the Board taking time to review bills and authorizing them. The Board agreed to continue to have three Commissioners' signatures, but to have the County Coordinator review and sign each voucher before it is brought for the Commissioners' signatures.

Commissioner Sasnett discussed the recent repair work on Grader #13 in District 1 and whether the work was covered under warranty. Discussion included the following:

- Money spent for the repairs
- Purchasing an extended warranty
- Need for a clear statement of what is covered by warranty
- Leasing two more graders
- Replacing Grader #13
- Advantages of having the entire fleet of the same make

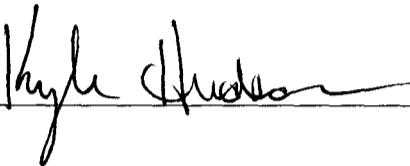
Olivia Miller, Shop Foreman, discussed this matter.

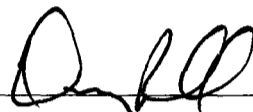
Joey Marsh, County Coordinator, requested permission to get bids on the lease/purchase of two excavators using FEMA funds. Discussion included current savings on FEMA projects, effect on money available for paving roads and selling the New Holland on GovDeals. Commissioner Sasnett offered a motion to approve getting bids on two excavators and a front-end loader with Commissioner Erickson offering a second. The motion passed unanimously.

Commissioner Erickson discussed the agreement for the County to split the cost to put milling on Deal Lane with the property owners. Commissioner Erickson expressed concern that the County spent more than the agreed upon amount due to the use of additional dirt. Commissioner Locke and County Coordinator Joey Marsh also discussed this matter. The discussion included the following:

- Use of in-kind labor
- Quality of the milling used
- County Coordinator's meeting with a representative from the milling company
- Additional money used for other paving projects in the County
- County Coordinator's authority to ensure projects are completed correctly

There being no further business at this time the meeting was adjourned at 10:43 a.m.


Clerk


Chairman