

May 3, 2022
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, and Nathan Nolan, County Attorney, were also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:02 p.m. David Corbin, Project Director, led the prayer and pledge.

There were no Agenda Additions or Deletions. Commissioner Music offered the motion to accept the agenda. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Music offered the motion to adopt the minutes from the April 19, 2022, Regular Session. Commissioner Newsom offered the second and the motion passed unanimously.

Mary Gavin was not in attendance; therefore, the Ponce De Leon Health Clinic was not discussed.

David Corbin, Project Director, discussed the vending machines currently in use at the Rec Center. Mr. Corbin explained that the vending company had expressed displeasure with the County for getting paint on the vending machines when restroom improvements were made at the Rec Center. He went on to explain that the vendor does not have a contract with the County for vending services but did state that there was a verbal agreement with the City of Bonifay. Further discussion included continuing with vending services through a written agreement between the County and the current vendor or discontinuing vending services which should direct more refreshment business to the concession stands. Commissioner Erickson offered the motion to have the vendor remove the vending machine(s) from the Rec Center property. Commissioner Good offered the second and the vote was as follows: Commissioners Erickson, Good, Music and Stafford voted "yes" and Commissioner Newsom voted "no". The motion passed.

David Corbin, Project Director, presented quotes obtained for the previously discussed Coursey Road speed tables. Mr. Corbin explained that Dewberry Engineering had sent two quotes obtained for speed tables that could be installed by the County and would not be permanent structures, but could be moved to another location in the future if the need were to arise. He further explained that a quote for a permanent structure was expected but had not been received prior to the meeting. The Board agreed by consensus to review the quotes at the next meeting which would provide time for the additional quote to be received and for the engineers to be in attendance and participate in the discussion.

(Quotes)

David, Corbin, Project Director, discussed the recent wooden bridge collapse on Love Road. Mr. Corbin explained that the repairs to the bridge were approximately \$10,000.00 and the funds were taken from the Road Department's Bridge Materials budget. Commissioner Erickson offered the motion to take \$5,000.00 from Road Department Contingencies to partially reimburse the Bridge Materials budget. Commissioner Music offered the second and the motion passed unanimously.

Bob Stinebaugh, Integrity Group, provided an update concerning FEMA projects. Mr. Stinebaugh stated that there has been no new action concerning Hurricane Sally, FEMA DR #4564. Mr. Stinebaugh then praised Cliff Knauer, Dewberry Engineering, for his work on the FEMA parks project. Further discussion of projects included:

- Washington County has not received their funds from Hurricane Sally, FEMA DR #4564, and will not be paying the Davidson Road invoice presented to them by the County until those funds are received.
- Spring Valley Bridge, damaged by Hurricane Sally, FEMA DR #4564, can be repaired using the small projects projected amount of \$67,000.00 and any cost in excess of that amount will be paid by FEMA after work is complete under the “Small Project Netting” process
- Bridge pilings necessary for the Spring Valley Bridge will be too large an undertaking for County’s equipment and will likely need to be completed by contractors
- Cliff Knauer, Dewberry Engineering, will be sent to evaluate the necessary repairs and equipment needed for Spring Valley Bridge and report back to the Board

Commissioner Erickson offered the motion to move forward with the Spring Valley Bridge repairs, including an evaluation of what portions of the work can be completed by the County and what portions will have to be put out for bid as evaluated by Chairman Stafford, Cliff Knauer, Dewberry Engineering, and Harold Smith, Bridge Crew Foremen. Commissioner Music offered the second and the motion passed unanimously.

Joe Rone, Holmes County Development Commission, discussed the following:

- An unnamed large company, which already owns land in Jackson and Calhoun Counties, is looking to purchase approximately 75 to 100 acres near the railroad tracks in Holmes County with Ponce De Leon being the current target area
- The Liquor by the Drink Bill passed by vote
- The Liquor by the Drink Ordinance will be written to mirror the surrounding counties and will be a joint effort between Nate Nolan, County Attorney, and the Holmes County Development Commission

Commissioner Erickson offered a motion directing Nate Nolan, County Attorney, with the assistance of the Development Commission, to draft an ordinance mirroring ordinances approved by neighboring counties and to be presented at the next meeting. Commissioner Music offered the second and the motion passed unanimously.

Nathan Nolan, County Attorney, presented the results of the election which passed the Liquor by the Glass bill. Mr. Nolan stated that 1,171 citizens voted in favor of the bill and 680 citizens voted against the bill. He also stated that the Canvassing Board has signed off on the election results and the 90-day postelection period has begun.

(Official Results Certificate)

John Feeney, Contracted Planner, presented a proposed lot split for Parcel ID 0510.00-000-000-040.000 located 1.1 miles east of the intersection of Highway 162 and Highway 173. Mr. Feeney stated that all requirements for the proposed split have been met and he recommended the application be approved.

Commissioner Erickson offered the motion to approve the proposed lot split and Commissioner Music offered the second. The motion passed unanimously.

(Application)

Allara Mills Gutchler, The Planning Collaborative, presented a proposal for services, as a sub-contractor through Alday-Howell Engineering, to evaluate the County's Comprehensive Plan. The proposal includes analysis of the following plan elements:

- Future Land Use
- Traffic Circulation
- Housing
- Public Facilities and Services
- Conservation
- Recreation and Open Space
- Intergovernmental Coordination
- Capital Improvements
- Concurrency Management System
- Monitoring and Evaluation Procedures
- Public Participation Procedures

Ms. Gutchler noted the following:

- The proposal also includes two presentations to the public.
- No action will be taken at this stage as the proposal only covers evaluation to bring the plan into compliance with Florida Statute
- The prepared evaluation can be used by any entity contracted to update the County Comprehensive Plan

Commissioner Erickson offered the motion to move forward with the evaluation of the County Comprehensive Plan as proposed by Allara Mills Gutchler, The Planning Collaborative- a sub-contractor with Alday-Howell Engineering, and use Board Contingencies funds in the sum of \$12,000.00 to pay for the services. Commissioner Music offered the second and the vote was as follows: Commissioner Erickson, Music, Newsom and Stafford voted "yes" and Commissioner Good voted "no". The motion passed.

(Proposal)

Allara Mills Gutchler, The Planning Collaborative, explained that the County Comprehensive Plan is missing the Property Rights element. Ms. Gutchler stated that all counties were mandated to add this element by July 2021 or the Comprehensive Plan will be considered "frozen" and cannot be changed until that element is added. Ms. Gutchler explained this can be fixed by adopting a simple one-to-two-page Property Rights element to the Comprehensive Plan and submit this element to the State for approval. Ms. Gutchler discussed the significance of this by stating that John Feeney, Contracted Planner, is working on a Land Use Map change, however if that change were sent to the State, it would be denied until the Property Rights element is adopted into the Comprehensive Plan. Ms. Gutchler went on to explain that the Planning Commission is actively involved in this process and actually presents this element to the Board for adoption by ordinance. The Board agreed by

consensus for Alday-Howell to move forward with the process of incorporating a Property Rights element into the Comprehensive Plan and return to the Board when Board action is necessary.

Katie Taff, Liberty Partners, had no updates.

Dewberry Engineering was not in attendance.

Melvin Engineering was not in attendance.

Nathan Nolan, County Attorney, presented Resolution #22-11 approving funds for the Dogwood Lakes Stormwater Engineering project, stating whereas the Board had originally set aside \$25,000.00 for Dogwood Lakes engineering projects, there is now \$10,490.00 remaining. The County will provide the remaining balance of \$10,490.00 and the Friends of Dogwood Lakes will provide the \$5,960.00 necessary for Alday-Howell Engineering to complete Task 1 and Task 2 to prepare a more comprehensive model for evaluation of drainage. Commissioner Music offered the motion to approve Resolution #22-11 with the Chairman's signature. Commissioner Newsom offered the second and the motion passed unanimously.

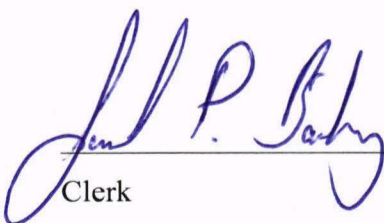
(Resolution #22-11)

David Corbin, Project Director, discussed the response to advertising for a fulltime Building Department Official. Mr. Corbin explained that a well-qualified candidate has applied and an interview via Zoom has been scheduled. Mr. Corbin discussed how the candidate's vast experience with both Building and Planning would greatly benefit the County. He also stated that a new office assistant for the Building Department will start work tomorrow.

Commissioner Erickson discussed the need for a speed table on Adolph Whitaker Road and the danger that speeding traffic presents. The Board agreed by consensus to use the County's digital signs to encourage drivers to obey posted speed limits on Adolph Whitaker Road until a decision about what speed tables to install can be reached.

Commissioner Newsom discussed the need for a new tractor in his district. Further discussion of a tractor for District 5 and the location of other County equipment ensued. No consensus was reached on this matter.

There being no further business at this time, the meeting was adjourned at 6:48 p.m.


Clerk


Chairman