

August 23, 2016  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, and Joey Marsh, County Coordinator, were present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 6:02 p.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 3C) Variance request – David Kauble
- 7D) DEANCO Auction contract – loader
- 7E) DEANCO Auction contract – Cat grader
- 8B) Non Union employees
- 8C) Letter to State – gas prices

Commissioner Sasnett offered a motion to approve the amended agenda. Commissioner Locke offered a second. The motion passed unanimously.

The next item was "Hearing the Public". Cindy McIlwain, SHIP program Administrator, discussed the annual report certification for the SHIP program and requested authorization for the chairman to sign the certification. The Board agreed to add this item to the agenda as item #10 – SHIP certification for the annual report. Commissioner Parish offered a motion to approve the second amended agenda. Commissioner Whitaker offered a second. The motion passed unanimously.

Commissioner Parish offered a motion to approve the following consent items:

- August 3, 2016 Budget Workshop Minutes, August 4, 2016 Executive and Special Session Minutes, August 9, 2016 Regular Session and two Executive Session Minutes
- VAB citizen business owner member – Larry Cook
- Variance request – David Kauble

Commissioner Locke offered a second. The motion passed unanimously.

(VAB recommendation)

(Variance request)

Tammy Bozeman, Sheriff's Department Finance Officer, discussed the Justice Assistance Grant (JAG) application for funding assistance to be used for Law Enforcement purposes and advised it is an annual application. Commissioner Parish offered a motion to approve submitting the application. Commissioner Locke offered a second. The motion passed unanimously.

(Application)

Wendy Mayo, Emergency Management Director, discussed the Farley Nuclear Power Plant Subgrant Agreement. Discussion included this being a cost reimbursement agreement up to \$5,000 per year for

Emergency Management staff within a fifty (50) mile radius of the nuclear plant to attend training on radiological incidents. Commissioner Sasnett offered a motion to approve the Subgrant agreement. Commissioner Parish offered a second. The motion passed unanimously.

(Agreement)

Randy Adams, Council On Aging Board Member, discussed repairs needed on the Council On Aging Building. Discussion included repair costs, selling the building, applying for a CDBG grant to build a new building and the County's annual contribution to the Council. The Board agreed by consensus for Mr. Marsh and Mr. Adams to determine what direction the Council would like to take and to return to the Board with a recommendation. The Board also agreed to do temporary repairs to stop further water damages.

Joey Marsh, County Coordinator, discussed the seasonal full time parks position that is set to expire September 30, 2016. Discussion included the position being filled late in the season, keeping the employee on an additional three (3) months and using him less next year to balance out the position funding on the budget. The Board agreed for Mr. Marsh to discuss this with Finance and bring the information back to the Board.

Mr. Marsh discussed the November and December meetings schedule and suggested moving the November 8 meeting to the 15<sup>th</sup> as the 8<sup>th</sup> is Election Day and holding only one meeting in December. Attorney Goodman asked to table this item until the first meeting in September so he can set up swearing in the Board members. The Board agreed by consensus to table the November and December meeting schedules until the first meeting in September.

Mr. Marsh discussed the annual purchase order cutoff date of September 15. The Board agreed by consensus for September 15, 2016 to be the purchase order cutoff date.

Mr. Marsh discussed the contractual agreements with DEANCO Auction Company to sell a loader and a motor grader at their auction site and requested to authorize the Chairman to execute the agreements. Commissioner Parish offered a motion to approve both agreements. Commissioner Whitaker offered a second. The motion passed unanimously.

(Agreements)

Attorney Goodman discussed the Union contract negotiations and the Memorandum of Agreement that the Union approved for a 2% base salary increase, an insurance modification where the employer is paying a total of \$603.38 per month for health insurance and increasing the longevity plan for long term employees. Commissioner Whitaker offered a motion to approve the Memorandum of Agreement with the Union. Commissioner Locke offered a second. The motion passed unanimously.

(Agreement)

Attorney Goodman discussed that historically the Board mirrors the Union agreement for non-union employees and recommended approval for the 2% base salary increase, the increase in the employer insurance contributions up to \$603.38 per month and implementing the longevity plan for non-union employees all to be effective October 1, 2016. Commissioner Whitaker offered a motion to implement these changes effective October 1, 2016. Commissioner Sasnett offered a second. The motion passed unanimously.

Attorney Goodman discussed the gas price issue brought up in a previous meeting and read aloud the letter he drafted to the State asking them to investigate Holmes County's high fuel prices. Commissioner Whitaker offered a motion to approve sending the letter. Commissioner Locke offered a second. The motion passed unanimously. Mr. Goodman stated that the taxing rate is the same in all the surrounding counties and that the Board is not adding on any additional taxes to the fuel prices in Holmes County.

(Letter)

Cliff Knauer, Dewberry/Preble-Rish Engineering, discussed having met with Washington County and Mr. Powell to discuss the creation of a paddle trail down the Choctawhatchee River to bring in tourists and offer overnight camping. Discussion included bringing a demonstration to the next meeting and applying for funding through Greenways and Trails and several other organizations along with Washington and Walton County.

Mr. Knauer discussed proceeding with advertising for the Deacon Road and Thomas Drive projects but not having secured the right-of-way access from the two landowners on Deacon Road. The Board agreed by consensus to wait on advertising the Deacon Road project until the right-of-ways are secured but proceeding with advertising for bids on the Thomas Drive project.

Mr. Knauer gave an update on the CR 181 and CR 183A projects advising they should be approved by DOT soon.

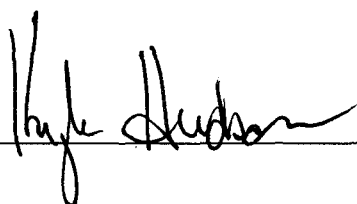
Mr. Knauer gave an update on the Old Mt. Zion Road project advising the weather has been holding up progress and possibly meeting with DEP to request another extension. Mr. Marsh advised DEP was on site this morning and advised they will work with them on the project.

Mr. Knauer discussed the CR2 boat ramp project and advised he should hear something on the funding later this year.

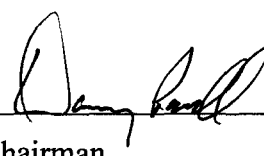
Cindy McIlwain, SHIP program Administrator, requested authorization for the Chairman to sign the SHIP annual report certification for 2014-2015 and 2015-2016. Commissioner Sasnett offered a motion to approve the Chairman signing the certification. Commissioner Locke offered a second. The motion passed unanimously.

(Certification)

There being no further business at this time the meeting was adjourned at 6:55 p.m.



Clerk



Chairman