

August 27, 2021  
Special Session  
Bonifay, Florida

The Holmes County Board of Commissioners met for a Special Session on the above date with the following members present: Commissioners Clint Erickson, Jeff Good, Phillip Music Brandon Newsom, and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present. Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 8:05 a.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following items were added:

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| • Agenda Item      | Auditor Agreement  |
| • Project Director | Rodeo Parade Float |

Commissioner Music offered the motion to accept the amended agenda. Commissioner Newsom offered the second and the motion passed unanimously.

Sam Bailey, Clerk of Court, presented the auditing services agreement with Carr, Riggs and Ingram, CPA and Advisors (CRI). The following items were discussed:

- Extra hours put in by CRI to audit CARES Act expenditures
- The \$25,000.00 cap on the 1% charged for auditing of federal and state financial assistance
- The need to budget for the 1% fee for auditing federal and state financial assistance
- The contract may be extended for up to three fiscal years after 2023
- Meeting with Liberty Partners to discuss planning for the 1% or \$25,000.00 of the ARPA funds

Commissioner Erickson offered the motion to accept the terms of the agreement and allow the Chairman to sign the contract. Commissioner Newsom offered the second and the motion passed unanimously.

(Agreement)

David Corbin, Project Manager, presented vehicle specifications for two trucks to be considered for purchase for the Road Department. Discussion included:

- The need for new trucks for District 3 and District 5 Foremen
- The timing of spending the money for these trucks
- Trucks may not be available later if these trucks are not purchased

Commissioner Erickson offered the motion to purchase two 2022 F-350 trucks available at this time, for \$43,828.00 each, and use validated FEMA funds for the purchase. Commissioner Music offered the second and the vote was as follows: Commissioners Erickson, Music, Newsom, and Stafford: Yes, and Commissioner Good: No. The motion passed.

(Vehicle Specifications Sheet)

Chairman Stafford relinquished the Chair to Commissioner Newsom and left the meeting.  
Commissioner Newsom assumed the Chair.

Commissioner Erickson discussed the flooding on Old Mill Road as well as some other areas of local flooding and the need for a pump. Discussion included:

- Reaching areas with flooding issues with a pump
- How other Counties handle flood issues arising during hurricanes
- Pump and pipe must be purchased separately at costs of \$85,000.00 and approximately \$25,000.00 respectively
- Pump will take 18 weeks to be delivered
- Areas to be pumped must coincide with County roadways and not private property
- Store the pump and hose at the "Sign Barn" at the Shop

Commissioner Erickson offered a motion give David Corbin, Project Director, authorization to spend up to \$110,000.00, from FEMA Validated funds, to purchase a pump and hose with fittings. Commissioner Music offered the second and the motion passed unanimously.

David Corbin, Project Director, discussed the increase in the number of COVID cases locally and stated that he had signed a resolution declaring a Local State of Emergency due to COVID-19.

David Corbin, Project Director, discussed putting a float in the Rodeo Parade. He requested to pull \$1500.00 from Board Contingencies to pay for the float and promotional items for the float. Commissioner Erickson offered a motion to use \$1500.00 from Board Contingencies to pay for a float and promotional items for the float to represent Board of County Commissioners in the Bonifay Rodeo Parade. Commissioner Good offered the second and the motion passed unanimously.

David Corbin, County Director, discussed various DOT projects in the County and recent shifts in priority of DOT projects. No engineers were present to provide input or perspective and discussion was tabled.

There being no further business at this time, the meeting was adjourned at 8:35 a.m.

  
Clerk

  
Chairman