

April 21, 2020
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session at the Emergency Management Building on the above date with the following members present: Chairman of the Board Earl Stafford. The following members were present via conference call: Commissioner Brandon Newsom, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson.

County Attorney Brandon Young and Project Director David Corbin were present.

Barbra Bennett, Deputy Clerk, was present and kept the minutes

Chairman Stafford called the meeting to order at 9:00 a.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- Commissioner Items B) County Road 181

Commissioner Music offered a motion to approve the amended agenda with Commissioner Erickson offering a second. The motion passed unanimously.

Commissioner Music offered a motion to approve the minutes from the April 7, 2020 Regular Session with Commissioner Sasnett offering a second. The motion passed unanimously.

Brandon Young, County Attorney, presented an extension to the Interlocal Agreement that provides for sharing of emergency management facilities between Holmes County and Washington County in case one is deemed unusable. He advised that the extension will expire on June 30, 2022. Commissioner Music offered a motion to adopt the extension with Commissioner Erickson offering a second. The motion passed unanimously.

(Extension)

Brandon Young, County Attorney, presented an agreement between Holmes County and Jackson County that provides for sharing of emergency management facilities in case one is deemed unusable. The proposed agreement will be effective July 1, 2020 through June 30, 2022. The parties will have the option to extend the agreement for three additional two year terms. Commissioner Music offered a motion to adopt the agreement with Commissioner Sasnett offering a second. The motion passed unanimously.

(Agreement)

Alice Vickers, Clerk of Court, presented Budget Amendment #5 reflecting inter-departmental transfers to cover overspent accounts, money moved from contingencies to fund Disaster expenses and money moved to the appropriate categories based on the Board's approval. She also reviewed the current status of each District's road materials account as well as the Road Department's overtime budget. Commissioner Music offered a motion to adopt the budget amendment with Commissioner Sasnett offering a second. The motion passed unanimously. The Board agreed by consensus to freeze all Road Department overtime until more money is available.

(Budget Amendment #5)

David Corbin, Project Director, discussed the need for a part time mower/bush hog operator. Discussion of the matter included the following:

- Mowing position was not included in the 2019-2020 budget
- An inmate supervisor position is currently open in the Parks department for 20 hours per week paying \$10.50 per hour
- Two brush cutter positions were created in October with only one of the positions filled
- Some Districts are pulling Road Department employees to mow

Commissioner Erickson offered a motion to move the money available for the second brush cutter position to a 40 hour per week temporary mower position paying \$12.00 per hour. Commissioner Music offered a second and the motion passed unanimously. Commissioner Erickson offered a motion to hold a Supplemental Budget hearing to move the money budgeted for the Inmate Supervisor position to the Road Department's overtime budget. Commissioner Music offered a second and the motion passed unanimously.

Bob Stinebaugh, The Integrity Group, presented an FEMA update stating that approval of the scope change for the next portion of the alternative procedure program as well as the extension request are still pending.

Cliff Knauer, Dewberry Engineers, presented updates on the progress of the work on the FEMA alternative procedure roads. He advised that GAC, Inc. has depleted their supply of recycled asphalt and has reached out to another source for the material. Discussion included that lime rock is currently being placed on the roads without the recycled asphalt and how delaying placement of the lime rock will affect the timeline on the project. The Board directed Mr. Knauer to schedule a meeting with the contractor, Project Director David Corbin and Chairman Stafford to discuss this matter.

Cliff Knauer, Dewberry Engineers, discussed the inspection costs for the remainder of the current FEMA alternative procedures roads. He estimated that the inspection costs will be approximately \$300,000 to finish the project. Bob Stinebaugh, The Integrity Group, advised that the inspection costs will be added to the total project cost and could affect the amount of funds available to pave roads. The Board directed Mr. Knauer to get more definite numbers of how many crews the contractor will use on Scope 2 of the alternative procedures and the inspection costs involved.

Rod Adams, Melvin Engineering, presented updates on the following paving projects:

- CR 162 - construction is 95% complete with the final inspection scheduled for next week
- Idlewood Drive - paving process is complete and a meeting will be scheduled with the contractor to discuss repair of the washed-out areas

Brandon Young, County Attorney, presented Resolution 20-19 extending the local state of emergency from April 10, 2020 through April 17, 2020. Commissioner Erickson offered a motion to adopt Resolution 20-19 with Commissioner Sasnett offering a second. The motion passed unanimously.

(Resolution 20-19)

Brandon Young, County Attorney, presented Resolution 20-20 extending the local state of emergency from April 18, 2020 through April 24, 2020. Commissioner Erickson offered a motion to adopt Resolution 20-20 with Commissioner Music offering a second. The motion passed unanimously.

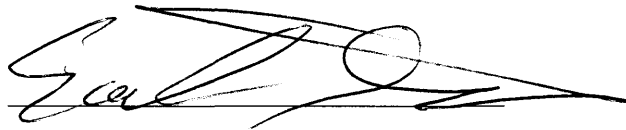
(Resolution 20-20)

Commissioner Sasnett advised that a property owner residing on Hardy Skipper Road would like to donate some of his own personal property to the County if the Board would agree to move the road further from his home. County Attorney Brandon Young advised that the action would require a public hearing and that the property owner must incur the costs of bringing the road up to the standard that the County will accept. The Board agreed by consensus that Commissioner Sasnett will discuss these requirements with property owner.

Commissioner Erickson discussed finding funding to resurface CR 181. Discussion included the damage caused by semi-truck traffic, requesting a road study, enforcing the speed limit and the number of accidents on the road. County Attorney Brandon Young advised that the County can restrict truck traffic after conducting a public hearing. This matter was tabled until after the April 23rd meeting with DOT to discuss support and funding of this project.

There being no further business at this time, the meeting was adjourned at 10:15 a.m.


Clerk


Chairman