

January 30, 2018
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, Acting County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 6:00 p.m. Special Road Projects Manager Albert Jordan led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 5-K) Miscellaneous Appropriations Agreement for Tri County Community Council, Inc.
- 9-E) Opioid Lawsuit
- 9-F) Garcia Lawsuit
- 5-L) EMS Matching Grant
- 10-E) Bethlehem School Request for Dirt
- 10-F) Guardrails on CR 177A
- 11-1) Development Commission Board Appointment for District 3

Commissioner Music offered a motion to approve the amended agenda with Commissioner Erickson offering a second. The motion passed unanimously.

Commissioner Erickson offered a motion to adopt the January 9, 2018 Special Session, January 9, 2018 Regular Session and January 19, 2018 Special Session minutes with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, Acting County Coordinator, presented Resolution 18-01 giving the Holmes County floodplain administrator the authority to implement performance measures to ensure the floodplain management program is in compliance with the National Flood Insurance Program requirements. Mr. Marsh advised that there are no other resolutions putting these measures into practice. Commissioner Erickson offered a motion to adopt the resolution with Commissioner Locke offering a second. The motion passed unanimously.

(Resolution 18-01)

Brian Lemieux of Hanson Professional Services, Inc. introduced his newly located company which offers engineering and planning services. Mr. Lemieux gave a brief history of the business, presented a pre-qualification letter from the Florida Department of Transportation and explained the company's future plans.

(DOT Letter)

Jason Sheesley, Owner of JJS Supply, requested to renew the lease for his office space at the Farmer's Market for the period of 03/01/2018 to 03/01/2019. Discussion included Mr. Sheesley's history as a lessee, offering a longer term lease and renewing the lease for one year with language that the lease will automatically renew each year unless cancelled in writing. County Attorney Brandon Young will prepare the new lease and present it for approval at the next Regular Session.

John Hinson presented a petition to re-pave Line Road from the Walton County line to where the pavement ends just past Brown Road. Discussion included which State funded program would best suit this paving project, the restrictions for using FEMA money and making the entire road a dirt road. Commissioner Erickson offered a motion to have Engineer Cliff Knauer estimate the cost of the project to submit as a possible pre-funded SCRAP project. Commissioner Music offered a second and the motion passed unanimously.

(Petition)

Susan Harris, Library Director, presented an Addendum to Interlocal Agreement Regarding Multi-County Cooperative Library Service to continue group health insurance coverage for the Panhandle Public Library Cooperative System (PPLCS) Administrator and her staff. Commissioner Music offered a motion to sign the addendum with Commissioner Sasnett offering a second. The motion passed unanimously.

(Addendum)

Danny Deal requested that the County split the costs for milling on Deal Drive with the property owners. Discussion included that the project would take approximately 255 cubic yards of milling with the County's portion totaling approximately \$1,550 and the money that milling would save in maintenance costs. Acting County Coordinator Joey Marsh discussed the availability of funds in the Road Maintenance Materials account. Commissioner Locke offered a motion to grant the request contingent on an executed written agreement between the County and the property owners. Commissioner Erickson offered a second and the motion passed unanimously. County Attorney Brandon Young will prepare the written agreement.

Joey Marsh, Acting County Coordinator, presented the Miscellaneous Appropriation Agreement with the Holmes County Chamber of Commerce, Inc. outlining the terms and conditions for the County funds received and stating the intended use of the money. Commissioner Erickson offered a motion to accept the agreement with Commissioner Locke offering a second. The motion passed unanimously.

(Agreement)

Joey Marsh, Acting County Coordinator, presented the Miscellaneous Appropriation Agreement with the Tri County Community Council, Inc. outlining the terms and conditions for the County funds received and stating the intended use of the money. Commissioner Music offered a motion to accept the agreement with Commissioner Erickson offering a second. The motion passed unanimously.

(Agreement)

Joey Marsh, Acting County Coordinator, presented the quotes received for interest rates for the lease purchase financing of five 2018 Mack Dump Trucks at a cost of \$717,500. Mr. Marsh advised that Regions Banks had submitted the lowest interest rate quote of 2.60%. Commissioner Erickson offered a motion to accept the proposal from Regions Bank and to give authority to the Chairman and County Attorney to execute the financial documents. Commissioner Music offered a second and the motion passed unanimously.

(Quotes)

Joey Marsh, Acting County Coordinator, presented a Certificate Regarding Matching Funds certifying that the County will provide a match to the State funds received by the county Supervision of Elections in the amount of \$261.82. Commissioner Locke offered a motion to sign the certificate with Commissioner Music offering a second. The motion passed unanimously.

(Certificate)

Joey Marsh, Acting County Coordinator, presented a Certificate of Equipment for Casting and Counting Ballots certifying that the County has purchased and made available sufficient equipment for casting and counting ballots. Commissioner Music offered a motion to sign the certificate with Commissioner Locke offering a second. The motion passed unanimously.

(Certificate)

Joey Marsh, Acting County Coordinator, requested clarification as to the type of leave the Commissioners intended to give employees for the day of the Christmas party. The Board stated their intention to give the affected employees administrative leave for the Christmas party.

Steve Connell, EMS Director, requested approval to apply for a matching grant in the amount of \$74,986.04 to purchase two LIFEPAK cardiac monitors. Discussion included that Mr. Connell is applying for the 90/10 and the 75/25 match and that EMS will trade in the old LIFEPAKs with proceeds going towards the County's portion of the match funds. Commissioner Erickson offered a motion to approve applying for the

matching grant and to allow EMS to trade-in the old LIFEPAKs. Commissioner Music offered a second and the motion passed unanimously.

Cliff Knauer, Dewberry/Preble-Rish Engineers, gave the followings updates on the County's outstanding paving projects:

- CR 181C – bonds received from Anderson Columbia and project will commence next week
- Northride Lane – project is completed except for road striping
- Southride Lane - culverts are currently being installed
- The applications for this year's SCRAP, SCOP & CIGP projects are in development

Brandon Young, County Attorney, presented the Fire Protection Funding referendum as it would appear on the 2018 Ballot for approval. Discussion included the following:

- Referendum has been passed before but money was never levied
- Millage capped at ½ mill in proposed referendum
- Ordinance 18-01 to establish the fire service districts set for public hearing
- Potential revenue this will generate
- MSBU can be implemented without voter referendum.

Commissioner Music offered a motion to approve the wording of the referendum with Commissioner Locke offering a second. The motion passed unanimously.

(Referendum)

Brandon Young, County Attorney, advised that the Fire Department Agreements cannot be executed until the Ordinance is passed establishing the fire service districts. Mr. Young stated that he will work to get the agreements signed after the ordinance is adopted. Steve Connell, Fire Department Committee, discussed the Holmes County Fire Fighters Association and the Safer Grant.

Brandon Young, County Attorney, advised that Reba Sconiers has requested an increase in the lease amount for the District 1 yard from \$100 per month to \$500 per month. Discussion included the acreage currently used by the Road Department, expiration of the lease and moving the District 1 yard. Commissioner Sasnett will meet with the City of Westville to find out their terms for housing the yard. Mr. Young will ask Ms. Sconiers to let the County lease the yard month-to-month until a decision is made.

Brandon Young, County Attorney, stated that the advertisement for the County Coordinator position has started and will run through March 2nd. Discussion included possible members of a committee to view the applications and conduct the interviews.

Brandon Young, County Attorney, presented the Resolution and Authority to Represent Agreement from Bryant & Higby agreeing that the law firm will represent the County in an opioid lawsuit on a contingency fee basis. Commissioner Music offered a motion to adopt the resolution and sign the agreement with Commissioner Sasnett offering a second. The motion passed unanimously.

(Resolution & Agreement)

Brandon Young, County Attorney, presented an affidavit in the Garcia lawsuit regarding a claim about an incident at a State Park. Mr. Young advised that the affidavit states that the County has no rights or obligations to maintain a state park and recommended executing the document. Commissioner Erickson offered a motion to have the Chairman sign the affidavit with Commissioner Music offering a second. The motion passed unanimously.

(Affidavit)

Albert Jordan, Special Road Project Manager, advised that having the County's Animal Control officer trap nuisance beavers would be too much liability for the County and contracting out the service seemed to be the best option. Discussion included how this matter was handled by surrounding counties and the money spent to repair the damage caused by beavers. Mr. Jordan was directed to research if help was offered by any State agencies.

Albert Jordan, Special Road Project Manager, advised that the Motrim and crane has sold on the auction site for approximately \$41,000 and requested using the proceeds to mount a cutting unit to the John Deere R7410 tractor. Mr. Jordan stated that a bush hog attachment could be placed on the New Holland. Mr. Jordan will get quotes together for the unit and provide them to the Board at the next Regular Session.

Albert Jordan, Special Road Project Manager, requested a workshop with all the Road Department foremen present to discuss the ditch dirt hauling policy. A Special Session is scheduled for February 13th at 8:00 a.m. to discuss this matter.

Albert Jordan, Special Road Project Manager, requested permission to get quotes for purchasing a de-icing sprayer and finding a de-icing agent from DOT. The Board instructed Mr. Jordan to present quotes for the sprayer at the next Regular Session.

Albert Jordan, Special Road Project Manager, requested permission to haul five loads of clay from a source west of Geneva, Alabama to the Bethlehem High School. Commissioner Music offered a motion to grant

the request with Commissioner Erickson offering a second. The motion passed unanimously.

Albert Jordan, Special Road Project Manager, stated that guardrails on CR 177A needed to be repaired. Discussion included how the guardrails were damaged and whether filing an insurance claim would be beneficial. The Board directed Mr. Jordan to get an estimate on repairing the guardrail and inquire about filing an insurance claim.

Brandon Young, County Attorney, advised that the County's Employee Handbook needed to be updated. A workshop is scheduled for February 13th at 10:30 a.m. following the Regular Session.

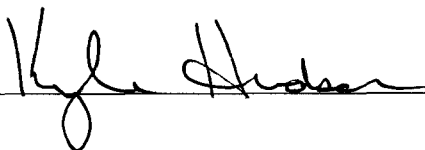
Albert Jordan, Special Road Project Manager, requested that the Animal Control/Bush Hog position be changed to remove bush hogging from the job description. Commissioner Locke offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Commissioner Music offered a motion to nominate Ricky Callahan to the Development Commission Board for District 3. Commissioner Erickson offered a second and the motion passed unanimously.


Commissioner Erickson advised that appointing a private citizen or business owner to the 79 Corridor Authority Board needed to be discussed at the February 13th Workshop.

Commissioner Music advised that the Recycling Center was in need of a heater in their building. The Board will entertain quotes when collected.

There being no further business at this time the meeting was adjourned at 7:49 p.m.



Clerk



Chairman