

September 7, 2016  
Special Session  
Bonifay, Florida

The Holmes County Board of Commissioners held a Special Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner David Whitaker, Commissioner William Parish, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Alice Vickers, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 5:03 p.m.

Kalyn Waters, Extension Service Director, advised that she and Joey Marsh, Interim County Coordinator, have met regarding the Ag Center grant and were recommending to apply for a renovation instead of a new facility. Discussion also included that the Building Inspector has inspected the building, the building being structurally sound and the possibility of renovating the building in "phases" by applying for additional funds in future years. The Board agreed by consensus to apply for renovation funds and to consider a "resolution of support" at a later meeting.

Ms. Waters advised that Judy Corbus and Nikki Crawson will be traveling to the national meeting to represent the County. She requested to transfer \$1,800 of excess funds from Salaries, FICA, Retirement, and Health Insurance to the Travel account to assist with funding their travel expenses. Commissioner Parish offered a motion to approve this request with Commissioner Locke offering a second. The motion passed unanimously.

Ms. Waters discussed the Ag Center Rental Policy. She requested approval to accept checks from businesses and also to allow the use of debit/credit cards for payments associated with rentals. The Board agreed by consensus to approve the request. Ms. Waters also requested for the Board to decide if the Council on Aging and Tri-County Community Council should be exempt from the rental fee or pay a reduced rate of \$40. She suggested considering fee exemption applications on an annual basis in May from any agencies that feel they should be exempt from the rental fees. Discussion also included possibly "grandfathering" in both agencies since they have historically not paid the fees and they serve a "quasi-public function". Commissioner Locke offered a motion to approve the Council On Aging and Tri-County Community Council to be exempt from the rental fees. Commissioner Sasnett offered a second. The motion passed unanimously.

Joey Marsh, Interim County Coordinator, requested approval to purchase a new John Deere 544K loader for District 4. Discussion included that the proposed purchase is on State bid, that the Caterpillar loader from District 4 is currently being sold at auction along with some other equipment and that the proceeds from this sale will fund the new loader with some excess. Commissioner Sasnett offered a motion to approve purchasing the loader with surplus sale funds. Commissioner Locke offered a second. The motion passed unanimously.

Mr. Marsh requested to purchase the Bomag BW211D-5 roller that is currently being rented to complete the Old Mt. Zion Road project. Discussion included the necessity of having a steel-wheeled roller to complete the ongoing FEMA projects, agreement by Flint Equipment for the previously paid rent of \$19,721.35 to go

toward the purchase price, the amount chargeable to FEMA for renting versus owning the roller, and using any available surplus sale funds and LOGT funds to purchase the roller. Commissioner Parish offered a motion to purchase the roller using LOGT funds and any available surplus sale funds. Commissioner Locke offered a second. The motion passed unanimously.

Mr. Marsh discussed future plans to purchase five new dump trucks and a transport truck and trailer. Discussion included using funds that remain after FEMA is complete to purchase equipment, making a decision after the new fiscal year starts on October 1<sup>st</sup> and financing the equipment until excess FEMA funds are available to pay it off.

Mr. Marsh advised that the 2016-17 proposed budget is balanced. He also advised that some department heads have requested salary adjustments for employees as follows:

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| EMS Secretary                            | \$.72 hourly plus cell phone allowance |
| Building Department Secretary/Inspector  | \$4.97 hourly                          |
| Road Department Secretary/FEMA Assistant | \$1.89 hourly                          |

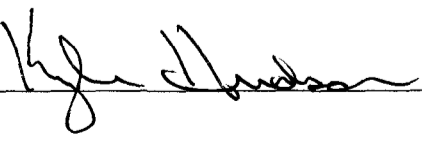
Commissioner Parish offered a motion to approve the recommended salary adjustments with Commissioner Locke offering a second. The motion passed unanimously.

Mr. Marsh advised that the proposed budget also includes adding a Heavy Equipment Operator position for the Bridge Crew and a part-time 4-H position for the Extension Service. Discussion included immediately posting the Bridge Crew position so that the new person is available to begin work on October 1<sup>st</sup>. Commissioner Parish offered a motion to create the positions with Commissioner Whitaker offering a second. The motion passed unanimously.

Alice Vickers, Finance Director, discussed the changes that were made to finish balancing the budget. She reminded the Board of the Tentative Budget Hearing that will be held on Monday, September 12, 2016 at 5:01 p.m.

Mr. Marsh discussed that bids for the Whitewater project will be opened tomorrow and that he will bring a recommendation to the next meeting. Discussion included the number of bidders and if the local preference was applicable to this bid since FEMA is possibly funding a portion of this project.

There being no further business at this time, the meeting was adjourned at 6:01 p.m.

  
Clerk

  
Chairman