

September 27, 2016  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, and Joey Marsh, County Coordinator, were present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 6:01 p.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 7B) Recommendation for settlement agreement in Burgess vs. Holmes County Board of County Commissioners Case # 10-331-CA
- 6H) Advertise for paving of Northride and Southride Lanes

Commissioner Whitaker offered a motion to approve the amended agenda. Commissioner Parish offered a second. The motion passed unanimously.

The next item on the agenda was "Hearing the Public". The public was given an opportunity to speak with no one responding.

Commissioner Parish offered a motion to approve the following consent items:

- September 7, 2016 Special Session Minutes, September 12, 2016 Tentative Budget Hearing Minutes, September 13, 2016 Regular Session Minutes
- Mosquito Control Annual Certified Budget
- Mosquito Control State Financial Assistance Recipient Agreement
- Amended Interlocal Agreement for Medical Examiner Services

Commissioner Whitaker offered a second. The motion passed unanimously.

(Budget)

(Mosquito Control Agreement)

(Amended Medical Examiner Agreement)

Michael Lewis, Florida Department of Transportation (FDOT), discussed the safety study for CR 2 and CR 173 and advised it shows there is not enough traffic to warrant a traffic signal. Discussion included the FDOT having completed a study of the traffic accidents in the area, a plan to align the lanes to correct the offset on the two (2) approaches of CR 173 and other improvements to warn citizens of the upcoming stop sign and that the cross traffic doesn't stop. Discussion also included safety improvements to CR 2 with funding for both projects to come out of special Federal safety funds, design beginning in 2021 and construction in 2022. The intersections of Highways 79 and 2 and Highways 81 and 90 in Ponce De Leon were also discussed.

Kathy Ahlen, Local Emergency Planning Committee (LEPC), discussed the Emergency Planning and Community Right-To-Know Act (EPCRA) established in 1986 and requested the Board honor their thirty (30) year anniversary. Ms. Ahlen gave a briefing on the Act advising it establishes rules and guidelines for facilities in reference to chemicals kept on site and provides preplanning for Emergency responders. Ms. Ahlen also

introduced new member Wendy Mayo, Emergency Management Director. Commissioner Sasnett offered a motion to approve Resolution #16-15 designating the month of October the 30<sup>th</sup> year anniversary of the EPCRA. Commissioner Locke offered a second. The motion passed unanimously.

(Resolution #16-15)

Joey Marsh, County Coordinator, discussed the Bridge Crew Heavy Equipment Operator (HEO) position advertised in house advising Adam Majors was the only applicant that signed up for the position and recommended hiring him effective October 1, 2016. Commissioner Locke offered a motion to approve the recommendation to hire Mr. Majors for the HEO position. Commissioner Sasnett offered a second. The motion passed unanimously. Mr. Marsh advised no one in house had signed up for the position Mr. Majors vacated in District 5 and requested to advertise for this position. Commissioner Parish offered a motion to advertise for the grader operator position. Commissioner Locke offered a second. The motion passed unanimously.

Mr. Marsh discussed the City of Bonifay Commercial Intent Overlay map and FLUM update on the Highway 79 Corridor that was prepared by the West Florida Regional Planning Council (WFRPC). He advised that the cost of the project is \$6,500 and that the City has requested to split the cost three ways between them, the County and the Development Commission. Discussion included that the County's portion of land was excluded from the map, that the map included city property only since the contract was between the City and the WFRPC and that a new contract may be necessary to include the County's land. The Board agreed by consensus to table this item to check on the necessary steps to add the County's property.

Mr. Marsh discussed the amendments to the Interlocal Animal Control Agreement with Washington County. Discussion included the fees will now be a fee per service of \$42.00 per call and allowing Washington County to keep the Holmes County vehicle at their facility for use on calls to Holmes County. Discussion also included having advertised for an Animal control Officer for Holmes County, having one qualified applicant and the option of using law enforcement personnel. Commissioner Parish offered a motion to approve the amended Interlocal agreement. Commissioner Locke offered a second. The motion passed unanimously.

(Agreement)

Mr. Marsh discussed the bids put out for repair of the Sheriff's building roof and having received one bid. Discussion included the bid quote of \$18,750.00 for the roof, \$5,085.00 for the gutters for a total of \$23,835.00 and having received \$8,724.00 from the insurance company for a balance of \$15,111.00. Discussion also included covering this cost out of the Sheriff's budgeted amount with \$10,000.00 from "other capital improvements", \$5,000.00 from repair and maintenance and the \$111.00 out of contingency funds. Mr. Marsh advised the two (2) unknown factors will be the cost of replacing any plywood needed on the decking and any damaged fascia. Commissioner Locke offered a motion to approve awarding the bid to the bidder C&C Construction of NW Florida, LLC. Commissioner Parish offered a second. The motion passed unanimously.

(Bid Quote)

Mr. Marsh discussed the Janitorial Services Contract bid. He advised that the Courthouse cleaning was removed from the bid specifications. Discussion included the current contractor being the only bidder at a yearly fee of \$25,152.00. Commissioner Parish offered a motion to approve entering the contract with the current bidder. Commissioner Locke offered a second. The motion passed unanimously.

(Agreement)

Mr. Marsh discussed the amendment to the Traffic Signal Maintenance and Compensation Agreement. Discussion included the amendment reducing the scope of the agreement to focus on local municipalities. Commissioner Sasnett offered a motion to approve the amended agreement. Commissioner Locke offered a second. The motion passed unanimously.

(Agreement)

Mr. Marsh discussed the Hicks Road Bridge Off System Project Agreement and Resolutions with the Florida Department of Transportation (FDOT). Discussion included having to close Hicks Road for approximately 150 days to allow the FDOT to replace the bridge. Mr. Marsh recommended approving the contract with FDOT to allow them to close the road for this time frame. Discussion also included the map showing the detour routes. Commissioner Whitaker offered a motion to approve the Off System Project Agreement and Resolutions. Commissioner Locke offered a second. The motion passed unanimously. Further discussion included the Whitewater project being close to the end stage.

(Agreement)

(Resolution #16-16)

(Resolution #16-17)

Mr. Marsh discussed the Northride and Southride Lanes paving projects being ready to put out to bid. Discussion included the Engineering and permitting having been completed and the possibility of eliminating mobilization costs as paving is being done in that area on Highway 79. Cliff Knauer, Dewberry/Preble-Rish Engineering, gave a brief description of the project advising it may help correct some environmental and vehicle turn around problems. Commissioner Parish offered a motion to approve bidding out to pave Northride and Southride Lanes. Commissioner Whitaker offered a second. The motion passed unanimously. Discussion also included updates on Highways 183A and 181C.

Cliff Knauer, Dewberry/Preble-Rish Engineering, gave updates on the Thomas Drive and Deacon Road projects.

Attorney Goodman discussed Tax Exemptions and Abatement that had been put on referendum in 1998, expired in 2008 and renewed for ten (10) years in 2010 to recruit new businesses with a tax abatement of up to 100%. Discussion included the abatement being in place for new businesses but not having a set of rules to

follow. Mr. Goodman advised that he and the Development Commission will work on a proposal to present to the Board as to how the tax abatement will be implemented and adopt the process in a formal Resolution.

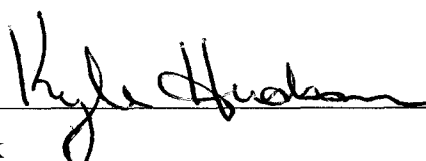
Attorney Goodman discussed the proposed settlement and general release in the Burgess vs. Holmes County Case #10-331-CA and recommended entering into the settlement agreement based on the conversation in the Executive Session held earlier today. Commissioner Locke offered a motion to approve the settlement agreement. Commissioner Sasnett offered a second. The motion passed unanimously.

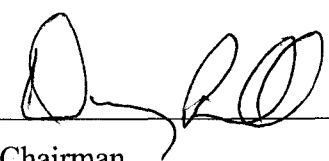
(Settlement Agreement)

The Board discussed the Engineering and Surveying proposal from Cliff Knauer, Dewberry/Preble-Rish Engineering, on the CR 181C SCRAP project that was approved in a previous meeting. Attorney Goodman advised there will be no need for a motion as the Board has already acted upon the agreement and it just requires the Chairman's signature.

(Agreement)

There being no further business at this time the meeting was adjourned at 6:48 p.m.

  
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Clerk

  
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Chairman