

October 11, 2016
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, and Joey Marsh, County Coordinator, were present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:00 a.m. Chairman Powell opened the meeting. Commissioner Whitaker led with prayer and the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 4C) Second Data Entry Clerk position for FEMA
- 5A) Local Option Gas Tax (LOGT) status

Commissioner Locke offered a motion to approve the amended agenda. Commissioner Sasnett offered a second. The motion passed unanimously.

The next agenda item was "Hearing the Public". The public was given an opportunity to speak with no one responding.

Commissioner Sasnett offered a motion to approve the following consent items:

- September 26, 2016 Final Budget Hearing Minutes; September 27, 2016 Executive and Regular Session Minutes
- Agriculture Center Grant Resolution of Support - #16-18
- Certificate Regarding Matching Funds – Supervisor of Elections
- Florida Library Director's Conference Travel Request – Susan Harris

Commissioner Locke offered a second. The motion passed unanimously.

(Resolution #16-18)

(Certificate)

(Travel Request)

Joey Marsh, County Coordinator, discussed forming a Fire Department Committee that will direct the Volunteer Fire Department members to make sure guidelines are being followed for liability purposes. Discussion included his meeting with Steve Connell, Emergency Medical Services Director, and Wendy Mayo, Emergency Management Director, and their recommendation to form a small committee consisting of Ms. Mayo, Mr. Connell and Volunteer Fire Department member Shay McCormick. Discussion included the scope of what the committee will be overseeing to include making sure vehicles are inspected, volunteers are certified, grants are applied for and State standards are met. Commissioner Parish offered a motion to approve the Committee consisting of Ms. Mayo, Mr. Connell and Mr. McCormick. Commissioner Locke offered a second. The motion passed unanimously.

Mr. Marsh discussed the Commissioner's office current copier lease being due for renewal November 5, 2016 and having received quotes from A-One Business Solutions that will save \$140.83 per month on the lease. Commissioner Parish offered a motion to accept the lease agreement with A-One. Commissioner Whitaker offered a second. The motion passed unanimously.

(Agreement)

Mr. Marsh discussed the need for a second Data Entry Clerk for FEMA due to the massive amount of FEMA work being done at this time. Discussion included Attorney Goodman having approved selecting an applicant from the previous pool of applicants that have been interviewed. Mr. Marsh recommended hiring Mr. Ryan Corne at \$10.50 per hour for a temporary full time position. Commissioner Parish offered a motion to hire Mr. Corne. Commissioner Whitaker offered a second. The motion passed unanimously.

Mr. Marsh gave updates on the progress on the Old Mount Zion Road project, the Joe White Road bridge project, the construction on the Sheriff's building roof and the Whitewater Box Culvert project.

Attorney Goodman gave an update on the Local Option Gas Tax (LOGT) that has been approved to change to the statutory formula for distribution of the funds. Discussion included that he will send a letter to all the municipalities to advise them of a meeting to be held at the Board's meeting room on October 25, 2016 at 4:00 p.m. to make them aware of the direction being taken on the distribution of the LOGT funds. He advised that the independent auditing firm of Carr, Riggs and Ingram will be present and will gather the needed data for the distribution formula as well as a representative from each municipality.

Attorney Goodman advised he will be placing the Union contract on the next agenda for the Board's approval and that it has been executed by the Union.

Cliff Knauer, Dewberry/Preble-Rish gave an update on the Old Mt. Zion road project advising it is near completion with paving to be done today.

Mr. Knauer discussed the bids received for the Thomas Drive SCOP resurfacing project advising CW Roberts Construction Company is the lowest bidder at \$509,027.20. Discussion included this being \$85,000.00 over budget and the option of requesting additional funding from the State for the project or negotiating with the contractor to reduce the asphalt for the North to South section from 2 inches to 1 inch to bring the project within budget. County Coordinator Joey Marsh suggested forwarding the letter requesting the additional funding and proceeding with negotiations with the contractor so that the project is ready to move forward if DOT denies the request. Commissioner Parish offered a motion to approve awarding the bid to CW Roberts Construction contingent upon DOT funding the additional cost or the contractor reducing the asphalt to be within budget. Commissioner Sasnett offered a second. The motion passed unanimously.

(Bid Summary)

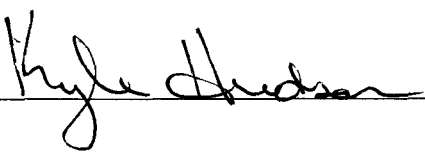
Mr. Knauer gave updates on the CR 181, 183A, Thomas Drive, Deacon Road, Northride and Southride projects.

The Board discussed the Northride and Southride paving project. Discussion included having applied for grant funding several times to complete this project but the roads not qualifying for the funding. Discussion also included funding from the Local Option Gas Tax (LOGT) being limited for paving projects as being the reason the Board seeks grant funding first.

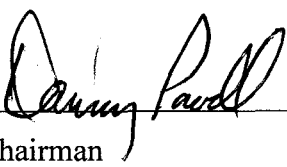
Joey Marsh, County Coordinator, gave an update on the Tobe Retherford Road project. Attorney Goodman advised of the status of acquiring the right-of-ways for the project.

Mr. Marsh advised of the asphalt milling project being done on I-10 beginning October 17, 2016 and that he will send trucks that day to acquire the milled asphalt.

There being no further business at this time the meeting was adjourned at 9:25 a.m.



Clerk



Chairman