

March 29, 2016
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 6:00 p.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

County Coordinator items:

- (11E): Agricultural Center plumbing

Commissioner Locke offered a motion to approve the amended agenda. Commissioner Sasnett offered a second. The motion passed unanimously.

The next agenda item was "Hearing the Public". Randy Adams, local National Wild Turkey Association representative, discussed the continuous sewage problems with his group's rental of the Agricultural Center for their annual dinner and advised it is the only facility that can accommodate one hundred (100) or more persons. The Board advised him they are addressing the issue.

Ms. Nikki Crawson, 4-H Club Director, discussed the 4-H program and introduced parents and volunteers. She also introduced the individual winners from a recent competition. The following 4-H members spoke:

- Wess Cook
- Karlee Chitty
- Noah Owens

Commissioner Parish offered a motion to approve the following consent items:

- March 8, 2016 Regular Session Minutes
- Change Order #3 – CR 177 Project
- SHIP Subordination – Daniealle Hudson
- 911 Coordinators Meeting – Travel Request

Commissioner Locke offered a second. The motion passed unanimously.

(Change Order #3)

(SHIP Subordination Request)

(911 Travel Request)

The Board discussed the previously tabled item of the Tax Collector's building repairs bid. Chairman Powell advised he will abstain from any voting on this issue. Commissioner Sasnett offered a motion to table the item until the budget can be addressed. Commissioner Parish offered a second. Commissioners Locke, Parish, Whitaker and Sasnett voted yes with Commissioner Powell abstaining from the vote. The motion passed. Attorney Goodman advised he will send a letter to the bidders with this information.

(Voting Conflict Form)

The Board discussed the previously tabled Tax Deed Applications. Chairman Powell stated he felt the Board did not need to take over a cemetery and a small parcel of land. Commissioner Parish offered a motion to decline the Tax Deed Applications with Commissioner Whitaker offering a second. The motion passed unanimously.

Ms. Kate Daniel, West Florida Regional Planning Council (WFRPC), discussed a problem with a rehab project done through the State Housing Initiative Partnership (SHIP) program. She advised that Harmon Construction was awarded the bid for Wanda Grant's residence in Ponce de Leon and failed to complete the punch list items and also did not submit the product code for the roofing materials to the building inspector. Discussion included that the Certificate of Completion was issued and then cancelled, a second bid was sent out for completion of the punch list and roof replacement, Harmon Construction has recently submitted the product code for the roof, and policy changes are now in place to prevent this from occurring on future projects. Discussion also included obtaining direction from the Board regarding the roof before additional funds are authorized to complete the punch list. Commissioner Parish offered a motion to authorize the building inspector to determine if the roof meets building code with Commissioner Locke offering a second. The motion passed unanimously.

Steve Connell, Emergency Medical Services (EMS) Director, discussed an inventory of equipment that the 12.50 Surcharge Committee had requested from all departments and also each department's request for equipment. Discussion included an exhaust fan needed at the Prosperity Tower to keep the equipment cool and having the County's project manager complete the work. Mr. Connell requested approval to purchase \$14,572.16 in equipment for the various departments that will come out of the \$12.50 Surcharge funds. Commissioner Parish offered a motion to approve the purchases approved by the Committee. Commissioner Whitaker offered a second. The motion passed unanimously.

(Equipment Requests)

Mr. Connell discussed his recommendations for the EMS non-emergency transport on-call positions. Discussion included an explanation of what a "non-emergency transport" is. He requested the \$9.00 per hour salary as stated in the job description and recommended hiring the following on-call persons: Edward Paul, Cason Moore, Donnie Strickland, Andrea Hartzell, Brent Scott and Ricky Thomason. Commissioner Locke offered a motion to approve the recommended new hires. Commissioner Parish offered a second. The motion passed unanimously.

(Recommendations)

Cliff McGowan, 911 Coordinator, discussed the application for the E911 Spring Rural grant. Discussion included that the grant will cover maintenance costs. Commissioner Sasnett offered a motion to approve applying for the grant. Commissioner Whitaker offered a second. The motion passed unanimously.

(Grant Application)

Raymon Thomas, Director of the Development Commission, discussed the Commission's recommendation of Leigh Ann Sharon to fill a vacant position. Commissioner Whitaker offered a motion to approve the recommendation. Commissioner Sasnett offered a second. The motion passed unanimously.

(Recommendation)

Wendel Whitehurst, County Coordinator, discussed the GovDeals.com pricing option for online equipment sales and requested the Board decide which option they would like to use. Discussion included a breakdown of 12.5% total between seller and buyer, no penalty if there are no sales and the choice of changing their pricing option. Commissioner Sasnett offered a motion to approve option B3 (2.5% Seller – 10% Buyer). Commissioner Whitaker offered a second. The motion passed unanimously.

(Pricing options)

Mr. Whitehurst discussed the Emergency Management (EM) Director Wendy Mayo's recommendation to award the bid to Disasters, Strategies and Ideas Group (DSI) for the update of the EM Continuity of Operations Plan (COOP). Commissioner Parish offered a motion to approve proceeding with the lowest bidder DSI. Commissioner Whitaker offered a second. The motion passed unanimously.

(Bid Summary)

Mr. Whitehurst discussed the Emergency Management (EM) Director Wendy Mayo's recommendation to award the bid for the generator service agreement to Standard Power. He advised the agreement will cover generators at New Hope and EM at an annual cost of \$1550.00. Commissioner Whitaker offered a motion to approve the service agreement with Standard Power. Commissioner Locke offered a second. The motion passed unanimously.

(Bid Summary)

Mr. Whitehurst discussed needed repairs for the Agricultural Center building plumbing. Discussion included the Center being \$121.00 over their maintenance budget, receiving a quote from Davis plumbing to complete the repairs with the inmates cutting out the concrete. Commissioner Locke offered a motion to approve moving \$1121.00 from the Contingency fund to repair the plumbing. Commissioner Whitaker offered a second. The motion passed unanimously.

Wendel Whitehurst, County Coordinator, advised the Board he is submitting his resignation. Discussion included the progress Holmes County has made, the FEMA award for \$21 million, the FEMA guidelines that must be followed and \$42 million in Department of Transportation (DOT) projects that are scheduled for the county. The Board commended Mr. Whitehurst for his service. Commissioner Parish offered a motion to accept Mr. Whitehurst's resignation. Commissioner Sasnett offered a second. The motion passed unanimously.

(Letter of Resignation)

(Letter of Resignation)

Tom Carpenter, Melvin Engineering, gave an update on the CR 177 project advising that it is nearly complete.

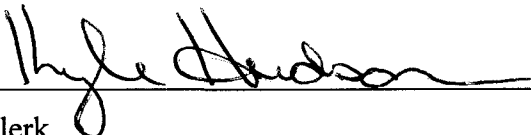
Cliff Knauer, Preble-Rish Engineering, discussed the list of roads submitted for the SCOP projects. Discussion included that Idlewood Court and Idlewood Drive may qualify for the small projects that are under \$100,000.00 and recommended Coates Road or Flowing Well Road for the Large SCOP projects that are over \$100,000.00. Discussion included holding on submitting the Bonifay-Gritney Road Phase II for the project as Phase I hasn't begun. He also advised an advanced funding request for the Phase I portion of the Bonifay-Gritney project can't be submitted until July. Mr. Knauer requested holding on submitting these recommendations until he can bring further information to the Board. He also stated his concerns about Airport Road needing repairs soon and possibly putting it under a SCRAP project. No action was taken at this time.


Mr. Knauer discussed the County Incentive Grant Program (CIGP) being a 50/50 grant match that requires all roads submitted take traffic off major highways and advised all roads he recommends meet this requirement. Discussion included several roads that can be submitted with Joe White Road being his top recommendation. Commissioner Parish offered a motion to proceed with Joe White Road for the CIGP project. Commissioner Whitaker offered a second. The motion passed unanimously.

Representatives from the Lucky Puppy Rescue group requested an update on animal control. Wendel Whitehurst, County Coordinator, advised animal control is in effect and an experienced animal control officer is in place.

Commissioner Sasnett discussed a request from citizen Charles Jernigan on Roping Road to place a culvert in the area of his driveway due to the ditch pipe collapsing. The Board advised they will have someone view that area of the road.

There being no further business at this time the meeting was adjourned at 7:21 p.m.


Clerk


Chairman