

January 4, 2022
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met for a Regular Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom (via telephone) and Commissioner Earl Stafford, Chairman of the Board.

David Corbin, Project Director, was also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6:00 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following items were added:

- Commissioner Item Mosquito Spraying: Dogwood Lakes
- Commissioner Item Mayo Lane: Name Change & Closure
- County Coordinator December 29, 2021 Special Session Minutes

Commissioner Music offered the motion to accept the amended agenda. Commissioner Good offered the second and the motion passed unanimously.

Commissioner Good offered the motion to adopt the minutes from the November 16, 2021 Regular Session, December 7, 2021 Regular Session, and December 29, 2021 Special Session. Commissioner Music offered the second and the motion passed unanimously.

Becky Marsh, Library Director, explained that the library has received a grant that will cover salaries for three temporary, part-time positions through September 30, 2022. Ms. Marsh explained she applied for the grant through the Panhandle Public Libraries Cooperative System (PPLCS) and that she plans to start the hiring process next week.

Lee Duke, Mosquito Control, presented the 2021-2022 State Financial Assistance Recipient Agreement. Discussion included:

- Increased annual funding of approximately \$1030.00
- Remaining funds are rolled over into the following year's budget
- An upgraded spraying system will soon need to be purchased

Commissioner Erickson offered a motion to approve the 2021-2022 State Financial Assistance Recipient Agreement with the Chairman's signature. Commissioner Music offered the second and the motion passed unanimously.

(Agreement)

David Corbin, Project Director, opened the bids for County Attorney services. The names of the attorneys submitting bids were as follows:

- Jeff Carter of Panama City

- Casey Bigelow of Marianna
- Nathan Nolin of Graceville
- Hand Arendall Harrison Sale of Panama City
- Christine Smallwood Miranda of Panama City

Commissioner Erickson offered a motion to form a committee to include David Corbin, Project Director, Earl Stafford, Chairman, and Sam Baily, Clerk of Court, to review the bids for services, conduct interviews and return to the Board with a recommendation. Commissioner Good offered the second. The motion passed unanimously.

Commissioner Erickson offered a motion to immediately employ the attorney once the Board has approved a candidate. Commissioner Music offered the second and the motion passed unanimously.

The Board discussed SCRAP, SCOP and B-SCOP projects including:

- CR 179, Phase 2 for SCOP
- CR 181, Phase 2 For SCOP
- CR 185 without striping for SCRAP
- Bridge on Peak Road
- Bridge on Roping Road
- Bridge/Culverts on John Clark Road

Commissioner Erickson offered a motion to submit CR 179, Phase2 and CR 181, Phase 2 as SCOP projects, CR 185 for SCRAP and the bridges on Peak Road and Roping Road as B-SCOP projects for DOT approval. Commissioner Good offered the second and the motion passed unanimously.

(Email)

Angie Purvee, Finance Director, presented the Miscellaneous Appropriations Agreement with Tri-County Community Council for the 2021-22 fiscal year. Ms. Purvee explained that the total budgeted cost to the County is \$700.00. Commissioner Erickson offered the motion allowing the Chairman to sign the Miscellaneous Appropriations Agreement. Commissioner Music offered the second and the motion passed unanimously.

(Agreement)

December Employee of the Month was tabled due to employee illness.

John Feeney, Contracted Planner, presented a packet for consideration regarding road abandonment and road renaming. Mr. Feeney explained that other than reviewing the information in the packet and answering questions, State Statutes prevent further steps being taken at this time in terms of Mayo Lane. Discussion included a proposed application fee of \$200.00 in addition to the applicant paying for the advertising of public hearing cost associated with the road closure or renaming. Mr. Feeney explained that the application fee would cover application review costs if the Planner were expected to review the applications rather than the County Attorney reviewing them as has been the procedure in the past. Further discussion included clarifying the current County Road Renaming process with the 911 Office. Commissioner Newsom offered the motion to assign a \$200.00

application fee to road closure applications as well as continue to have the applicant pay all advertising costs associated with road closures and road name changes. Commissioner Music offered the second and the motion passed unanimously.

(Packet)

Tim Parsons, Liberty Partners, discussed the following:

- 2022 Legislative Session begins January 11, 2022 and concludes March 11, 2022
- Weekly updates will be provided by Liberty Partners
- Rural County Days is scheduled for January 26, 2022
- Combining three projects on the Legislative side under a single appropriations request as the Holmes County Consolidated Government Efficiency Center has created some challenges and has required continued communication and reworking
- Projects were kept separate on the Senate side


Cliff Knauer, Dewberry Engineering discussed:

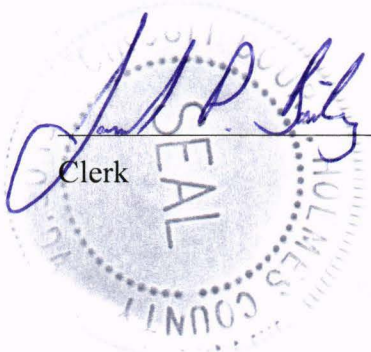
- County Incentive Grant Program (CIGP) is a 50/50 DOT grant designed to help take traffic off State highways by improving "short cut" County roads
- Signatures are still needed for Bonifay Gritney Road, Phase 2, and a second community meeting with a notary in attendance is necessary
- CR 181 should be ready to put out for bid next week
- Alday-Howell has been supplied with all information on the Dogwood Lakes dam project
- No word from DEP on Dogwood Lakes, will check back with DEP

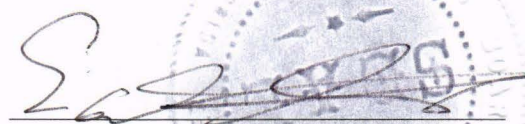
Commissioner Erickson discussed the Dogwood Lakes boat ramp property, explaining that the property owner had passed away and her son has listed the property for sale. The matter was tabled until the new County Attorney can assist with the matter.

Commissioner Erickson discussed using funds already budgeted for Dogwood Lakes to pay for annual mosquito spraying costs of approximately \$1,000.00. Commissioner Erickson offered a motion to use up to \$1,000.00 of the budgeted \$35,000.00 for Dogwood Lakes projects to be allocated for the 2022 mosquito spraying services. Commissioner Good offered the second and the motion passed unanimously.

There being no further business at this time, the meeting was adjourned at 6:50 p.m.


Clerk




Chairman

