

December 15, 2020

Special Session

Bonifay, Florida

The Holmes County Board of Commissioners met for a Special Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Jeff Good, Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, participated via telephone, and David Corbin, Project Director, was also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 9:00 a.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions and Deletions. The following items were added:

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| • Commissioner Item | CR 181 |
| • Commissioner Item | Lunch Break |
| • Commissioner Item | Dress Code |
| • Commissioner Item | Dogwood Lakes Boat Ramp |
| • County Coordinator | Planning Board Appointment |

Commissioner Music offered the motion to accept the amended agenda. Commissioner Erickson offered the second and the motion passed unanimously.

The Board discussed various issues concerning County roadways and project funding. Discussion included:

- Land owners on the Bonifay/Gritney Road, Phase 1, are inquiring about driveway pavement length
- DOT will pave five feet from the roadway but not to the right-of-way line
- Driveway paving on Phase 1 verses Phase 2 of the Bonifay-Gritney Road project
- Possible funding for a one inch asphalt cap on FEMA Alternative Procedures roads
- Possibility of paving one FEMA road per district with a one inch asphalt cap
- CR 181 is in need of re-paving but DOT will not fund project
- Roads damaged by Hurricane Sally won't be evaluated by FEMA until the middle of January

Commissioner Erickson offered a motion requesting each Commissioner choose one FEMA Alternative Procedures road per district to have a one inch asphalt cap placed over the preexisting milled asphalt, then obtain bids for the specified roads, as well as obtaining bids for the paving CR 181. The expense will be added to the FEMA 4138 scope of work. Albert Jordan, Special Projects Manager will coordinate and oversee the project. Commissioner Music offered the second and the motion passed unanimously.

Discussion continued concerning how to pay for driveway paving. Commissioner Erickson offered a motion to pave driveways on Phase 2 of the Bonifay/Gritney Road to the property lines. David Corbin, Project Director, and Angie Purvee, Finance Director, will meet to determine an appropriate funding source with FEMA Validated Funds to be used only if no other sources can be secured. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Erickson stated that he received requests from constituents asking that the Board designate what roads will be paved with the one inch cap in each district. The Board designated the following roads:

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| • District 1 | Vallee Road | (1.7 miles) |
| • District 2 | Peak Road | (2.7 miles) |
| • District 3 | Steverson Road | (4.8 miles) |
| • District 4 | Flowing Well Road | (4.6 miles) |
| • District 5 | Beall Packing Road | (2.7 miles) |

Total Miles	16.5 miles
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Bob Stinebaugh, Integrity Group, advised that this will be covered with FEMA 4138 funding when he rewrites the scope to cover the above listed roads. Commissioner Erickson offered a motion for the above named roads to be paved with a one inch asphalt cap for the approximate length specified. Commissioner Newsom offered the second and the motion passed unanimously.

Commissioner Erickson discussed the current Rain Time Policy. Discussion included:

- What departments are eligible for Rain Time pay
- The importance of the Shop remaining open if any districts continue to work
- The Project Director has the ability to deny or approve Rain Time before employees leave work due to rain
- The possibility of rewriting the policy

Commissioner Erickson offered a motion to include the Road Department crews, the Shop crew and Johnny Mathis, Special Projects Manager, in the Rain Time policy with the Road Department Secretary being excluded from receiving Rain Time. Mr. Corbin, Project Director, will oversee and enforce the use of Rain Time with Marti Sherrouse, HR Director, keeping an up to date spreadsheet of Rain Time used. Commissioner Newsom offered the second. Commissioners Good, Music, Erickson and Newsom voted “Yes” and Chairman Stafford voted “No”. The motion carried.

(Policy)

Commissioner Erickson discussed the possibility of accepting bids for space on the County-owned towers. Commissioner Erickson offered a motion to put out an RFP for space on the County-owned towers. Commissioner Music offered the second and the motion passed unanimously.

Don Smith, Trittech Wireless, discussed Trittech’s plan for high speed wireless internet throughout the County. Mr. Smith explained the importance of improved wireless internet service in the County.

David Corbin, Project Director, nominated Brandon Eldridge to the Planning Board. Commissioner Erickson offered a motion to appoint Brandon Eldridge to the Planning Board and Commissioner Newsom offered the second. The motion passed unanimously.

Commissioner Erickson discussed cleaning up around the boat ramp at Dogwood Lakes, however the boat ramp is located on private property. Brandon Young, County Attorney, stated that he will research the deed and the possibility of an easement and report back to the Board.

Commissioner Erickson inquired about the status of the dress code policy. Discussion included the need for employees to wear long pants, a properly fitting shirt, and boots. Uniforms are not mandatory but appropriate safety attire is required. Commissioner Erickson offered a motion granting David Corbin, Project Director, authority to enforce the dress code policy when it has been approved by the Board. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Stafford explained that the person supervising working prisoners is required to have a working lunch. Discussion included how these supervisors may be compensated for not being able to leave for lunch nor take breaks as other employees are permitted to do. David Corbin, Project Director, will negotiate satisfactory terms with these supervisory employees.

Cliff Knauer, Dewberry Engineering, reported that the Thomas Drive Bridge should be finished ahead of schedule.

Rod Adams, Melvin Engineering, explained that it was time to advertise for construction bids for the CR 179 project. Commissioner Newsome offered a motion granting Melvin Engineering permission to advertise for construction bids for CR 179. Commissioner Music offered the second and the motion passed unanimously.

Commissioner Newsom discussed the possibility of using DOT funds currently assigned to the permanent Thomas Drive Bridge Project to other bridge projects. Commissioner Erickson offered a motion to petition DOT to use the Thomas Drive Bridge funds for other projects. Commissioner Music offered the second and the motion passed unanimously.

There being no further business at this time, the meeting was recessed at 9:30 a.m.

 Alice Vickers
Clerk

 Earl
Chairman