

September 18, 2020
Emergency Session
Bonifay, Florida

The Holmes County Board of Commissioners met for an Emergency Session on the above date with the following members present: Commissioners Clint Erickson, Phillip Music, Bobby Sasnett, Brandon Newsom, and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 4:00 p.m. Albert Jordan, Special Road Projects Manager, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following items were added:

- Agenda Item Emergency Supplies
- Agenda Item Contract Labor
- Agenda Item Additional Repair Supplies (Milling, Culvert and Bridge Materials)

Commissioner Music offered the motion to accept the agenda and additions with Commissioner Newsom offering the second. The motion passed unanimously.

David Corbin, Project Director, discussed the need for temporary employees for Hurricane Sally emergency road repairs and the following points were emphasized:

- County did not make it mandatory for all Road Department employees to work the weekend following the storm
- A six month temporary position requested for each District
- Many bridges have been damaged or are missing, materials are needed as soon as possible
- Normal hiring process can be suspended during State of Emergency as per Attorney Young
- Physical and drug screen still required for new hires as per our insurance

Commissioner Erickson offered a motion to hire three part time people, with two taking over after October 1, the third would be a temporary six month position paid for out of validated funds for District 3, and to advertise District 5 and 4 for contract services for a dump truck and driver. Discussion included:

- Quotes have already been obtained for a dump truck and driver
- Timing of end of year payroll in relation to hiring temporary or RMT positions
- Filling the current full time vacancies in District 1 and District 2
- Rate of paid will be \$15.00 per hour for temporary positions

Commissioner Erickson amended his motion requesting to hire one temporary six month, part-time position to be paid for out of validated funds. Commissioner Newsom offered the second and the motion passed unanimously.

Chairman Stafford discussed verbal quotes for contract labor from three local contractors to assist with road repairs. Discussion included:

- Powell: \$75/hour; Pate \$75/hour; Taylor \$85/hour
- Possible FEMA reimbursement for contracted labor
- District 4 will use Road Materials funds for contract labor
- District 2 will donate from its Road Materials funds to District 5 to pay for contract labor for the weekend

Commissioner Erickson offered a motion to hire the two lowest bid contractors, a driver and dump truck, for road repairs in Districts 4 and 5. Commissioner Newsom offered the second.

Discussion after the motion included:

- Number of hours in the rental day
- FEMA reimbursement process and possible need for bid
- FEMA will set rate to reimburse after declaration
- Potential that costs may not be reimbursed

Commissioner Erickson amended the motion to specify that contractors would be hired for two months with further discussion including:

- Length of time contractors needed
- District 4 to pay contractor from Road Maintenance funds for weekend only
- District 5 to pay contractor using funds borrowed from District 2 Road Maintenance budget
- Using contractors for weekend only (9/19-9/20/2020); ten hour days

Commissioner Erickson again amended the motion. The motion now states that the County will hire the two lowest bidding contractors for a driver and dump truck for road repairs in Districts 4 and 5 for the weekend of September 19 and 20, 2020, working ten hour days, with a maximum of 20 hours per contractor. Hearing no further discussion, Chairman Stafford called for the vote and the motion passed unanimously.

Commissioner Erickson discussed the need for bridge materials as soon as possible as people are stranded in their homes. Points of discussion included:

- Possible FEMA assistance for bridge repair expenses
- Repairing bridges as soon as possible and the possibility of FEMA assistance
- Nine families are stranded at their homes because bridges are out
- Using contracted labor or County employee labor for bridge repairs
- Process to be reimbursed by FEMA for bridge repairs
- A major disaster declaration must be declared for reimbursement

Commissioner Newsom offered a motion to use \$70,000 from FEMA Validated Funds to purchase bridge materials. Commissioner Erickson offered the second and the motion passed unanimously.

Commissioner Erickson explained that milled asphalt is needed to repair roads that washed out due to Hurricane Sally. Commissioner Erickson offered a motion to begin purchasing milled asphalt from the current source to repair the washed out roads. Commissioner Sasnett offered the second. Discussion after the motion included:

- Requirements for FEMA reimbursement
- Procurement policy during State of Emergency
- Declaration of emergency has not been made
- How to repair the roads to be considered for FEMA reimbursement
- County will need to repair the subgrade prior to repairs
- A Scope of Work will need to be written for repairs

The matter was tabled until any FEMA declaration is made.

Chairman Stafford reported that the Notice to Proceed for the Thomas Drive Bridge project is scheduled to be signed Tuesday, September 22, 2020.

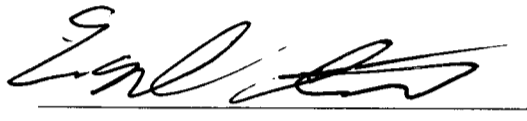
Commissioner Erickson reported that Emergency Management has purchased some needed supplies for use during Hurricane Sally. It was agreed by consensus that Emergency Management's recaptured truck funds will cover these costs.

Commissioner Erickson reported that Rachel Saunders will be assisting victims of Hurricane Sally with food needs.

There being no further business at this time, the meeting was adjourned at 4:50 p.m.



Clerk



Chairman