

August 4, 2020  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Clint Erickson, Commissioner Phillip Music, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were also present.

Leigh Ann Ennis, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 6 p.m.

The first agenda item was Agenda Additions or Deletions. The following changes were made to the agenda:

- Project Director                      a) CARES Memorandum - added
- County Attorney Item                i) Integrity Group Task Order- added
- County Attorney Item                j) Reschedule Meeting - added
- County Attorney Item                a) Garbage Franchise Agreements – deleted
- County Attorney Item                c) Project Director Contract - deleted

Commissioner Music offered a motion to approve the amended agenda with Commissioner Newsom offering the second. The motion passed unanimously.

David Corbin, Project Director, presented the Small County Consolidated Waste Management Grant Application for the Board's approval. Commissioner Phillip Music offered the motion to approve the grant application and Commissioner Newsom offered the second. The motion passed unanimously.

(Grant Application)

David Corbin, Project Director, discussed the Memorandum outlining the approval process for CARES Act Funds purchasing. Commissioner Music offered the motion to accept the procedures detailed in the memorandum. Commissioner Newsom offered the second and the motion passed unanimously.

(Memorandum)

Rod Adams, Melvin Engineering, reported on the condition of Bonifay-Gritney Road after recent heavy rains. He also explained that Melvin Engineering is working to have the Hwy 179 design completed before December.

Brandon Young, County Attorney explained that traditionally the Regular Sessions scheduled on Election Day are rescheduled to avoid conflicts with the Canvassing Board. Commissioner Newsom offered a motion to reschedule the August 18, 2020 Regular Session meeting to Wednesday, August 19, 2020 at 3 p.m. Commissioner Music offered the second and the motion passed unanimously.

Brandon Young, County Attorney, explained the need to schedule a Special Session on September 8, 2020 to review the bids for Workers' Compensation and Casualty Insurance. Commissioner Music offered a motion to

schedule a Special Session September 8, 2020 at 5 p.m. Commissioner Sasnett offered the second and the motion passed unanimously.

Brandon Young, County Attorney, read Resolution 20-36 establishing a uniform speed limit on all County dirt, gravel and/or milled asphalt roadways of 35 mph; in order to be enforceable, such designated mile per hour limit shall be properly and conspicuously posted on such a dirt, gravel and/or milled asphalt roadway. Discussion included that if a 35 mph sign was not posted on a road, then the speed limit will remain at 55 mph. Commissioner Newsom offered a motion to accept Resolution 20-36. Commissioner Music offered the second and the motion passed unanimously.

(Resolution 20-36)

Brandon Young, County Attorney, discussed the Task Order outlining The Integrity Group's cost for administering the CARES Act Funds. Commissioner Erickson offered a motion to accept the Task Order contingent upon the addition of wording that requires Integrity Group to assist third party entities/municipalities with the administration of the funds allocated to them by the County. Commissioner Newsom offered the second and the motion passed unanimously.

(Task Order)

Brandon Young, County Attorney, reported on RFP 20-04 and the Bid Tabulation Worksheet recommending Melvin Engineering to the Board for County planning services. Discussion included a possible conflict of interest when engineering and planning services were both performed by Melvin Engineering on the same project. Commissioner Newsom offered a motion to accept Melvin Engineering as the County's planning services provider. Commissioner Music offered the second and the motion passed unanimously.

(Bid Tabulation Worksheet)

Brandon Young, County Attorney presented the following Resolutions extending the County's Local State of Emergency Status:

- Resolution 20-37 Extension June 20, 2020 through June 26, 2020
- Resolution 20-38 Extension June 27, 2020 through July 3, 2020
- Resolution 20-39 Extension July 4, 2020 through July 10, 2020
- Resolution 20-40 Extension July 11, 2020 through July 17, 2020
- Resolution 20-41 Extension July 18, 2020 through July 24, 2020
- Resolution 20-42 Extension July 25, 2020 through July 31, 2020
- Resolution 20-43 Extension August 1, 2020 through August 7, 2020

Motions were offered individually to accept each Resolution by Commissioner Newsom and each motion was seconded by Commissioner Music. Each motion passed unanimously.

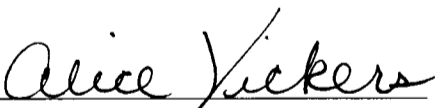
(Resolutions 20-37, 38, 39, 40, 41, 42, 43)

Brandon Young, County Attorney, presented an agreement between the County and The West Florida Regional Planning Council, DBA Emerald Coast Regional Council to administer the \$175,000 for housing assistance in the form of the Coronavirus Relief Funds (CRF) Sub-recipient Agreement. Commissioner Erickson offered a motion to accept the agreement between the County and Emerald Coast Regional Council to administer Coronavirus Relief Funds. Commissioner Newsom offered the second and the motion passed unanimously.

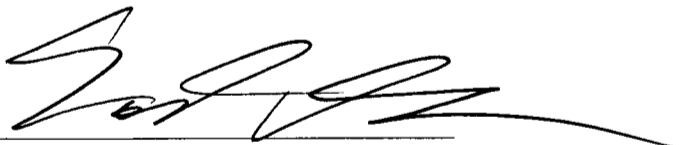
Cliff Knauer, Dewberry Engineering, reported:

- Steverson and Anderson roads are ready for approval from the respective Commissioners
- A list of FEMA Alternative Procedures Round 2 roads ready for lime rock and milled asphalt is needed from the Commissioners
- Land owner signatures are still needed for the Bonifay-Chipley Road project
- DOT is still reviewing the load rating packet on the Thomas Drive Bridge
- He had been in touch with the Director of FWC about the outstanding funds on the Hwy 2 boat ramp project. Chairman Stafford suggested a conference call with Mr. Knauer's contact at FWC. Mr. Knauer stated he would try to set up a conference call and report back to the Chairman.
- A preconstruction meeting would be helpful before beginning work on the next group of FEMA Alternative Procedures roads. A preconstruction meeting was set for Monday, August 10, 2020 at 11 a. m. with Mr. Knauer, David Corbin, Project Manager, and Earl Stafford, Chairman of the Board.
- Mr. Knauer inquired about the possibility of a notice to proceed on Round 2 of the FEMA Alternative Procedures being signed by the Chairman of the Board. Commissioner Music offered a motion allowing the Chairman to sign the Notice to Proceed. Commissioner Sasnett offered the second and the motion passed unanimously.

There being no further business at this time, the meeting was adjourned at 6:45 p.m.



Clerk



Chairman